

**AMENDED BYLAWS OF THE YOUNG LAWYER'S SECTION FOR  
THE BAR ASSOCIATION OF FREDERICK COUNTY, MARYLAND**

**ARTICLE I  
General Provisions**

1. **Name** This Section shall be known as the Young Lawyers' Section (YLS).
  - a. As used in these bylaws, the term "YLS" shall mean the Young Lawyers' Section; the term "BAFC" shall mean the Bar Association of Frederick County; and the term "MSBA" shall mean the Maryland State Bar Association.
  
2. **Purpose** The purpose of YLS is to:
  - a. Foster the discussion and interchange of ideas relative to the duties, responsibilities, and problems facing the younger members of the legal profession;
  - b. Aid and promote the advancement of younger members of the legal profession;
  - c. Encourage interest and participation in the activities of the BAFC and MSBA of younger members of the legal profession;
  - d. Provide opportunities for its members to meet socially;
  - e. Further the purpose and objectives of the BAFC and MSBA; and
  - f. Undertake or participate in such further activities and duties as requested by the BAFC and MSBA.

**ARTICLE II  
Membership**

1. **General Membership** All members in good standing of the BAFC who, prior to the commencement of the BAFC Bar year, have not reached the age of 40 years or, regardless of age, have been admitted to the Bar of the Court of Appeals of Maryland for a period of less than five years shall be eligible to be a member of the YLS.
  
2. **Associate Membership**
  - a. **Qualifications:** To be eligible for associate membership, a candidate must:
    - I. Hold a juris doctor degree from an accredited law school;
    - ii. Be employed or maintain residence in Frederick County; and
    - iii. Have taken the Maryland Bar Examination, but have not yet been admitted to the Bar.
  - b. **Rights:** An associate member shall enjoy all of the rights and privileges of a General member, except that no Associate Member shall:

- I. Have the right to raise motions;
- ii. Have the right to vote;
- iii. Be eligible to hold office, except Social Chair.

**ARTICLE III**  
**Officers and Committees**

1. **Officers**

- a. **Chair** The Chair shall be the chief executive officer of the YLS. The duties of the Chair shall be:
  - I. To preside at all meetings of the YLS and YLS Executive Committee meetings;
  - ii. To appoint committee chairs and committee members;
  - iii. With the advice and consent of the Officers, to create special committees; and
  - iv. To perform all such other and further duties as may be prescribed by the body.
  - v. After serving one term as Chair, the Chair's obligation terminates. There is no immediate past Chair position.
- b. **Chair-Elect** In the absence or disability of the Chair, the Chair-Elect shall perform the duties of the Chair. The Chair-Elect shall perform such other and further duties as may be prescribed by the Chair or by vote of the Officers. The Chair-Elect shall serve as liaison to the Executive Committee of the BAFC. The Chair-Elect shall succeed to the office of Chair immediately following the expiration of the term of the outgoing Chair.
- c. **Secretary** The Secretary shall:
  - I. Keep a record of the proceedings of all of the meetings of the YLS;
  - ii. Maintain a roster of the general and associate members;
  - iii. To submit reports to the BAFC and MSBA, from time to time, after approval of such report by the general and associate membership; and
  - iv. Perform such other and further duties as may be prescribed by the Chair or by vote of the Officers.
- d. **Treasurer** The Treasurer shall:
  - I. Maintain the accounts and funds of the YLS;
  - ii. Aid the Philanthropy Chair in the maintenance of its accounts;
  - iii. Prepare an annual budget summary for presentation to the YLS at a regular meeting; and

- iv. Perform such other and further duties as may be prescribed by the Chair or by vote of the Officers.
- v. The YLS Treasurer shall work with the BAFC Treasurer to seek appropriate funds for the coming term.

2. **Executive Committee**

- a. There shall be an Executive Committee comprised of the Chair, Chair-Elect, Secretary, and Treasurer.
- b. The Executive Committee shall meet from time to time to manage the affairs of the YLS consistent with these Bylaws, generally maintain the affairs of the YLS, and communicate with the full membership, the BAFC, or the MSBA.
- c. The Executive Committee shall be empowered to take action on behalf of the YLS subject to ratification by the full membership at its next regular meeting. Executive Committee actions may be ratified by voting conducted over the Internet.
- d. The Social Chair, Philanthropy Chair and Circuit Representative Liaison shall be permitted to attend and participate in meetings of the Executive Committee.

3. **Vacancies**

- a. In the event of a vacancy in any Office due to resignation, disqualification, disability, or death, the vacancy shall be filled by such person as is elected by the remainder of the Officers, as soon as practicable following the occurrence.
- b. An Officer appointed to fill a vacancy shall serve for the unexpired portion of the predecessor's term.
- c. An Officer appointed to complete an unexpired term may be a candidate for a full term in the same Office.
- d. Subpart 3(a) of this rule does not apply to the Chair-Elect in the event of a vacancy in the Chair. The Chair-Elect shall automatically fill the position of Chair in the event of a vacancy in the Chair for any of the reasons described in subpart (a) of this Section.

4. **Standing Committees**

- a. **Philanthropy Committee:** The Philanthropy Committee shall perform all duties consistent with the philanthropic goals and policies of the YLS, and shall coordinate, initiate and encourage philanthropic projects, with the advice and consent of the Officers or general membership, from time to time.
  - I. **Philanthropy Chair:** The Philanthropy Chair shall oversee the activities of the Philanthropy Committee and perform all duties consistent with its goals. The Philanthropy Chair shall seek the advice of the Treasurer in the maintenance of appropriate bookkeeping for philanthropic efforts. The Philanthropic Chair shall

aspire to accomplish at least one major fundraising event per YLS year.

