

GARNETT PUBLIC LIBRARY BOARD

Meeting Minutes

Monday, March 5th, 2018

Present: Jennifer Sibley, Steve Markham, Carrie Rulon, Linda Huettenmueller, and Sandra Moffatt. Late: Mike Hermann. Also present: Andrea Sobba; Library Director.

I. Secretary's Report- Minutes from the 2/5/18 meeting were approved (Huettenmueller/Moffatt).

II. Treasurer's Report - The February statements for the SEK account and the Gifts & Memorials account were available for review. The Gifts & Memorials account had earned \$1.09 in interest.

III. Payment of bills was approved (Sibley/Rulon).

IV. Overall circulation was down a mere 35 as compared to February, 2017. Average daily patron numbers and teen program numbers were actually higher than 2017. Unfortunately the free-standing book drop in the alley behind the library was the victim of a hit & run driver. After some detective work by the staff, it was determined that the damage occurred overnight after the library closed on Saturday, 3/3/18. The vehicle is thought to be a green pick-up truck due to the markings on the drop and their height. At this time the book drop is still usable but might need to be replaced if it leaks.

V. A. Walker Art Committee minutes were not received, but Andrea related that a new project is underway to display enlarged color copies of Maynard Walker's original correspondence.

VI. A. FOL will celebrate Pi Day with its annual pie fundraiser. An assortment of delicious pie will be sold at the library from 10AM-2PM on Wednesday, 3/14/18 for \$2.50/slice.

B. FOL member Karen Miller is moving away; Denise Scheibmeier will replace her as chair of the book sale to be held 4/14/18.

VII. A. Andrea has not yet received a response from Mayor Cole regarding Steve Markham's reappointment to the library board when his current term expires in April of this year.

B. Library trustee training is coming up. Trustees Steve Markham, Carrie Rulon, and Jennifer Sibley will attend the rescheduled training in Lola on March 8th. Trustees Linda Huettenmueller and Sandra Moffatt will attend the training in La Cygne on March 15th. Training is provided by SEKLS and will focus on Kansas public library budgets.

C. Archer Insurance has provided a bid of \$7853.00. Andrea has yet to receive the figure for the competing bid. The Board decided to accept whichever bid proves to be lowest for same or better coverage with consideration of the deductible (Moffatt/ Huettenmueller).

D. The new Adult Services Librarian will earn \$8.50/hr. Current staff member Cass will receive a \$.42/hr. increase effective 5/1/18. (Rulon/Hermann)

E. The Board moved to accept the Vyve bid for internet service. This change in service will decrease the library from two lines to one (still at 25mb). The change will reduce monthly costs from over \$400 to around \$200. If the switch to one line proves problematic, service can always be changed back to Centurylink. (Moffatt/Huettenmueller)

VIII. A. Butch Rocker will resume lawn & garden duties for the library. He previously made \$8.25/hr. and will receive a 2% cost of living raise, increasing his wage to \$8.41 (Sibley/Hermann).

B. The Adult Reading Program ends 3/5/18. *Caffeine and Colors* may be nearing its end. *A Piece of the World* is the featured book for the book discussion group.

C. Andrea will be attending the KOHA user group meeting in April. Katy and Andrea will take a day of vacation.

IX. The meeting was adjourned (Hermann/ Huettenmueller). The next meeting will be held Monday, 4/2/18 at 5:30PM.

Submitted by Jennifer Sibley, Secretary