

SUMMER VILLAGE OF SILVER SANDS

AGENDA

Friday, June 27th, 2025 at the Fallis Hall (located at 53303 Range Road 52)
and via Zoom commencing at 9:00 a.m.

(As per bylaw 349-2025 Council and/or Council Committee meetings may not be
filmed or voice recorded.)

1. Call to order
2. Treaty 6 Territory Land Acknowledgement
The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.
3. Agenda: Friday, June 27th, 2025 Regular Council Meeting
(approve agenda as is, or with amendments, additions or deletions)
4. Minutes: a) Friday, April 25th, 2025 Regular Meeting Minutes
pages 1-7 *(approve minutes as is, or with amendments)*
5. Delegations: n/a
6. Public Hearings: n/a
7. Bylaws: a) Bylaw 352-2025 – Consolidation bylaw, a bylaw to cancel
pages 8-18 a portion of Plan 2357 MC to allow for the consolidation of Lots 10 & 11, Block 10, Plan 2357 MC into one new lot entitled Lot 10A, Block 10, Plan 2357 MC. The Development Officer's report and supporting documents are attached.
(that bylaw 352-2025, being a bylaw to cancel a portion of Plan 2357 MC to allow for the consolidation of Lots 10 & 11, Block 10, Plan 2357 MC into one new lot entitled Lot 10A, Block 10, Plan 2357 MC, be given first reading as presented.)

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filmed or voice recorded.)**

*(that bylaw 352-2025, Lot Consolidation Bylaw, be given
second reading as presented/amended)*

*(that unanimous consent be given to proceed to third
reading of Bylaw 352-2025, Lot Consolidation Bylaw, in
one sitting)*

*(that bylaw 352-2025, Lot Consolidation Bylaw, be given
third and final reading as presented/amended.)*

pages 19-27

b) Bylaw 353-2025 – Consolidation bylaw, a bylaw to cancel a portion of Plan 6108 R.S. to allow for the consolidation of Lots 5 & 6, Block 8, Plan 6108 R.S. into one new lot entitled Lot 5A, Block 8, Plan 6108 R.S. The Development Officer's report and supporting documents are attached.

*(that bylaw 353-2025, being a bylaw to cancel a portion
of Plan 6108 R.S. to allow for the consolidation of Lots 5
& 6, Block 8, Plan 6108 R.S. into one new lot entitled Lot
5A, Block 8, Plan 6108 R.S., be given first reading as
presented.)*

*(that bylaw 353-2025, Lot Consolidation Bylaw, be given
second reading as presented/amended)*

*(that unanimous consent be given to proceed to third
reading of Bylaw 353-2025, Lot Consolidation Bylaw, in
one sitting)*

*(that bylaw 353-2025, Lot Consolidation Bylaw, be given
third and final reading as presented/amended.)*

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8. Business:

pages 28-34

- a) Association of Summer Villages of Alberta – please refer to the attached information on the upcoming annual conference scheduled for October 16 & 17 (Thursday & Friday) in South Edmonton. Cost for registration is \$349.00 per person, plus hotels (administration has booked a block of rooms at the noted hotel). Registration closes September 30, with the change in venue more attendees will be able to go, so I would suggest waiting to register until after elections to ensure newly appointed council members have availability to attend.

(that Council and Administration be authorized to attend the 2025 Association of Summer Villages of Alberta annual conference and AGM October 16 & 17, 2025 at the Wyndham Edmonton Hotel & Conference Centre, actual registrations to take place after 2025 elections have concluded and new council availability is known)

pages 35-36

- b) Lac Ste. Anne County notice of public hearing for redistricting certain lands from Agriculture to Aggregate Resource Extraction & Processing – please refer to the attached notice from the County dated May 23, 2025. I believe some Council members attended the open house hosted by the land owners/developers. I believe it would be important to the Summer Village to respond to the County advising of our objection to gravel trucks from this area hauling/travelling on Twp Rd 540 between Rge Rds 52 and 54, as well as travelling on Rge Rd 52. Council may have other concerns they wish to express to the County on this proposed redistricting and future development.

(that the Summer Village of Silver Sands advise Lac Ste. Anne County that concerns with the proposed redistricting and future development of lands referenced in 003REDST2025 being SE 35-53-05 W5M, SW 35-53-05-

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W5M, NW 35-53-05-W5M, SW 36-53-05-W5M, NW 36-53-05-W5M and NW 36-53-05-W5M are as follows:

-no gravel truck hauling/travelling on Twp Rd 540 between
Rge Rds 52 and 54

-no gravel truck hauling/travelling on Rge Rd 52

-

-

)

or

(some other direction as given by Council at meeting time)

pages 37-44

- c) Circular Materials Amending Agreement – as the Summer Village has been collecting glass in our recycling materials, Circular Materials has asked for an amending agreement to include same.

(that the amending agreement #1 between the Summer Village of Silver Sands and Circular Materials, to include glass materials in the recycling collection, be approved and execution ratified)

Attached, the Summer Village has received its first payment from Circular Materials as per the original agreement - \$1,025.10 for the month of April.

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- d) Family and Community Support Services 2025 grant funding – Council had previously disbursed some of the annual allocation as noted in the attached spreadsheet. The Summer Village still has \$1,588.49 to allocate for the 2025 year. Administration has not received any additional requests for funding, but does Council have any thoughts at this time on how to disburse this remaining funding? If not, we can defer to the September Council meeting.

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*(that Council approve the disbursement of remaining 2025
Family and Community Support Services funding as
follows:*

List

or

*(defer further consideration until either an application is
received, or until the September 2025 Council meeting)*

pages 46-56

- e) Isle Lake Hydrometric Gauge Installation – please refer to the June 12th, 2025 email from Camryn Frasz of Environment and Climate Change Canada advising ECCC is planning to install a hydrometric gauging station at the Silver Sands Boat Launch. This station and its data collected are critical for fisheries management, water quality and regional hydrology, recreation and parks management, and real time water level data.

*(that the Summer Village of Silver Sands have no
objection to Environment and Climate Change Canada
installing their Hydrometric gauging station at the Silver
Sands Boat Launch subject to an onsite meeting with
public works to confirm the exact location and subject to
an agreement being entered into whereby the Summer
Village of Silver Sands takes on no maintenance or
replacement costs and no liability with respect to this
station and its location and/or operation)*

- f) July 2025 Regular Council Meeting – with the changes in the Act, navigating this election season is tricky. Prior to commencement of the first meeting after the election, Council must receive their Part 1 training. Silver Sands is a member of the Summer Villages of Lac Ste. Anne County East group and that group has made arrangements with the Association of Summer Villages of Alberta (ASVA) to host Part 1 and Part 2 council training sessions on July 23 and August 27 at no cost to individual summer villages (the SVLSACE group are covering these

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costs). Silver Sands election day is July 26, so the newly elected Council can participate in the August 27 Part 1 and Part 2 training sessions.

If all regular and/or urgent matters are addressed at this meeting, and there are no outstanding matters yet to be addressed coming out of this meeting:

-cancel the July 25 Regular Council Meeting
-schedule the Organizational Meeting for August 29th, 2025 commencing at 9:00 a.m., followed by the Regular Council Meeting

(that the July 25th, 2025 Regular Council Meeting be cancelled, and the 2025 Organizational Meeting be scheduled for Friday, August 29th, 2025 commencing at 9:00 a.m. at the Fallis Hall immediately followed by a Regular Council Meeting.

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- g) Sale of Poppy Place Lot – 14 Poppy Place, Lot 14 Block 6 Plan 074 0530

The final lot in Poppy Place that is owned by the Summer Village obtained through the tax recovery process has now sold. We are now looking for a motion ratifying acceptance of the offer received in the amount of \$40,000 plus applicable GST for the purchase of the lot.

(that Council ratify acceptance of the offer received on 14 Poppy Place, Lot 14 Block 6 Plan 074 0530 in the amount of \$40,000 plus applicable GST)

h)

i)

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filmed or voice recorded.)

9. Financial: a) Income & Expense Statement – as at May 31, 2025

(accept income & expense statement for information)

10. Councillors' Reports:

- a) Mayor
- b) Deputy Mayor
- c) Councillor

(accept Council Reports for information)

11. Administration Reports:

page 58

page 59

pages 60-63

- a) Development Officer's Report
- b) Public Works Report
- c) Bill 50
 - received royal assent (May 28 email from Angela)
 - summary of relevant info (April 25 email from Angela)
 - June 11 email f
- d) Canada Heritage – Canada Day funding denied for 2025
- e) Machinery abandoned on roadway
- f)

(accept above items for information)

12. Information and Correspondence:

page 64

page 65

pages 66-74

pages 75-77

pages 78-116

- a) Alberta Municipal Affairs – May 12th, 2025 letter on 2025 LGFF Capital Funding (\$82,686.00) and Operating Funding (\$17,122.00)
- b) Canada Summer Jobs application – please refer to the May 13th, 2025 email, the Summer Village was unsuccessful in our summer position application.
- c) Silver Sands Playground Audit 2025 – please see the attached as completed by Jason Madge
- d) ASSET – 2024 Annual Assessment Audit – please refer to the attached June 2nd, 2025 email noting the regulated assessment quality standards have been met.
- e) Fire Rescue International Call Stats for 2024 – please refer to the attached report as provided by FRI

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pages 117-124 f) Yellowhead Regional Library YRL 2024 Annual Report –
please refer to the attached May 16th, 2025 email and
noted report

g)

(accept correspondence for information)

13. Open Floor Discussion with Gallery: (15-minute time limit)

(accept for information the open floor discussion with the gallery, if applicable)

14. Closed Meeting (if required): Third Party Business Interest (section 16) and Third
Party Personal Privacy (section 17)

-LILSA

-Personnel

15. Adjournment

Next Council Meetings:

-July 25, 2025 – cancel?