- b. **Social Committee:** The Social Committee shall perform all duties consistent with the promotion of good fellowship among and between the members of the YLS and the members of the BAFC, MSBA, and Bench, by instituting and managing social and entertainment events. The Social Committee shall be responsible for preparing meeting programs, social functions, and social events for the YLS, with the advice and consent of the Officers or general membership, from time to time.
    - I. **Social Chair** The Social Chair shall oversee the activities of the Philanthropy Committee and perform all duties consistent with its goals. The Social Chair shall be responsible for overseeing organization of an annual event to welcome the new judicial law clerks, new members of the Bar, and new Bar admittees.
  - c. **Frederick County Circuit Representative Committee:** The Frederick County Circuit Representative Committee shall perform all duties consistent with the promotion of good fellowship among and between the members of the YLS of the BAFC, the YLS of the MSBA, and the MSBA.
    - I. **Frederick County Circuit Representative Liaison:** The Frederick County Circuit Representative Liaison shall act as the liaison between the members of the YLS of the BAFC, the YLS of the MSBA, and the MSBA to communicate and coordinate activities in hopes of eliminating competing events and to foster cooperation/joint ventures where appropriate.
5. **Special Committee** The Chair may appoint the Chair and members of such other committees as a majority of the Executive Committee may feel desirable and necessary in connection with the affairs of the YLS. Special committees are dissolved at the end of each term of office, unless otherwise reaffirmed by the new Executive Committee.

#### **ARTICLE IV** **Transaction of Business**

- 1. **Meetings**
  - a. **Regular Meetings:** Regular meetings of the YLS shall be held at a consistent time and location on a monthly basis. Each regular meeting shall consist of a business meeting and may also consist of a social meeting. Written notice of the time and place for each regular meeting must be disseminated to the general membership by an Officer or Committee Chair at least 72 hours before the start of the meeting.
  - b. **Order of Business at Regular Meetings:** The order of business at regular meetings shall be (1) Report of Officers; (2) Report of Committees; (3) Old business; (4) New business; (5) Program, if any.
  - c. **Executive Committee Meetings:** The Executive Committee shall meet or

communicate electronically for the purposes of setting an agenda and advancing any other new or old business for a regular meeting at least 5 days prior to any regular meeting.

- d. **Special Meetings:** Special meetings may be called by the Chair or by a majority of the Officers, from time to time.

2. **Quorum** A quorum shall consist of seven members, not less than two of whom are officers. The presence of a majority of Officers shall constitute a quorum at Executive Committee meetings.

3. **Voting**

- a. Any general member may raise a motion or propose an item for consideration to the membership at a regular meeting.
- b. Any general member may vote on motions and vote in an officer election.
- c. Voting by proxy shall be permitted by general members. The general member holding a proxy must so announce before any new business is conducted.
- d. Absentee voting is permitted, where practicable, by submitting a vote to any Officer prior to the meeting.
- e. A vote in the affirmative by a majority of general members present is necessary for the passage of any motion or election, unless otherwise prescribed in these rules.
- f. The Secretary shall tally and record the outcome of any motion or election voted upon.

4. **Procedure:** These Bylaws shall control the procedure and order of business at any meeting of the YLS. If undefined by these Bylaws, Roberts Rules of Order shall govern.

## **ARTICLE V**

### **Amendment or Repeal**

1. These Bylaws and the individual provisions may be amended or repealed at any regular meeting.
2. Any general member may propose an amendment to, or repeal or, these Bylaws.
3. Any proposed amendment or repeal must be submitted in writing to an Officer, along with a redline comparison copy.
4. The proposed amendment or repeal shall be added to the agenda for consideration at the next regular meeting, as new business. A redline comparison copy of the proposed amendment or repeal shall be include as an attachment to the meeting agenda.
5. Any general member may prepare and present a written report in support or opposition to any proposed amendment or repeal. Such report will be considered as part of the discussion for the proposed amendment or repeal.
6. Upon consideration at a regular meeting, an amendment or repeal will be approved by an

affirmative vote of two-thirds of the general members present. A quorum is required. Voting by proxy is permitted.

7. Unless otherwise specified in the proposed amendment or repeal, an amendment or repeal shall become effective upon adjournment of the meeting at which it was approved.

**ARTICLE VI**  
**Effective Date for Enactment**

1. These Bylaws shall become effective upon their approval by the general membership by a majority vote, subject to submission and approval by the BAFC Executive Committee. These Bylaws shall be published and available for viewing on the Frederick County YLS webpage.

Detric L. Kemp  
Detric L. Kemp, Esquire, YLS Chair 2020

2/3/2020  
Date

April L. Inskip  
April L. Inskip, Esquire, YLS Chair-Elect 2020

2/3/2020  
Date

Clark S. Adams  
Clark S. Adams, Esquire, YLS Secretary 2020

2/3/20  
Date

The Honorable Joanie Raymond  
The Honorable Joanie Raymond, BAFC President 2019

2/4/20  
Date

Janice B. Rockwell  
Janice Rockwell, Esquire, BAFC President Elect 2019

2/13/20  
Date