

# RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held \_\_\_\_\_

20 \_\_\_\_\_

## MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

### REGULAR MEETING

August 8, 2018

Chairman Robert Toman called the August 8, 2018 regular meeting of the Ellsworth Trustees to order at 7:00 pm. A roll call was taken to establish a quorum: Trustee Fredrick Houston - present, Vice Chairman William Spellman - present, Chairman Robert Toman – present. Also present were Fiscal Officer James DeCenso, Maintenance Supervisor Matt Stroney, Zoning Inspector Wayne Sarna, Fire Chief Robert Sternburg and Assistant Chiefs Ted Smith and Brian O'Neil. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the July 7, 2018 regular meeting. No one in attendance requested that the minutes be read. Trustee Houston made a motion to accept the minutes from the regular meeting held July 7, 2018. Trustee Spellman seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that July receipts were \$55,858.25. July's expenditures were \$51,036.87. Included in July's receipts was \$34,000 from the 2017TY 2nd half Property Tax Advance. Included in expenditures was \$17,571.41 payment towards the ODOT SIB Loan. Receipts for the seven months ended July 31, 2018 were \$276,003.07 and expenditures were \$412,649.88. Mr. DeCenso's report included a fund balance increase of \$4,821.38 and that the fund has decreased by \$136,646.81 during 2018. The fund balance as of July 31, 2018 was \$638,867.74 minus the now outstanding SIB loan of \$131,538.29 for a net balance of \$507,329.45. The current amount, encumbered for routine expenses and approved Township projects is \$138,614.10, leaving an unencumbered balance of \$368,715.35. Mr. DeCenso then advised the Board that he delivered to the Mahoning County Board of Elections the ballot resolution passed last month to add a Township wide Gas Aggregation proposal to the November elections. He also reported that OTARMA Insurance provided a cyber security audit of the Townships computer network and found only minor suggestions. During the audit, the representative requested using the Fire Hall for a cyber security seminar for other local officials. The seminar will be held on August 22nd at 6:30 pm. At that time Mr. DeCenso presented a revenue comparison of actual receipts through the first half of 2018 versus budget. Total revenue of \$219,499.16 is 6% above estimate for this time period.

MAINTENANCE REPORT: Mr. Matt Stroney advised the Board that the Mausoleum exterior repairs are in process. He advised that he was in process of obtaining interior plaster repair pricing. A prior quote was around \$14,000. He reported that the water supply had been inspected by the EPA and passed inspection. He also reported on some ground repairs completed at the ball fields. He discussed with the Board to have some trees trimmed in the Ellsworth Cemetery and that he has a quote of \$400 for that trimming. He would then remove all the limbs from the site. Trustee Houston made a motion to approve \$400.00 to trim the trees at the Ellsworth Cemetery. Trustee Spellman seconded the motion. The roll call vote was all in favor.

ZONING REPORT: Zoning Inspector Wayne Sarna reported that, since the last meeting, he had issued seven permits. One for a porch addition, two separate permits for garage additions, one permit for a fence, one permit for a new residential dwelling, one permit for an in-ground cement pool and one permit for a temporary mobile home to be placed at 6330 on Gault Rd while a permanent dwelling is built. This was authorized by the ZBA, case #2018-02. He then reported that he received a letter from the owner of the former coal tipple on Rt. 45, requesting a meeting with the Zoning Commission to consider a cement batch plant to be built on their property. Mr. Sarna advised the Board that he has not yet received any of the documents he had requested from the property owner, in a letter dated June 14, 2018 regarding a site plan proposal for that property. A meeting with the Zoning Commission cannot be facilitated until all of the requested documents are received. He then reported about a complaint about a home on Rt. 45 where a tree may have fallen on a dwelling and it appears to be occupied. He also reported on a complaint about a possible sawmill business being run on agricultural property located on Herbert Rd. He will follow up on both complaints.

FIRE DEPARTMENT: Chief Sternburg reported that, in July the Department responded to three service calls, nine false alarms or cancelled in route calls, fifteen emergency medicals and had four EMS transports. Chief Sternburg distributed detailed reports. Assistant Chief Smith provided additional explanation regarding the newer report format. He also advised the Board that this information is now posted in the outdoor bulletin board located outside the door at the fire station. Chief Sternburg then advised the Board that Canfield Fire Dispatch has changed their costing formula and to expect an increase in the next dispatch contract. He will discuss with other dispatch centers, however changing radio frequencies to another center may be cost prohibitive. The Board then discussed the EMS billing proposal from Medicount. The Fiscal Officer had requested additional information from the original proposal including the rate, which was quoted at 8% and then variable for future years. He was advised that the 8% would be guaranteed through the contract. Also requested was an ability to terminate the contract early without cause, which was rejected and the ability to enter into an Agreement of less than four years, was also rejected.

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## Regular Trustee Meeting August 8, 2018 Continued

EMS DEPARTMENT: Chief O'Neil presented an invoice from Eastern Medical for oxygen at a cost of \$113.90. Chief O'Neil then requested the Board to consider some staffing proposals with the goal to provide better EMS staff availability in the Township. The Board discussed the availability of Lane Transport and other departments covering the Township. It was proposed to set up some open workshops to discuss all options. The first workshop will be held Monday, August 27<sup>th</sup> at 7:00 pm. Future workshops will be scheduled for the 4<sup>th</sup> Monday of each month. Trustee Houston then made a motion to approve payment of the \$113.90 to Eastern Medical. Trustee Spellman seconded the motion. The roll call vote was all in favor.

At that time, Chairman Toman introduced Bob Veauthier, who is not a Township resident. Mr. Veauthier described an incident at the Ellsworth Sportsman Club where it took twenty-four minutes for EMS to respond to a possible heart attack patient. He also expressed that once there, the EMS personnel performed heroically. The Board and Fire personnel described the method where cellular 911 calls bounce throughout the county until the proper EMS jurisdiction is located. There may also be delays waiting for volunteer personnel to advise their availability to dispatch and then to co-ordinate with other volunteer departments for their accessibility. The Board agreed that the need for available EMS staffing is necessary and that the workshops may provide ideas to achieve that. There was also discussion regarding cellular usage of 911 versus landline use. The direct number to Dispatch is 330.538.3341. This number should be used for emergencies, especially from a cell phone.

COMMITTEE REPORTS: Trustee Houston provided information regarding the purchase of a Niche for the Ellsworth Cemetery. Due to the rise of cremations, the demand for above ground inurnment is increasing. He presented a plan where a 15' x 30' cement pad would be installed that could eventually handle up to eight Niches. Each Niche consists of twelve individual sections. Each Niche has a projected cost of \$7,800 installed. His suggested that the Township could start with a single Niche and then add more as needed. Pricing would be established for both residents and non-residents. The Board discussion was very favorable and agreed to gather further information.

Trustee Spellman discussed the Township's display at the Canfield Fair. The Historical Society will be helping to update the display. He invited all residents to participate. He also reported on the Mahoning County Prosecutor's decision allowing another township to crack seal county roads within their jurisdiction.

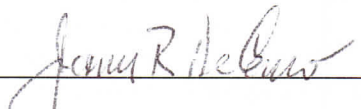
Chairman Toman reported that the Crime Watch group is up to 1,410 members.

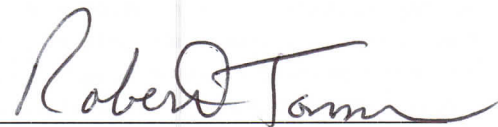
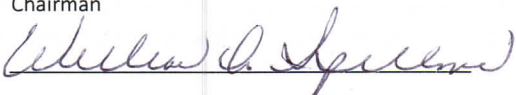
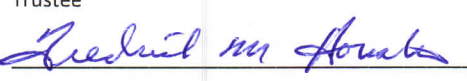
The next meeting will be held at 7:00 pm on September 5, 2018. The Chairman reminded the public about the Fire/EMS Workshop on August 27 at 7:00 pm at the Fire Hall.

At 8:58 pm Trustee Spellman made a motion, pursuant to Ohio Revised Code 122.22(g)(2) to adjourn to Executive Session. Trustee Houston seconded the motion. The roll call vote was all in favor.

At 9:30 pm the Board returned from executive session. No action was taken from Executive Session.

At 9:32 pm, Trustee Houston made a motion to adjourn. Trustee Spellman seconded the motion. The roll call vote was all in favor.

  
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Fiscal Officer

  
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Chairman  
  
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Trustee  
  
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Trustee