-August 29th, 2025 – Organizational Meeting followed by Regular Meeting 9:00 a.m.

Other dates to remember:

-June 23, 2025 - Nomination opens and closes June 28 at noon

-July 21, 2025 - Advance Vote 4 p.m. to 7 p.m. (Fallis Hall)

-July 26, 2025 – Election Day 10 a.m. to 7 p.m. (Fallis Hall)

-August 27, 2025 – Part 1 and Part 2 Council Orientation Sessions

-October 16 & 17, 2025 – ASVA Convention (Edmonton)

-November 12 to 14, 2025 - ABMunis Convention and Trade Show (Calgary TELUS
Convention Centre)

SUMMER VILLAGE OF SILVER SANDS
REGULAR COUNCIL MEETING MINUTES
FRIDAY, APRIL 25, 2025
HELD VIRTUALLY VIA ZOOM

| | | |
|----|-------------------------|---|
| | PRESENT | <p>Mayor: Bernie Poulin Deputy Mayor: Liz Turnbull – Via Zoom Councillor: Graeme Horne</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) Heather Luhtala, Assistant CAO – Via Zoom</p> <p>Public Works: Dustin Uhlman, Public Works Supervisor</p> <p>Attendees: n/a</p> <p>Delegation(s): Ron Roberts of Silver Sands Golf Resort to discuss items of mutual interest, including but not limited to, the minimum municipal amount payable for the rv lots and trees that were cut down on or near the municipal reserve between the rv park and Golf Course Road.</p> <p>Public at Large: 2 in-person / 1 via Zoom</p> |
| 1. | CALL TO ORDER | <p>Mayor Poulin called the meeting to order at 9:00 a.m.</p> <p>The Summer Village of Silver Sands acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries. We acknowledge the harms and mistakes of the past, and we dedicate ourselves to move forward in partnership with indigenous communities in a spirit of reconciliation and collaboration.</p> |
| 2. | AGENDA 70-25 | <p>MOVED by Councillor Horne that the April 25, 2025 Agenda be approved with the following addition:</p> <p>Under Business: e) Darwell Lagoon Commission Discussion</p> <p style="text-align: right;">CARRIED</p> |
| 3. | MINUTES 71-25 | <p>MOVED by Councillor Horne that the minutes of the March 31, 2025 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;">CARRIED</p> |

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FRIDAY, APRIL 25, 2025
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| 4. | DELEGATIONS | 9:05 a.m. – Ron Roberts of Silver Sands Golf Resort |
| 72-25 | | <p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 9:12 a.m. to discuss the following item: “Third Party Business Interests – Silver Sands Golf & RV Resort – FOIPP Act Sections 16”</p> <p style="text-align: right;">CARRIED</p> |
| | | <p>The closed meeting recessed at 9:12 a.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting reconvened at 9:14 a.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman Ron Roberts</p> |
| 73-25 | | <p>MOVED by Councillor Horne that Council return to an open meeting at 9:43 a.m.</p> <p style="text-align: right;">CARRIED</p> |
| | | <p>The meeting recessed at 9:44 a.m. to allow the public to return to the meeting. <i>(2 in-person and 1 via Zoom returned to the meeting)</i></p> <p>The meeting reconvened at 9:46 a.m.</p> <p>Ron Roberts exited the meeting at 9:47 a.m.</p> |
| 74-25 | | <p>MOVED by Mayor Poulin that the discussion with Ron Roberts of the Silver Sands Golf & RV Resort be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 5. | PUBLIC HEARINGS | n/a |
| 6. | BYLAWS | |
| 75-25 | | <p>MOVED by Councillor Horne that Bylaw 349-2025 being a Bylaw to regulate the procedure and conduct of Council and Council Committee meetings for the Summer Village of Silver Sands, as amended, be given 1st reading.</p> <p style="text-align: right;">CARRIED</p> |

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| 76-25 | <p>MOVED by Deputy Mayor Turnbull that Bylaw 349-2025, as amended, be given second reading.</p> <p style="text-align:right">CARRIED</p> |
| 77-25 | <p>MOVED by Mayor Poulin that Bylaw 349-2025, as amended, be considered for third reading.</p> <p style="text-align:right">CARRIED UNANIMOUSLY</p> |
| 78-25 | <p>MOVED by Councillor Horne that Bylaw 349-2025, as amended, be given third and final reading.</p> <p style="text-align:right">CARRIED</p> |
| 79-25 | <p>MOVED by Deputy Mayor Turnbull that the 2025 Operating and Capital Budget for the Summer Village of Silver Sands with an increase to the municipal tax dollars collected of 5.65% from the prior year and a minimum municipal tax payable of \$1,172.00 per property be approved as presented.</p> <p style="text-align:right">CARRIED</p> |
| 80-25 | <p>MOVED by Councillor Horne that Bylaw 350-2025 being a Bylaw to set the various rates of taxation for the 2025 year for the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align:right">CARRIED</p> |
| 81-25 | <p>MOVED by Mayor Poulin that Bylaw 350-2025 be given second reading.</p> <p style="text-align:right">CARRIED</p> |
| 82-25 | <p>MOVED by Deputy Mayor Turnbull that Bylaw 350-2025 be considered for third reading.</p> <p style="text-align:right">CARRIED UNANIMOUSLY</p> |
| 83-25 | <p>MOVED by Councillor Horne that Bylaw 350-2025 be given third and final reading.</p> <p style="text-align:right">CARRIED</p> |
| 84-25 | <p>MOVED by Mayor Poulin that the Summer Village of Silver Sands rebate 50% of the minimum municipal tax amount payable for the 2025 tax year on the 10 registered RV lots within the Silver Sands Golf & RV Resort (Tax Rolls 1401 through 1410), each lot to be rebated \$586 which will amount to \$5,860 in total AND THAT the prior \$200 charge per leased lot be discontinued as the lots are now taxable.</p> <p style="text-align:right">CARRIED</p> |
| 85-25 | <p>MOVED by Councillor Horne that Bylaw 351-2025 being a Chief Administrative Officer (CAO) and Designated Officer Bylaw for the Summer Village of Silver Sands, be given 1st reading.</p> <p style="text-align:right">CARRIED</p> |

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| | 86-25 | MOVED by Deputy Mayor Turnbull that Bylaw 351-2025 be given second reading. CARRIED |
| | 87-25 | MOVED by Mayor Poulin that Bylaw 351-2025 be considered for third reading. CARRIED UNANIMOUSLY |
| | 88-25 | MOVED by Councillor Horne that Bylaw 351-2025 be given third and final reading. CARRIED |
| 7. | BUSINESS | |
| | 89-25 | MOVED by Mayor Poulin that the Alberta Community Partnership grant funding agreement between the Province of Alberta and the Summer Village of Silver Sands, in the amount of \$152,500.00 to continue on with the Flowering Rush Abatement program initiative, be approved and execution ratified. CARRIED |
| | 90-25 | MOVED by Mayor Poulin that Council be authorized to attend the T & T Sand & Gravel Ltd. Open House scheduled for Tuesday, May 6 th , 2025 from 1:00 p.m. to 4:00 p.m. at the Fallis Hall. CARRIED |
| | 91-25 | MOVED by Mayor Poulin that the attendance of Council and Administration be ratified for the following Bill 50 Meetings/Webinars: Provincial Town Hall – April 16 th , 2025, ABMunis - April 24, 2025 and Alberta Counsel - April 15, 2025. CARRIED |
| | 92-25 | MOVED by Councillor Horne that the Summer Village of Silver Sands hold its 2025 Family Day Picnic on Saturday, July 19, 2025. CARRIED |
| | 93-25 | MOVED by Mayor Poulin that the Summer Village of Silver Sands hold its Large Bin Cleanup on Saturday, August 16, 2025 from 9:00 a.m. to 4:00 p.m. CARRIED |
| | 94-25 | MOVED by Mayor Poulin that the Summer Village of Silver Sands engage Alberta Counsel to seek funding in whole or in part to cover the costs of sewage collection lines within the Summer Village of Silver Sands AND inquire with the Summer Village of South View if they would like to participate in any grant funding opportunities. CARRIED |

