

1 **Rockford Town Council Regular Meeting and Public Hearing**
2 **December 5, 2024, 7pm**

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4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.

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8 Mayor Roecks opened the Public Hearing stating that the purpose of the hearing was to take input on the
9 2024 Budget Amendments. There was no public comment. The hearing closed at 7:02pm.

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11 Ms. Roecks called the regular meeting to order with the Pledge of Allegiance.

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13 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim
14 Fricke, Micki Harnois, Walt Whitman and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works'
15 Dave Thompson were also in attendance.

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17 **Mr. Stevenson made a motion to approve the amended agenda. Ms. Harnois seconded the motion.**
18 **Motion carried.**

19
20 **Mr. Fricke made a motion to approve the minutes from the 11/20/2024 Public Hearing and regular**
21 **meeting. Mr. Stevenson seconded the motion. Motion carried.**

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23 ANNOUNCEMENTS

- 24 - Christmas on the Palouse is 12/07 9am-2pm
25 - McIntosh Grange will be hosting a Christmas party on 12/12

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27 COUNCIL REPORTS

28 Ms. Harnois said that Mary Dye found and RCW that states municipalities do not have to pay sales tax on
29 declared disaster recovery. Mrs. Johnson will look into this.

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31 PLANNING COMMISSION - None

32 COMMITTEE REPORTS

33 Hughes Field

34 Mr. Whitman would like to see a cover purchased for the new field before the end of the year.

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36 PUBLIC COMMENT - None

37 ORDINANCES/RESOLUTIONS - None

38 OLD BUSINESS

39 Regarding previous discussion about adopting a "no digging in winter months policy", Mr. Stevenson
40 suggested adding some verbiage to include town easements and rights-of ways.

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42 NEW BUSINESS

43 Utility Easement 239 N First Street

44 Mr. Stevenson has signed the required documents for the Deed of Dedication on a portion of North First
45 Street. Mrs. Johnson will file the paperwork with the County once the payment is approved by Council.

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47 STAFF REPORTS

48 Public Works

- 49 - Mr. Thompson has been busy with paperwork and working on Asset Management.
50 - Mr. Marcalus has put up several Christmas lights in the park.

- 51 - The manufactured home at 321 N First Street is currently being installed and the site at 74 E Lee
52 Street is being prepared for installation. The new owner at 134 E Lake Street will be adding a home
53 onto the existing shop.
54

55 Clerk/Treasurer

- 56 - The past due list was reviewed.
57 - **Mr. Fricke made a motion to approve the November Utility Bill Adjustment Reports. Mr.
58 Whitman seconded the motion. Motion carried.**
59 - The November Treasurer’s Report was reviewed. Mrs. Johnson stated that the total amount in all
60 funds at the end of November was \$751, 775.09. She also said that there was about \$149k waiting
61 for reimbursement from the Department of Ecology and Spokane County.
62 - A rebate for new lights was applied for through Avista for the fire station, the town shop and the
63 farm museum. Council decided to go forward with the fire station for \$0.00 out of pocket and the
64 town shop for \$2,763.80 out-of-pocket. The farm museum would cost the town \$5,800 and it was
65 decided that the use is not enough to justify the cost.
66 - Mr. Whitman has some suggestions about the 2025 budget.

67 PUBLIC COMMENT

- 68 - None
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70 APPROVE CHECKS

- 71 **Mr. Stevenson made a motion to approve checks 18776-18799, and 4 EFTs for a total of \$40,010.68.
72 Ms. Harnois seconded the motion. Motion carried.**
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- 74 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion
75 carried.**
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77 Meeting was adjourned at 8:05pm.
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Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor