

Minutes of the Interlaken Village Board of Trustees meeting held on Thursday, April 11, 2019 at the Village Hall on Main Street, Interlaken, NY.

MEMBERS PRESENT: Mayor R Richardson, Trustees C Kempf, Joe Pepper, K Barr, T Del Plato

MEMBERS EXCUSED: None

OTHERS PRESENT: Nancy Swartwood, Clerk-Treasurer; Chief Anderson, IPD; Wes Ahouse DPW Supervisor; Jim Borden, Fire Chief; Diane Bassette-Nelson, Deputy Clerk-Treasurer.

PUBLIC: Aneta Glover, Linda Blossom, Jean Jay, Karen Crane, Chelsea Hastings, Library Director,

Mayor Richardson called the budget hearing to order at 6:45 pm, Mayor Richardson noted the only changes made to the budget were decreasing transfer to capital reserves and increasing DPW wages to cover summer help.

Motion by T Del Plato, second by J Pepper, carried.

The regular meeting opened at 7:00 pm with the Pledge of Allegiance, and same people present.

APPROVAL OF MINUTES: Motion by C Kempf, second by R Richardson to approve the minutes of the March 14, 2019 meeting, March 21, 2019 workshop minutes and the April 1, 2019 reorganizational meeting, carried.

PUBLIC TO BE HEARD:

COMMITTEE REPORTS:

**Library** Adult programs coming up, Old Home Day, program participation still increasing.

Completed interviews, looking to have new clerk;

Looking for new shutters to be installed by Old Home Day

County is selling the village the old theater property, looking to create off-street parking. Will be talking with possible designers for the parking.

Wes: will be putting up handicapped signs.

**Fire** Jim Borden reported on the election of officers as follows: Chief Jim Borden, Asst Chief Chris Nelson, 2<sup>nd</sup> Asst Chief Ralph Bailey, Captain John Hillman, Lt Chris Bulmahn. The board members: President Matt Barkee, Vice President Jim Wyckoff, Secretary Chris Vogt; Treasurer Nicole Nelson, Trustees: Jeremy Faulkner, Karen Nelson, James Finch

Motion by T Del Plato second by K Barr to approve the above list.

133 calls in 2018, 177 hours, 11000 hours by the members. 1181 hours of training, noted the breakdown of the calls.

Since last meeting 10 calls, Jim complemented all who have responded to the calls.

He thanked everyone who attended the banquet.

501 developed a leak and this has been repaired.

503 has lighting issues, Jim is working on that

April 30<sup>th</sup> OSHA training, Ovid 7:00 pm.

Participating in the May 7 a mock crash at the school

Bar-B-Q this Sunday starts at noon.

### **Water report**

Wes: test bores have been completed at tower site and along 96A. Jim Utter was at sell to look at pulling pump around 1:30

Replaced 6 meters; went to lab class in Painted Post; met with Chuck Franzese and Peter Martin and Amanda at Hunt's office to discuss water mains and items with project, took down what maps we had Shut offs done on non-payment accounts; read meters; sent invoices to EFC on old tank repair; worked on purchase agreements signatures; monthly water sampling and reports. Had a report of low pressure on Main St – no problem there. Clean out ports on well transmission line; Upstate Leak Detection came in for well line – noise near well-hit mid line. Need to replace bell cap. New tower out to bid 4/15/19.

Purchase agreements have been signed, need to process the abstract and closing

Interlaken Landing will not let DPW in to read the meter. Need to send a letter to require a key by Friday, April 19 or water will be shut off.

Need approval to replace bell capsule, appx \$900. Motion by R Richardson to approve purchase, second by J Pepper, carried, Wes did explain what it is and does.

### **Sewer**

Wes: Had Brewer's come in and clean digester, looked like paint was in there. Got fittings to repair waterline in building. Will need heater before next winter. Cleaned trickling filter; all other normal maintenance done. Ovid asked if we would go half on a manhole puller approx. 2500.00. – Mayor will look into it.