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| | 95-25 | MOVED by Councillor Horne that the discussion with respect to the Darwell Lagoon Commission and the tank inspections which are slated to commence June 1 st , 2025, be accepted for information. CARRIED |
| 8. | FINANCIAL | |
| | 96-25 | MOVED by Councillor Horne that Council accept for information the income and expense statements as at March 31, 2025. CARRIED |
| 9. | COUNCIL REPORTS | |
| | 97-25 | MOVED by Deputy Mayor Turnbull that Council be authorized to attend the Candidate Orientation Sessions related to the upcoming municipal election scheduled for Saturday, May 3, 2025 and Saturday, May 24, 2025. CARRIED |
| | 98-25 | MOVED by Mayor Poulin that the Council reports be accepted for information as presented. CARRIED |
| 10. | ADMINISTRATION REPORT | |
| | 99-25 | MOVED by Deputy Mayor Turnbull that the May 2025 newsletter be a single-page insert included in the 2025 Tax mailout with a QR Code that links to the full newsletter with additional information that the full newsletter can also be accessed on the summer village's website AND THAT residents be notified that upon request, the newsletter can be emailed or mailed directly. CARRIED |
| | 100-25 | MOVED by Mayor Poulin that Council accept for information the Administration reports as presented. CARRIED |
| 11. | CORRESPONDENCE | |
| | 101-25 | MOVED by Deputy Mayor Turnbull that the following correspondence be accepted for information as presented: a) Recycling Guide document b) Development Permit 25DP01-31, for construction of a single detached dwelling (126.8 sq m) c/w attached garage (114.5 sq m) and covered deck (w 16.7 sq m & s 47.8 sq m), installation of a water supply and a septic system, at 7 Hazel Avenue c) Provincial Priorities Act and Municipal Sector Update – please refer to the March 28 th , 2025 email from Municipal Affairs Minister Ric McIver |

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| | | <p>d) Municipal Climate Change Action Centre – an initiative that includes Rural Municipalities of Alberta and Alberta Municipalities, Angela Duncan of the Wildwillow team has applied to sit on same (through the Summer Village of South View) and has been accepted</p> <p style="text-align: right;">CARRIED</p> |
| 12. | <p>OPEN GALLERY 102-25</p> | <p>MOVED by Mayor Poulin that the discussion with the open gallery be accepted for information.</p> <p style="text-align: right;">CARRIED</p> |
| 13. | <p>CLOSED MEETING 103-25</p> <p>104-25</p> <p>105-25</p> | <p>MOVED by Mayor Poulin that pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:08 p.m. to discuss the following item:</p> <p>“Third Party Personal Privacy – Wildwillow Enterprises Inc. – FOIPP Act Section 17”</p> <p style="text-align: right;">CARRIED</p> <p>The closed meeting recessed at 12:09 p.m. to allow the public in attendance time to exit the meeting.</p> <p>The closed meeting reconvened at 12:10 p.m.</p> <p>The following individuals were present at the Closed Meeting: Bernie Poulin Liz Turnbull Graeme Horne Wendy Wildman Heather Luhtala Dustin Uhlman</p> <p>MOVED by Deputy Mayor Turnbull that Council return to an open meeting at 12:25 p.m.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed at 12:26 p.m. to allow the public to return to the meeting. <i>(no public returned to the meeting)</i></p> <p>The meeting reconvened at 12:27 p.m.</p> <p>MOVED by Councillor Horne that Council supports the changes to the employment agreement with the Public Works Supervisor as drafted by legal counsel and reviewed during closed session.</p> <p style="text-align: right;">CARRIED</p> |

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|-----|------------------------|---|
| | 106-25 | MOVED by Deputy Mayor Turnbull that the proposed amending Chief Administrative Officer and Administration Support Services agreement between Wildwillow Enterprises Inc. and the Summer Village of Silver Sands, extending the term of the existing agreement by two years and including compensation for benefits for 1 FTE employee, be approved and execution authorized. CARRIED |
| 14. | NEXT MEETING(S) | The next Regular Council Meeting is scheduled for Friday, June 27, 2025 at 9:00 a.m. |
| 15. | ADJOURNMENT | The meeting adjourned at 12:28 p.m. |

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE
PROVINCE OF ALBERTA, FOR THE PURPOSE OF CANCELLING A
PORTION OF PLAN 2357 M.C.**

BEING A BYLAW FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN 2357 M.C.

WHEREAS Section 658 of the Municipal Government Act empowers a municipality to cancel a plan of subdivision in whole or in part;

AND WHEREAS the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

AND WHEREAS every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

NOW THEREFORE the Council of the Summer Village of Silver Sands in the Province of Alberta, duly assembled, hereby enacts as follows:

1. IT IS HEREBY ORDERED that the lands described as Lots 10 and 11, Block 10, Plan 2357 M.C. are to be cancelled from the plan of subdivision of record which is registered in the Land Titles Office for the NORTH Alberta Land Registration District.
2. IT IS FURTHER ORDERED the cancelled lands be established as a single new lot known as Lot 10A, Block 10, Plan 2357 M.C.
3. THIS ORDER shall not be effective unless filed by the applicant in the office of the Registrar within NINETY DAYS from the date of this Order.

THE REGISTRAR for NORTH Alberta Land Registration District shall make all cancellations, issue all certificates of title and do such things as necessary, in his opinion, to give effect to this Order; including, but not restricted to, carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

ANY EXPENSES in the connection with carrying out this Order shall be borne by the applicant.

READ A FIRST TIME THIS _____ DAY OF __June____, AD 2025.

READ A SECOND TIME THIS _____ DAY OF __June____, AD 2025.

READ A THIRD AND FINAL TIME THIS _____ DAY OF __June____, AD 2025.

SIGNED AND PASSED THIS _____ DAY OF ____April____, AD 2025.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

**DEVELOPMENT OFFICER'S REPORT
PLAN CANCELLATION BYLAW NO. 352-2025**

APPLICANT / OWNER:

DISTRICT: R - Residential

LEGAL DESCRIPTIONS: Lots 10 & 11, Block 10, Plan 2357 MC - #35 and #34 Hillside Crescent within the Summer Village of Silver Sands

PROPOSAL:

To cancel, by Bylaw, a portion of Plan 2357 MC to allow for the consolidation of Lots 10 & 11, Block 10, Plan 2357 MC into one new lot entitled Lot 10A, Block 10, Plan 2357 MC.

REGULATIONS:

M.G.A. Section 658 Cancellation of plan of subdivision

COMMENTS:

The applicants have requested His Worship Mayor and Council's favourable consideration of their application to cancel a portion of Plan 2357 MC to allow for the consolidation of the two lots that they own into one within the Summer Village of Silver Sands (See attached application form dated March 17, 2025 (received by email March 19, 2025). The subject lands are Plan 2357 MC, Block 10, Lot 10 and Plan 2357 MC, Block 10, Lot 11. Both Lots are irregular in shape (see attached Site Plan), are bound on the northeast by Municipal Roadway (Hillside Crescent), and by Municipal Reserve (Lot R 10) on the southwest. Lot 11 is developed with a Single Detached Dwelling, while Lot 10 is undeveloped (See attached Photographs).

RECOMMENDATIONS:

It is the recommendation of the Development Officer that favourable consideration be granted to approve the Plan Cancellation Bylaw No. 352-2025, as requested, to allow for the consolidation of the subject two (2) lots, for the following reasons:

1. The proposal conforms to the requirements of the Land Use Bylaw and does not impinge upon the economic development of the Lands.
2. The proposal satisfies the requirements of Municipal Government Act, RSA 2000, Ch. M-26, Section 658, as amended.
3. It has been typical for His Worship & Council to look favourably upon such applications.

Photographs of the subject Lands, described as Plan 2357 MC, Block 10, Lots 10 & 11 : 35 & 34 Hillside Crescent on April 4, 2025.

Lot 35



Lot 34



LOT CONSOLIDATION APPLICATION



LAND OWNER INFORMATION

PROPERTY INFORMATION

Property #1 - Plan: 2357 MC Block: 10 Lot: 11

Property #2 - Plan: 2357 MC Block: 10 Lot: 10

Municipal Addresses: #1 35 Hillside cres #2 34 Hillside Cres
Silver Sands, AB T0E 0B0

I authorize the person(s), designated by the Municipality as designated in Section 542 of the Municipal Government Act, R.S.A. 2000, to enter my land for the purpose of conducting a site inspection in connection with my lot consolidation application.

I/we being the registered landowners of the above properties do hereby request the lands to be consolidated into one property by Order of Bylaw.

Registered Owner Signature: Date: March 17, 2025

Registered Owner Signature: Date: March 17, 2025

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

The following MUST be submitted with the application:

- **Application and processing fee of \$835.00 - Cheque made payable to Summer Village of Silver Sands.**
- **A current title for each property being consolidated. Titles can be obtained from any Registries Office – (ownership information must match exactly on each title).**
- **This application MUST be signed by all owners listed on title.**

Note: The process of consolidating two lots is complete once the application has been approved, the plan cancellation bylaw has been passed and signed by Council, the required paperwork has been registered at Alberta land titles and the updated land title is received by the municipality. It is important to note that as the current year's taxes are calculated based on the condition of the property at December 31st of the prior year, a consolidation of lots will not affect or amend the taxes in the year the consolidation is done.

