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TO Approved Education Providers
FROM Pennsylvania Insurance Department
DATE March 25, 2020
RE COVID-19 Update Regarding Education Courses

The Pennsylvania Insurance Department ("Department") recently issued the attached notice to all licensees and education providers of this Department about temporary changes to education and licensure renewal requirements in response to the spread of COVID-19.

After this initial notice was developed, additional guidance was established regarding the proctoring requirements for education courses. Effective immediately and until further notice, the use of proctors in a face-to-face setting is prohibited. Instead, virtual proctors will be permitted or if a virtual proctor is not feasible, the proctor requirement will be eliminated for all approved online courses.

Providers and licensees are encouraged to monitor the Department's website at www.insurance.pa.gov for periodic updates.

Sincerely,

Pennsylvania Insurance Department
Bureau of Licensing & Enforcement



**Pennsylvania Insurance Department Notice
COVID-19 Continuing Education and Licensing Renewal Information**

In light of the COVID-19 spread in this Commonwealth, the Pennsylvania Insurance Department (“Department”) issues this notice to all licensees of this Department. Beginning Monday, March 16, 2020, all in person classroom education approved by the Pennsylvania Insurance Department is temporarily suspended due to the circumstances related to COVID-19. Instead, classroom courses may be offered via internet based webinar format. Providers previously approved for classroom training do not need to contact the Insurance Department to offer courses via webinar. To the extent that education providers have currently approved online CE courses, the Department encourages you to utilize these programs to continue to provide producers with CE. Providers and licensees are encouraged to monitor www.insurance.pa.gov for periodic licensure updates.

While the Insurance Department strongly encourages licensees to take advantage of online CE courses, we understand that at this time, the circumstances related to COVID-19 may prevent some licensees from being able to complete CE requirements in time for their licensing renewal. Therefore, until further notice, the Commissioner of the Commonwealth, pursuant to 40 P.S. 310.8(e), will temporarily waive CE requirements for licensees who cannot meet requirements due to extenuating circumstances related to COVID-19.

The Department understands that this will necessarily impact licensees who are either renewing their licenses or preparing to renew their licenses. In anticipation of these concerns, beginning Monday, March 16, 2020 the Pennsylvania Insurance Department, pursuant to 40 P.S. 310.8(e), will temporarily extend the licensing renewal deadline for licensees impacted by extenuating circumstances related to COVID-19.

Additionally, until further notice, the Commissioner of the Commonwealth, pursuant to 40 P.S. 310.8(e), will temporarily waive CE requirements for licensees who cannot meet requirements due to extenuating circumstances related to COVID-19.

While the Insurance Department strongly encourages licensees to renew their licenses by the due date via electronic means such as Sircon and NIPR, as well as take advantage of online CE courses, we understand that at this time, the circumstances related to COVID-19 may prevent some licensees from being able to renew their licenses or complete CE requirements in time. Licensees are encouraged to monitor www.insurance.pa.gov for periodic licensure updates. Any and all renewal requirements, including CE, are still applicable and the Department will work with licensees once COVID-19 has been contained to meet these requirements.