

**Garnett Industrial Airport Advisory Board**  
**Minutes of Meeting**  
**March 9, 2018**

**I. Call to Order Roll Call**

The Garnett Industrial Airport Advisory Board met on March 9, 2018 at Garnett City Hall with the following members present: Pat Schettler, Chairman, Charles Allen, Mike Brown, Roger Brummel and Ron Zimmerman. Also in attendance: Gary Ecclefield, Airport Manager and Chris Weiner, City Manager, and Susan Wettstein, Director of Community Development. Absent: Jodie Beets, Secretary.

Chairman Pat Schettler called the meeting to order at 4:30 p.m.

**II. Minutes**

A motion was made by Roger Brummel, seconded by Ron Zimmerman to approve the minutes of February 9, 2018 as written. Motion passed unanimously.

**III. Old Business**

- A. Airport Farm Lease Agreement: Susan Wettstein had spoke briefly with Dudley Feuerborn and he asked that the lease agreement be mailed to him. City Manager Chris Weiner talked by phone with Mr. Feuerborn, who expressed that he understood the basis for the increase in the lease payment but wants the opportunity to meet with the Airport Board at the next Board meeting in April.
- B. Update on Kansas Air Tour: City Manager Chris Weiner will attempt contact. There has been no communication or response from the Kansas Air Tour after our initial letter of interest was submitted.
- C. Update of Airport Day: Board members continue to work on this. Pat Schettler will email Susan specifics so that a flyer can be made and publicity on this event can commence.
- D. Airport Site Survey: Mike Brown shared the site survey that he prepared to help with the revised Master Plan. The Board praised Mike's efforts on an outstanding job. City Manager Chris Weiner stated that Caleb Coltrane (Garver) expressed to Pat, Gary, Susan and Chris in an earlier conference call that he had never been aware of any client of theirs to provide such a site survey and spoke very positively on how useful this could be. Mr. Coltrane said that he did not think it could a part of the revised master plan; however, he was having another engineer determine this. He did say it could definitely be helpful during the construction phase of this project and potentially it could save the City thousands of dollars for the information it provides. Mike is to be commended for this work.

City Manager Chris Weiner shared with the board that a conference call with the FAA was held earlier today and that we should be receiving the finalized Scope of Services from Garver soon to submit to the FAA, and that things are moving forward. Those present during the conference call with the FAA included Caleb Coltrane of Garver, along with Chris, Pat, Gary and Susan.

#### **IV. New Business**

- A. Fuel Price: Airport Manager Gary Ecclefield shared that 2,000 gallons of fuel had been purchased. There is now approximately 2,218 gallons in the tank. City Manager Chris Weiner had been watching market pricing of Avgas. Gary reported that when he was given the approval to order fuel the price had decreased by 4 cents per gallon, however, the price of fuel purchased is 56 cents higher than when the last shipment of fuel was purchased (August 26, 2017).
- B. Fuel Fund: Productive discussion was held between City Manager Chris Weiner and the Board on the City's budgeting policy for purchasing fuel.

City Manager Chris Weiner left the meeting at 5:05 p.m.

- C. Hangar Inquiries: Gary stated that there has been at least two inquiries this past month from individuals needing a hangar to rent. We need to encourage hangar investment/development at the airport. One of the issues is the cost of liability insurance.
- D. Gary presented his Airport Manager's Report. A copy was emailed with the agenda to the Board prior to this meeting.

In addition to his report, he announced that Edgecomb Flooring will be installing the new floor for the bathroom on April 20th. Gary also brought up issues with the courtesy car. The defrost does not work, among other issues. the car has exceeded its lifespan and sometime soon it will need to be replaced. Susan stated that it was hopeful the city car used for city employee travel/use could be substituted. However, that car may not be much better.

Susan also brought before the Board that the USDA was looking to do a site review of the industrial development grant in which the city sewer system was extended to the airport for the purpose of developing an industrial park. Pat shared the past history from the Board's view on this project. Susan want the Board to be aware of this and know that City Manager Chris Weiner will be contacting the USDA and asking specifics on what the grant parameters were and what the review is to determine so that we have a better understanding prior to their visit.

Roger Brummel exited the meeting at 5:23 p.m.

## **V. Other**

- A. Chairman Pat Schettler asked if the AWOS service contract with Jerry Miller was still in force? Susan responded that she will double check but believes the City is still receiving bills for Mr. Miller's services. There was discussion that Mr. Miller may have indicated he wasn't going to perform these duties anymore. It was asked if it is a requirement. Pat shared another AWOS product as part of this discussion.
  
- B. It was with great sadness that Board Member Ron Zimmerman announced his resignation from the board. Ron asked that the Board continue to the great work and to stand up for the airport. Ron also suggested Dave Lybarger as his replacement. Pat will reach out to Mr. Lybarger to see if he would be interested in serving on the board again.

## **V. Adjournment**

There being no other business, Ron Zimmerman made a motion to adjourn the meeting. Charles Allen seconded the motion. The motion passed unanimously. The meeting adjourned at 5:38 p.m.

The minutes were recorded by Susan Wettstein for Jodie Beets, Secretary.