Tony Sonnleitner – Development Officer
Box 2945 Stony Plain, AB T7Z 1Y4
pcm1@telusplanet.net 780-718-5479



LAND TITLE CERTIFICATE

S

LINC

0013 225 231

SHORT LEGAL

2357MC;10;10

TITLE NUMBER

242 228 634

LEGAL DESCRIPTION

PLAN 2357MC

BLOCK 10

LOT 10

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

ATS REFERENCE: 5;5;54;3;SW

MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS

REFERENCE NUMBER: 902 158 997

| REGISTERED OWNER(S) | | | | |
|---------------------|------------|------------------|----------|---------------|
| REGISTRATION | DATE (DMY) | DOCUMENT TYPE | VALUE | CONSIDERATION |
| 242 228 634 | 13/09/2024 | TRANSFER OF LAND | \$54,000 | \$54,000 |

OWNERS



ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS |
|------------------------|--------------|---|
| 7167MD | 29/06/1961 | CAVEAT RE : RESTRICTIVE COVENANT CAVEATOR - MAJOR HOLDINGS LTD. |

(CONTINUED)

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 23 DAY OF
SEPTEMBER, 2024 AT 01:53 P.M.

ORDER NUMBER: 51693432

CUSTOMER FILE NUMBER: 5356



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0013 177 837 2357MC;10;11 232 202 845

LEGAL DESCRIPTION
PLAN 2357MC
BLOCK 10
LOT 11
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 5;5;54;3;SW

MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS

REFERENCE NUMBER: 212 200 165

| REGISTRATION | DATE (DMY) | REGISTERED OWNER(S) DOCUMENT TYPE | VALUE | CONSIDERATION |
|--------------|------------|--------------------------------------|-----------|---------------|
| 232 202 845 | 29/06/2023 | TRANSFER OF LAND | \$225,000 | \$225,000 |

OWNERS



ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION NUMBER | DATE (D/M/Y) | PARTICULARS |
|------------------------|--------------|--|
| 232 202 846 | 29/06/2023 | MORTGAGE MORTGAGEE - COMPUTERSHARE TRUST COMPANY OF CANADA. C/O FIRST NATIONAL FINANCIAL LP 16 YORK STREET, SUITE 1900 |

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

232 202 845

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

TORONTO
ONTARIO M5J0E6
ORIGINAL PRINCIPAL AMOUNT: \$222,300

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 14 DAY OF MARCH,
2025 AT 02:22 P.M.

ORDER NUMBER: 53143657

CUSTOMER FILE NUMBER:

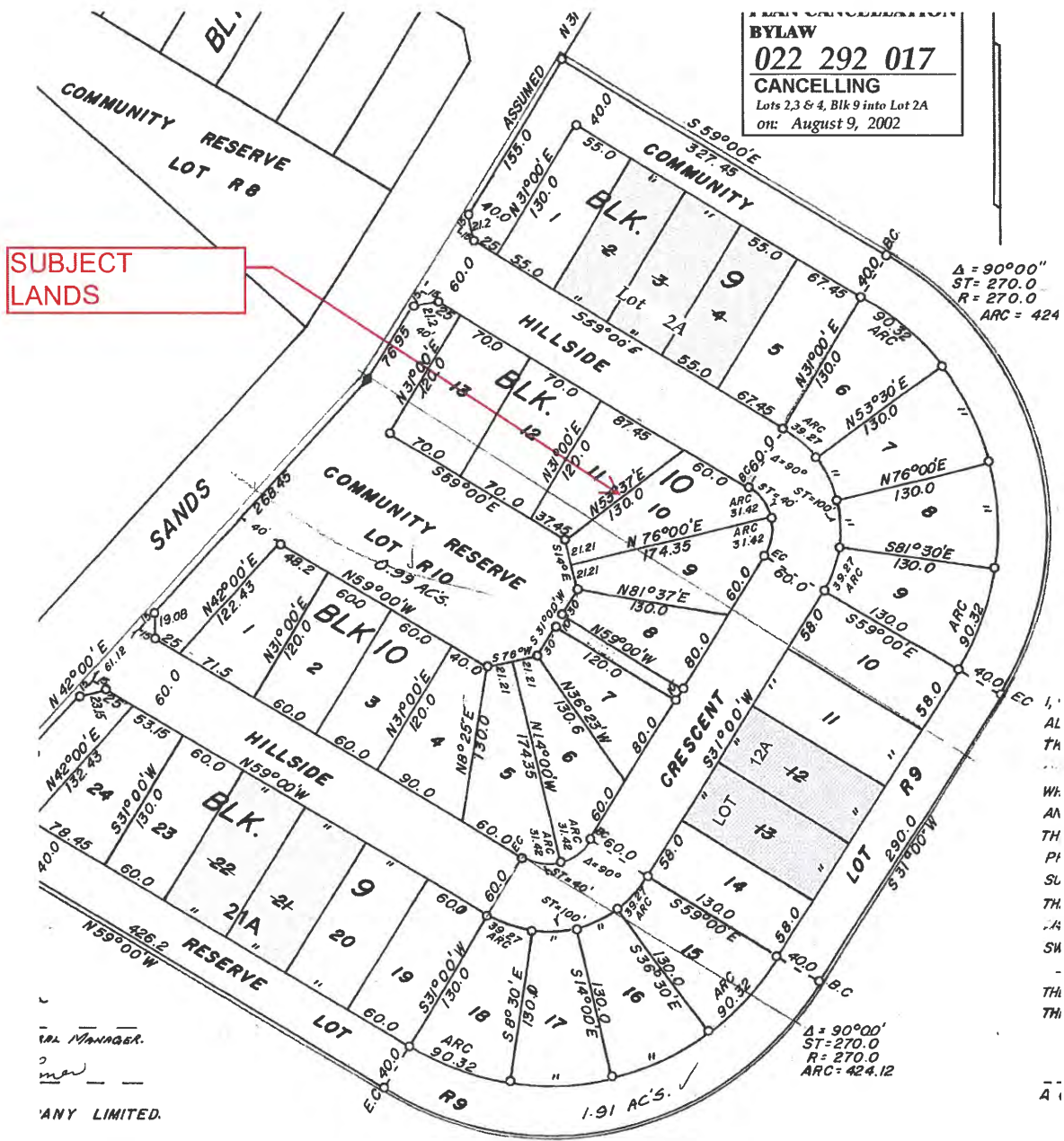


END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).

PLAN 2357 MC, BLOCK 10, LOTS 10 AND 11 : 35 & 34 HILLSIDE CRESCENT



Cancellation of plan of subdivision

658(1) On the application of one or more owners of a parcel of land in a plan of subdivision, a council may by bylaw order the plan cancelled, in whole or in part.

(2) A council may pass a bylaw under subsection (1) only with the consent of

(a) the owners of the parcel of land in the plan of subdivision,

(b) every person shown on the certificate of title of the land in the plan of subdivision as having an estate or interest in it, and

(c) the Crown in right of Alberta, if the plan of subdivision shows a highway or road or other right of way vested in the Crown for which no certificate of title has been issued.

(3) A plan cancellation may not be effected only or primarily for the purpose of disposing of reserves.

(3.1) If all of a plan is cancelled, deferred reserve caveats and environmental reserve easements are also cancelled.

(4) If all reserve land has been cancelled from a plan of subdivision, the resulting parcel of land, if it is subsequently subdivided, may be subject to the provisions of this Part respecting reserves.

(5) If a plan is cancelled in part, a deferred reserve caveat may be placed against the consolidated certificate of title reflecting any reserve land that was cancelled and that will be owing if the parcel is subsequently subdivided.

**DEVELOPMENT OFFICER'S REPORT
PLAN CANCELLATION BYLAW NO. 353-2025**

APPLICANTS / OWNERS:

DISTRICT: R1 – Small Lot Residential

LEGAL DESCRIPTIONS: Lots 5 & 6, Block 8, Plan 6108 RS - #5 and #6 Bay Drive within the Summer Village of Silver Sands

PROPOSAL:

To cancel, by Bylaw, a portion of Plan 6108 RS to allow for the consolidation of Lots 5 & 6, Block 8, Plan 6108 RS into one new lot entitled Lot 5A, Block 8, Plan 6108 RS.

REGULATIONS:

M.G.A. Section 658 Cancellation of plan of subdivision

COMMENTS:

The applicants have requested His Worship Mayor and Council's favourable consideration of their application to cancel a portion of Plan 6108 RS to allow for the consolidation of the two lots that they own into one within the Summer Village of Silver Sands (See attached application form dated June 10, 2025). The subject lands are Plan 6108 RS, Block 8, Lot 5 and Plan 6108, Block 8, Lot 6. Lot 5 has a frontage of 20.7 m (68.0 ft) on Bay drive, and backs onto Reserve Lot Plan 223 MC;; R8 and a small portion of Reserve Lot 6108 RS; 8; R11, with an area of approximately 1584.5 sq. m. (17055 sq. ft.) Lot 6 has frontage of 11.9 m (39.1 ft.) on Bay Drive, and backs onto Reserve Lot 6108 RS; 8; R11, with an area of approximately 1182.3 sq. m. (12726.0 sq. ft.). Lot 5 is developed with a Single Detached Dwelling c/w site servicing, while Lot 6 is developed with a Boathouse (See attached Site Map).