**Streets** Wes: Drain line Knight at Mechanic; plows are off, cleaning catch basins, Tom & Rich met with Soil & Water to look at culverts, need to get new flags for Main Street, 10 \$25.00 - \$250.00 approach ICAG?

Set up voting booth for election, have a drawing for ramp, assisted E&V with site visits.

Safe Routes to School: plans have been finalized. Going out to bid in a couple weeks, conference call next week. The revised map will be added to the website. Additional cross-walks will be created in a number of locations/streets.

The new railing at West Ave and Main was probably damaged by a semi-delivery truck.

Discussion on replacing equipment: Wes noted the backhoe in roughest shape, everyone needs to review the current estimates and make decision. Decision to be made at the next meeting.

**Police** report given by Chief Anderson. See report.

Officer Worrell will be leaving April 22<sup>nd</sup> going to Watkins Glen SRO.

Requesting Officer Panipinto be moved from Recruit to Officer status motion by R Richardson, second by T Del Plato to approve.

Request \$1200.00 for two tasers, one paid by school and one by Village. Officers have been fully trained. Motion by C Kempf, second by K Barr to approve.

**Treasurer** Reported balances in all accounts

Need to acquire an open flag 3'x 5' approved

April 2019

Mailed 322 water sewer bills 4/10/19

Total billed

Water 36,525.18

Sewer 19,327.72

DPW shut off 3 water services and were each billed \$50.00 turn on fee. One service needs the shut off access repaired.

Accounts receivable as of March 31, 2019

Water 1,888.26

Sewer 1,941.53

Taxes see below

Abstracts

General Fund 6,600.27

Water Fund 84,992.68

Sewer Fund 2,605.15

Received 18,902.49 from Seneca County for relieved unpaid village taxes 2018-2019.

Budget Modification

Motion

Second

Dr. A1990.4 764.51

Cr. A1620.4 [764.51]

Overspent V Hall Contr.		_____	_____
Dr. A2771	928.93		
	Cr. A3120.18	[928.93]	
Additional SSC sports revenue		_____	_____
Dr. A1990.4	3.68		
	Cr. A 3120.4	[3.68]	
Overspent police contr.		_____	_____
Dr. A3410.2	354.53		
	Cr. A3410.4	[354.53]	
Overspent fire contr.		_____	_____

Budget modification Motion by T Del Plato second by C Kempf for general fund.

**Approval of bills** motion by J Pepper, second by T Del Plato to approve the bills, carried.

**Old Business:**

Procurement policy written by attorney for Interlaken, see copy motion by T Del Plato second by J Pepper carried.

Candace Balmer- Survey results need to get results from the renters. Two volunteers needed, Rich's dad and Caroline Peterson. Jean Jay offered to assist as well. Candace will do the training, 23<sup>rd</sup> or 24<sup>th</sup>. It would be nice to have a board member travel with the volunteer.

**New Business:**

Adopt 2019-2020 budget see above

Approve line officers IFD: See above

Holiday Pay rate for IPD time and one half - motion by T Del Plato, second by K Barr to approve.

Quotes Mini Splits One in office, one in the meeting room, and upgrading electrical service.

Rich reviewed the bids as received

Motion by T Del Plato second by K Barr to approve the quote of Hubbard Heating and Plumbing for HVAC work.

Motion by J Pepper second by T Del Plato to approve Hubbard Heating and Plumbing to install a new 200amp 40 spot panel electrical work.

Equipment Quotes see Streets.

T Del Plato would like to invite Twilight Zone Host Jordon Peal to visit Interlaken and promote an event. Tony would like to make it a regional event. Kevin and Joe also have contacts.

Next regular meeting will be May 9, 2019

Motion C Kempf second; K Barr to move into executive session to discuss personnel matter 8:12 pm

Motion T Del Plato second; K Barr to exit executive session 8:37 pm

ADJOURNMENT: Motion by K Barr seconded by T Del Plato, to adjourn at 8:38 pm. carried.

Respectfully submitted,

Diane Bassette Nelson

Deputy Clerk