RECOMMENDATIONS:

It is the recommendation of the Development Officer that favourable consideration be granted to approve the Plan Cancellation Bylaw No. 353-2025, as requested, to allow for the consolidation of the subject two (2) lots, for the following reasons:

1. The proposal conforms to the requirements of the Land Use Bylaw and does not impinge upon the economic development of the Lands.
2. The proposal satisfies the requirements of Municipal Government Act, RSA 2000, Ch. M-26, Section 658, as amended.
3. It has been typical for His Worship & Council to look favourably upon such applications.

LOT CONSOLIDATION APPLICATION



LAND OWNER INFORMATION

PROPERTY INFORMATION

Property #1 - Plan: 6108RS Block: 8 Lot: 5

Property #2 - Plan: 6108RS Block: 8 Lot: 6

Municipal Addresses: #1 5 Bay Drive #2 6 Bay Drive

I authorize the person(s), designated by the Municipality as designated in Section 542 of the Municipal Government Act, R.S.A. 2000, to enter my land for the purpose of conducting a site inspection in connection with my lot consolidation application.

I/we being the registered landowners of the above properties do hereby request the lands to be consolidated into one property by Order of Bylaw.

Date: 10-06-2025

Date: 10-06-2025

The personal information provided by you is being collected under the authority of the Municipal Government Act and will be used for the purposes under that Act. The personal information that you provide may be made public, subject to the provisions of the Freedom of Information and Protection of Privacy Act.

The following MUST be submitted with the application:

- **Application and processing fee of \$835.00 - Cheque made payable to Summer Village of Silver Sands.**
- **A current title for each property being consolidated. Titles can be obtained from any Registries Office – (ownership information must match exactly on each title).**
- **This application MUST be signed by all owners listed on title.**

Note: The process of consolidating two lots is complete once the application has been approved, the plan cancellation bylaw has been passed and signed by Council, the required paperwork has been registered at Alberta land titles and the updated land title is received by the municipality. It is important to note that as the current year's taxes are calculated based on the condition of the property at December 31st of the prior year, a consolidation of lots will **not** affect or amend the taxes in the year the consolidation is done.

Tony Sonnleitner – Development Officer
Box 2945 Stony Plain, AB T7Z 1Y4
penn[at]telusplanet.net 780-718-8479



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0016 386 070 6108RS;8;5 212 270 586

LEGAL DESCRIPTION
PLAN 6108RS
BLOCK 8
LOT 5
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE
ATS REFERENCE: 5;5;54;3;SW

MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS

REFERENCE NUMBER: 082 238 579

| REGISTERED OWNER(S) | | | | |
|---------------------|------------|------------------|-------|----------------|
| REGISTRATION | DATE (DMY) | DOCUMENT TYPE | VALUE | CONSIDERATION |
| 212 270 586 | 06/12/2021 | TRANSFER OF LAND | | SEE INSTRUMENT |

OWNERS



ENCUMBRANCES, LIENS & INTERESTS

| REGISTRATION | | |
|--------------|--------------|---|
| NUMBER | DATE (D/M/Y) | PARTICULARS |
| 911SW | 24/11/1971 | CAVEAT RE : RESTRICTIVE COVENANT CAVEATOR - MAJOR HOLDINGS LTD. |

(CONTINUED)



LAND TITLE CERTIFICATE

S

LINC

0016 386 088

SHORT LEGAL

6108RS;8;6

TITLE NUMBER

212 270 586 +1

LEGAL DESCRIPTION

PLAN 6108RS

BLOCK 8

LOT 6

EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

ATS REFERENCE: 5;5;54;3;SW

MUNICIPALITY: SUMMER VILLAGE OF SILVER SANDS

REFERENCE NUMBER: 082 238 579 +1

| REGISTERED OWNER(S) | | | | |
|---------------------|------------|------------------|-------|----------------|
| REGISTRATION | DATE (DMY) | DOCUMENT TYPE | VALUE | CONSIDERATION |
| 212 270 586 | 06/12/2021 | TRANSFER OF LAND | | SEE INSTRUMENT |

OWNERS



ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION

NUMBER

DATE (D/M/Y)

PARTICULARS

911SW

24/11/1971 CAVEAT

RE : RESTRICTIVE COVENANT

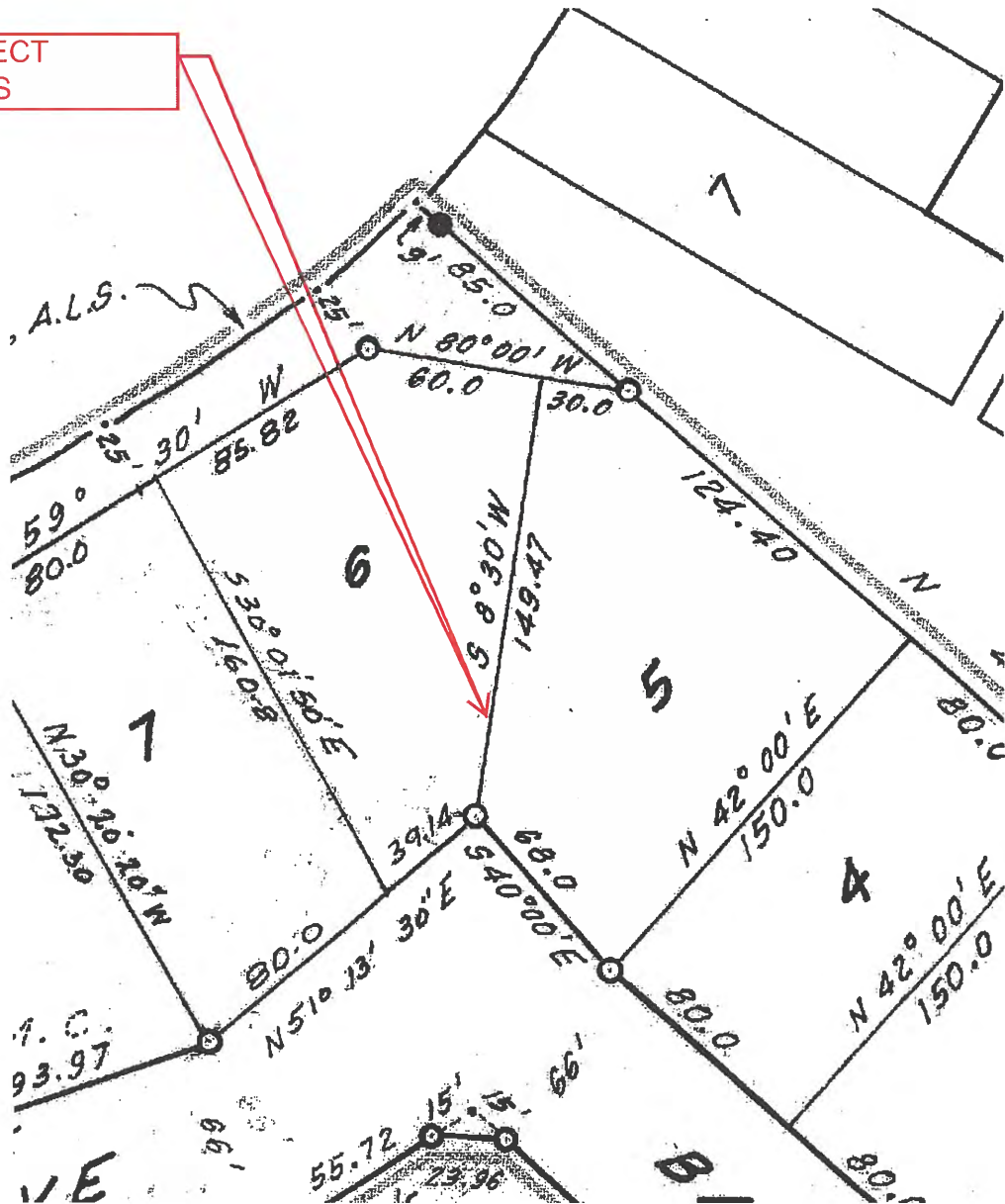
CAVEATOR - MAJOR HOLDINGS LTD.

(CONTINUED)

Bylaw 353-2025
Subject Lands:
Plan 6108
RS;Block 8; Lots 5
& 6



Plan 6108 RS, Block 8, Lots 5 & 6 : 5 and 6 Bay Drive



MGA Section 658

Cancellation of plan of subdivision

Cancellation of plan of subdivision

658(1) On the application of one or more owners of a parcel of land in a plan of subdivision, a council may by bylaw order the plan cancelled, in whole or in part.

(2) A council may pass a bylaw under subsection (1) only with the consent of

- (a) the owners of the parcel of land in the plan of subdivision,
- (b) every person shown on the certificate of title of the land in the plan of subdivision as having an estate or interest in it, and
- (c) the Crown in right of Alberta, if the plan of subdivision shows a highway or road or other right of way vested in the Crown for which no certificate of title has been issued.

(3) A plan cancellation may not be effected only or primarily for the purpose of disposing of reserves.

(3.1) If all of a plan is cancelled, deferred reserve caveats and environmental reserve easements are also cancelled.

(4) If all reserve land has been cancelled from a plan of subdivision, the resulting parcel of land, if it is subsequently subdivided, may be subject to the provisions of this Part respecting reserves.

(5) If a plan is cancelled in part, a deferred reserve caveat may be placed against the consolidated certificate of title reflecting any reserve land that was cancelled and that will be owing if the parcel is subsequently subdivided.

**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE
PROVINCE OF ALBERTA, FOR THE PURPOSE OF CANCELLING A
PORTION OF PLAN 6108 R.S.**

**BEING A BYLAW FOR THE PURPOSE OF CANCELLING A PORTION OF PLAN
6108 R.S.**

WHEREAS Section 658 of the Municipal Government Act empowers a municipality to cancel a plan of subdivision in whole or in part;

AND WHEREAS the owners of the parcels of land in the portion of the plan to be cancelled have consented to the proposed cancellation;

AND WHEREAS every person shown on the certificates of title of the lands in the plan of subdivision as having an estate or interest in it have consented to the proposed cancellation;

NOW THEREFORE the Council of the Summer Village of Silver Sands in the Province of Alberta, duly assembled, hereby enacts as follows:

1. IT IS HEREBY ORDERED that the lands described as Lots 5 and 6, Block 8, Plan 6108 R.S. are to be cancelled from the plan of subdivision of record which is registered in the Land Titles Office for the NORTH Alberta Land Registration District.
2. IT IS FURTHER ORDERED the cancelled lands be established as a single new lot known as Lot 5A, Block 8, Plan 6108 R.S.
3. THIS ORDER shall not be effective unless filed by the applicant in the office of the Registrar within NINETY DAYS from the date of this Order.

THE REGISTRAR for NORTH Alberta Land Registration District shall make all cancellations, issue all certificates of title and do such things as necessary, in his opinion, to give effect to this Order; including, but not restricted to, carrying forward all encumbrances, charges, liens, interests, and reservations as to mines and minerals in the existing certificate(s) of title.

ANY EXPENSES in the connection with carrying out this Order shall be borne by the applicant.

READ A FIRST TIME THIS 27th DAY OF June, AD 2025.

READ A SECOND TIME THIS 27th DAY OF June, AD 2025.

READ A THIRD AND FINAL TIME THIS 27th DAY OF June, AD 2025.

SIGNED AND PASSED THIS 27th DAY OF June, AD 2025.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman

ASVA - Annual Conference, October 16 & 17, 2025 -Registration is Open - Summer Villages

From ASVA Exec Director <summervillages@gmail.com>

Date Thu 5/1/2025 1:56 PM

To ASVA <summervillages@gmail.com>

 2 attachments (1 MB)

ASVA's 2025 Save the Date Information.pdf; ASVA Summer Village's Conference Invitation.pdf;

Good afternoon,

Hope this email finds everyone well. It is that time of year, where the ASVA's Conference Organizing Committee is hard at work, planning this year's annual conference. Please see the attached Conference Invite from ASVA's President Mike Pashak, and a Save The Date Notice, that outlines the details.

ASVA is encouraging the Summer Villages to send all of your Councils and CAO's this year, especially the newly elected Councils, as this will give everyone the opportunity to meet, share experiences, and learn together! Let's make this the best conference for all of them, and together, we can achieve that, and we have ample room this year to host everyone comfortably! 😊

Online Registration is Open! Registration deadline is September 30, 2025. Because it is an Election Year, you may not know who is attending this year's conference until your Election is held, but would still like to register early to hold your spot, you can enter the **CAO's name**, or use the name "**Unknown**", on the registration form, then once your Election is held, please ensure you send me an email with the names of **WHO** is attending so I can update all the records and name tags on my end. **This will be up to the Summer Village CAOs to ensure the appropriate names are forwarded onto me, thank you.**

Thank you in advance for your continued support of the ASVA, by helping make this year's event a huge success. Should you have any questions or concerns, please let me know, thanks!

Sincerely,
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca



"FACING THE FUTURE"



REGISTRATION IS OPEN FOR

ASVA's 67th Annual Conference
& AGM

October 16 & 17, 2025

**Conference
Registration Fee:**
\$349 (Including Banquet
Ticket)

Cancellations must be in writing via email to execdirector@asva.ca before September 16, 2025, for a full refund, less \$50 administration fee. No refunds will be given after September 16, 2025.

VENUE

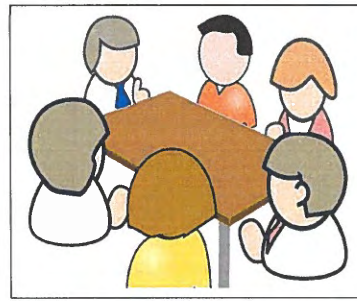
WYNDHAM
EDMONTON HOTEL &
CONFERENCE CENTRE

4440 GATEWAY BLVD
EDMONTON, AB
T6H 5C2

CONFERENCE AGENDA

A Draft Conference Agenda will be Emailed to the Membership Once the Speakers & Presentation Topics are Confirmed. It will also be Posted on the ASVA Website at the End of August. (Speakers are subject to Change Without Notice).

Registration Closes September 30th, 2025
at 10:00am



Click on the Link to Register for ASVA's 67th Annual Conference & AGM (\$349) and Or to Purchase Additional Banquet Tickets (\$80):

<https://www.eventbrite.ca/e/where-collaboration-meets-creation-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddttdtcreator>

ASVA is excited to be hosting the 2025 Annual Conference & AGM at the Wyndham Edmonton Hotel & Conference Centre, where there will be more than enough space for our entire Event, including having the Trade Show & Silent Auction all in one BIG Ballroom. This in person event will feature engaging sessions, networking opportunities, and so much more. Don't miss out on this chance to learn, connect, and grow with fellow peers. You don't want to miss this opportunity. Hope to See You There!

OCTOBER 16TH BANQUET VENUE

- ❖ 6:00pm - Cocktails (Cash Bar)
- ❖ 6:30pm - Hot Dinner Buffet
- ❖ 7:15pm - Speeches & Award Presentations
- ❖ 8:15pm - Entertainment
- ❖ 9:15pm - Silent Auction Closes

29

"FACING THE FUTURE"

HOTEL RESERVATIONS:

Tel: 780.437.6010

Toll Free: 1.877.999.3223

Or Use Booking Link:

<https://www.wyndhamhotels.com/wyndham/edmonton-alberta/wyndham-edmonton-hotel-and-conference-centre/overview?checkInDate=10/15/2025&checkOutDate=10/17/2025&groupCode=101525ASV>

Group Name: Association of Summer Villages of Alberta

Booking Code: 101525ASV

Guestroom Rates Only, Does Not Include Taxes:

Room Type: Single: \$139. Double: \$139, Triple: \$149, Quad: \$159

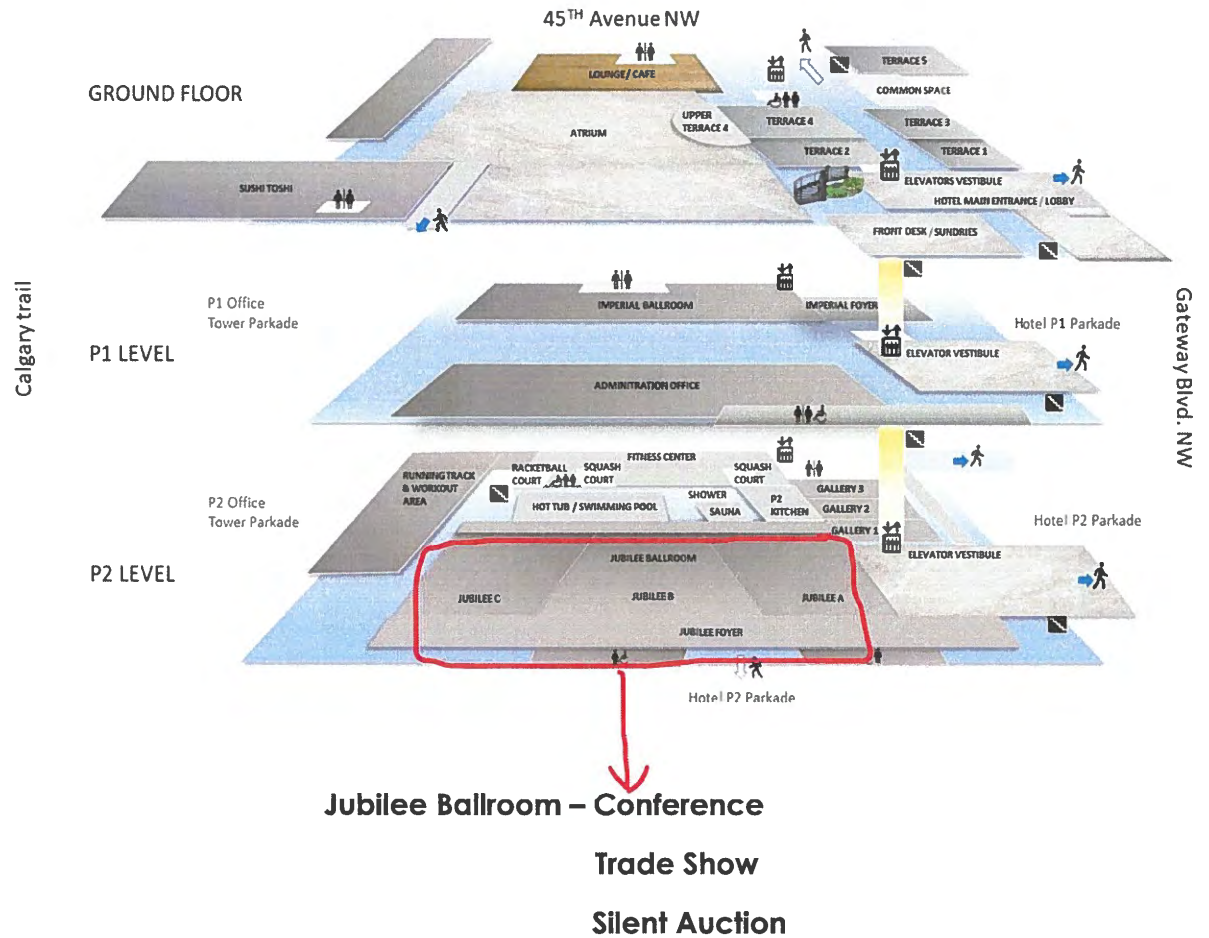
Individual Reservations can be cancelled without penalty up to 24 hours prior arrival. Early Booking is recommended.



Please contact ASVA's executive Director Kathy Krawchuk should you have any questions at execdirector@asva.ca

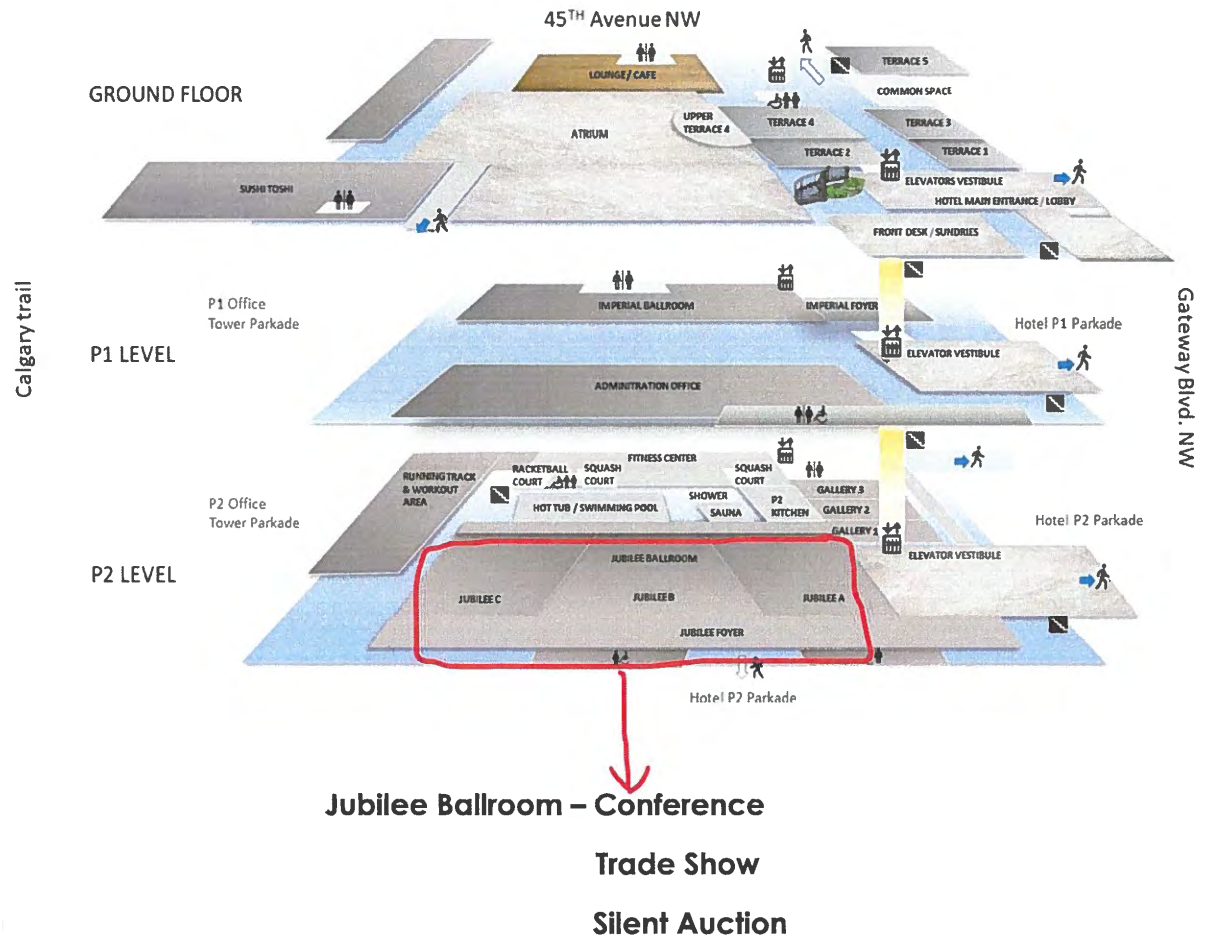
"FACING THE FUTURE"

HOTEL MAP



"FACING THE FUTURE"

HOTEL MAP





May 01, 2025

"Facing the Future"

RE: ASVA's 67th Annual Conference and AGM – October 16 & 17, 2025 - Online Registration is Open

Good morning, Summer Village Mayors and CAO's;

ASVA is happy to inform you that Online Registration is open for the upcoming ASVA Conference. This year's Conference will be held on **October 16 & 17th, 2025, at the Wyndham Edmonton Hotel & Conference Center, 4440 Gateway Blvd. Edmonton, AB.**

Being an Election year, ASVA seeks your Summer Village's valued support by registering for this year's Conference, and hope that you will be able to join us, as it will give you the opportunity to meet newly Elected Officials from 51 Summer Villages and adjacent Counties, listen to presentations, visit the trade show, and enjoy the evening banquet with lots of PR, awards ceremony, silent auction and entertainment, fun to be had by all.

Please click on the link below to register. Once the Program is tentatively confirmed, it will be posted on the ASVA website www.asva.ca Please check back for further updates starting July.

<https://www.eventbrite.ca/e/facing-the-future-asvas-2025-annual-conference-agm-tickets-1255975218689?aff=oddtcreator>

ASVA is also requesting your consideration for the following:

- a cash sponsorship and/or
- an item for the silent auction.

The publicity you will receive from your cash sponsorship or silent auction item donation consists of the following exposure of your Municipality to:

- the Mayors, Deputy Mayors and Councilors from 51 Summer Villages in Alberta;
- Reeves and County Managers/CAO's within the Region;
- Ministers, and MLAs from various areas and departments within the Government Alberta

If you choose to become a Sponsor or provide a Silent Auction item, please contact ASVA's Executive Director Kathy Krawchuk at execdirector@asva.ca, and identify the level of Sponsorship, or the value of your silent auction item, who it is from, along with an email address and contact name.

If you choose become a Sponsor, below is how you will be recognized, when payment is received before **August 1st, 2025**. There is great value in being a Sponsor at the Conference.

2 – 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 1

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Association of
SUMMER VILLAGES
OF ALBERTA

| Sponsorship Level | Sponsorship Amount | Tradeshow Display Table Included | # of Breakfast, Snacks, Lunch & Banquet Tickets Provided with Sponsorship | # of Breakfast, Snacks, & Lunch Tickets Provided with Sponsorship | Recognized as a Sponsor in the Agenda Pkg. | Recognized on Power Point | Self-Introduction of the Company to the Delegates & Intro of Guest Speaker | Sponsor Name Sign at Meal Stations and or Coffee Station | Sponsor LOGO in ASVA Annual Report | Sponsor Logo displayed on ASVA Website |
|---------------------|--------------------|----------------------------------|---|---|--|---------------------------|--|--|------------------------------------|--|
| TITLE | \$4,000+ | YES | 6 | 0 | YES | YES | YES | YES | YES | YES |
| PLATINUM | \$2,000+ | YES | 4 | 0 | YES | YES | NO | YES | YES | YES |
| GOLD | \$1,000+ | YES | 2 | 0 | YES | YES | NO | YES | YES | YES |
| SILVER | \$500+ | YES | 0 | 1 | YES | YES | NO | NO | YES | YES |
| BRONZE | \$300+ | NO | 0 | 0 | YES | YES | NO | NO | YES | NO |
| COFFEE/HEALTH BREAK | \$250+ | NO | 0 | 0 | YES | YES | NO | YES | YES | NO |

Thank you in advance for your consideration. As always, we appreciate your support. Hope to see everyone there.

Sincerely,

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA

President, ASVA

****The ASVA is nonprofit organization but is not registered as a charitable organization, so taxable receipts are not available.**

2 - 51109 RR271 Spruce Grove, AB T7Y 1G7
Phone 780.236.5456
www.asva.ca

Page 2

34



MAY 28 2025

May 23, 2025

File: 003REDST2025

SUMMER VILLAGE OF SILVER SANDS
PO BOX 8
ALBERTA BEACH, AB T0E 0A0

Dear Sir or Madame:

**Re: NOTICE OF PUBLIC HEARING of Bylaw 22-2017-02-2025
SE 35-53-05 W5M, SW 35-53-05 W5M, NW 35-53-05 W5M, SW 36-53-05 W5M,
NW 36-53-05 W5M and NW 36-53-05 W5M Fr.
Lac Ste. Anne County**

A BYLAW to Redistrict SE 35-53-05 W5M, SW 35-53-05 W5M, NW 35-53-05 W5M, SW 36-53-05 W5M, NW 36-53-05 W5M and NW 36-53-05 W5M Fr. from Agricultural '1' (AG1) District to Aggregate Resource Extraction & Processing (AR) District.

A formal public hearing as required under the provisions of Part 17 of the Municipal Government Act (Sections 216.4, 606, 632, 633, 640, and 692, as applicable) will be held to hear formal presentations on the following proposal:

The Lac Ste. Anne County Bylaw 22-2017 is hereby amended in accordance with the attached Bylaw 22-2017-02-2025:

Purpose:

- a. Redistricting the lands legally described and shown on the map identifying the lot in Schedule "A" from Agricultural '1' (AG1) District to Aggregate Resource Extraction & Processing (AR) District;
- b. amending Map 4 Region D to reflect the redistricting of the lands legally described and shown in Schedule "B" Aggregate Resource Extraction & Processing (AR) District.

First reading was given to Bylaw 22-2017-02-2025 on May 22, 2025. Public Hearing for 003REDST2025 is scheduled below.

Place: Council Chambers, Lac Ste. Anne County Office
56521 Range Road 65
Date: July 17, 2025
Time: 10:00 a.m.

35

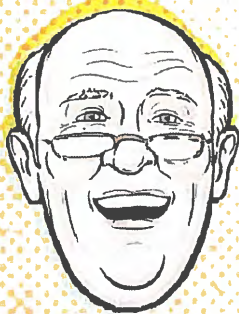


Should you have any comments or concerns regarding this proposed development, please forward them to the undersigned by June 27, 2025. Alternatively, you can bring your comments and concerns up at the Public Hearing Scheduled for July 17, 2025 at 10:00 a.m. at the County Office. To schedule an appointment please contact Senior Development Officer, Tanya Vanderwell at 780.785.3411. Appointment times shall be in accordance with the Procedures (and Committee) Bylaw #04-2020. To attend the meeting via zoom please use the link: <https://us06web.zoom.us/j/85287562820>

The proposed amendment and/or application may be reviewed during regular business hours at the County Office located at 56521 Range Road 65 or on the County website at www.LSAC.ca.

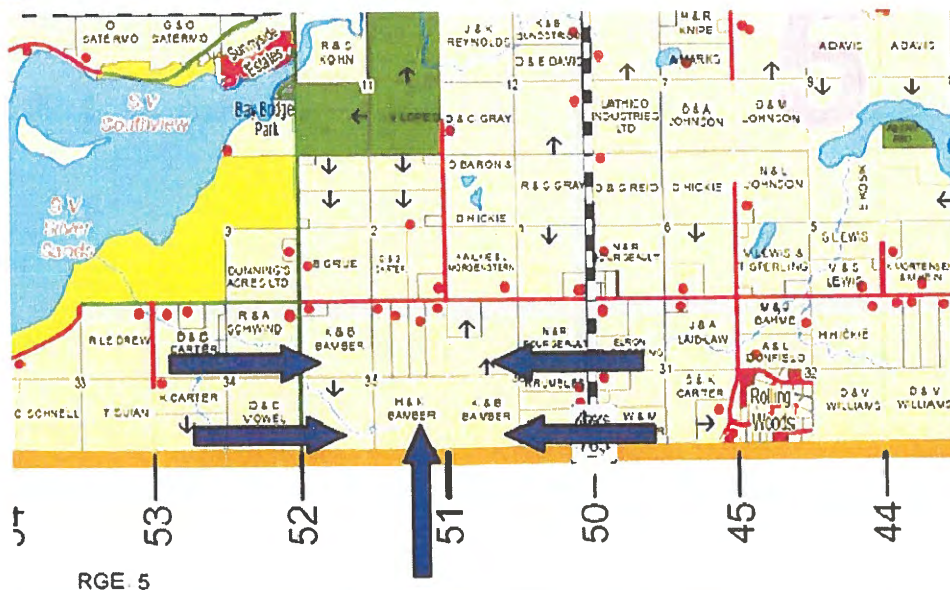
Yours truly,

Tanya Vanderwell, Senior Development Officer
Planning & Development Department
Lac Ste. Anne County
devassistant@LSAC.ca



OK, so what all this fancy language means is that a landowner/developer has applied to the municipality to redistrict SE 35-53-05 W5M, SW 35-53-05 W5M, NW 35-53-05 W5M, SW 36-53-05 W5M, NW 36-53-05 W5M and NW 36-53-05 W5M Fr. from Agricultural '1' (AG1) District to Aggregate Resource Extraction & Processing (AR) District. In order to amend the Land Use Bylaw for redistricting, a bylaw must be drafted and a public hearing held first under the provisions of Part 17 of the Municipal Government Act.

The above is to let folks know about when and where the Public Hearing will take place.



RE: Silver Sands, curbside materials

From Samantha Shulman <sshulman@circularmaterials.ca>
Date Wed 4/30/2025 10:30 AM
To Summer Village Office <administration@wildwillowenterprises.com>
Cc wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>

Morning Heather,
Thank you for confirming. I will work on preparing an amendment to the Scope of work (SoW). This will prompt our procurement team to send a document again for signature.

Please keep collecting as you are, and over the next few weeks we will have this prepared.

Thank you for working with us!



Samantha Shulman (she/her)
Specialist, Community Transition
sshulman@circularmaterials.ca
(236) 259-1199
circularmaterials.ca

My normal working hours may not be your normal working hours. Please do not feel obligated to respond to this email outside of your normal working hours.

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From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: April 28, 2025 2:27 PM
To: Samantha Shulman <sshulman@circularmaterials.ca>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: Re: Silver Sands, curbside materials

Hi Samantha, our public works supervisor has advised that glass is rare but does end up in the blue bags once in a while. He will still collect the blue bag if the glass is not broken. So, we should probably then add it to the listing as a yes.

Thank you,

Heather Luhtala,
Assistant CAO/Administration

Summer Village of Silver Sands - www.summervillageofsilversands.com
Email: administration@wildwillowenterprises.com
Phone: 587-873-5765 Fax: 780-967-0431

Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Samantha Shulman <sshulman@circularmaterials.ca>
Sent: Monday, April 28, 2025 2:04 PM
To: Summer Village Office <administration@wildwillowenterprises.com>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: RE: Silver Sands, curbside materials

Apologies I didn't finish my e-mail.

Since you do collect glass, we would like to send an amendment for the curbside SoW to be signed. The current SoW exhibit 4 says "no" to glass. We want to ensure the agreements are representing material collected.

Please confirm this is okay, and over the next few weeks an amendment would be prepared and sent over.

Thank you,



Samantha Shulman (she/her)
Specialist, Community Transition
sshulman@circularmaterials.ca
(236) 259-1199
circularmaterials.ca

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From: Samantha Shulman <sshulman@circularmaterials.ca>
Sent: April 28, 2025 2:01 PM
To: Summer Village Office <administration@wildwillowenterprises.com>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: RE: Silver Sands, curbside materials

Thank you for the confirmation,

Have a wonderful week.



Samantha Shulman (she/her)
Specialist, Community Transition
sshulman@circularmaterials.ca
(236) 259-1199
circularmaterials.ca

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notified that any disclosure, communication, copying, distribution, or use of the information contained herein (including any reliance thereon) is STRICTLY PROHIBITED. This message, its attachments and any email strings may be protected by legal privilege. If you have received this email in error, please immediately notify the sender and delete the information from your computer and destroy any related paper copies.

From: Summer Village Office <administration@wildwillowenterprises.com>
Sent: April 28, 2025 1:10 PM
To: Samantha Shulman <sshulman@circularmaterials.ca>
Cc: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: Re: Silver Sands, curbside materials

Hi Samantha, yes, there is some glass put into the blue bags.

Heather Luhtala,
Assistant CAO/Administration
Summer Village of Silver Sands - www.summervillageofsilversands.com
Email: administration@wildwillowenterprises.com
Phone: 587-873-5765 Fax: 780-967-0431
Mailing Address: Box 8, Alberta Beach, AB T0E 0A0

From: Samantha Shulman <sshulman@circularmaterials.ca>
Sent: Friday, April 25, 2025 12:26 PM
To: Summer Village Office <administration@wildwillowenterprises.com>; wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: Silver Sands, curbside materials

Good afternoon Heather and Wendy,

I had a question about glass materials accepted curbside.
Do you collect glass(such as pasta sauce jars, mason jars, olive oil bottles) as part of your curbside recycling program?

Thank you,



Samantha Shulman (she/her)
Specialist, Community Transition
sshulman@circularmaterials.ca
(236) 259-1199
circularmaterials.ca

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AMENDING AGREEMENT #1

This Amending Agreement is made as of _____ (the "**Effective Date**") between Circular Materials, a federal not-for-profit corporation ("**CM**"), and the Summer Village of Silver Sands, a registered community ("**Contractor**") (the "**Amending Agreement #1**").

WHEREAS CM and the Contractor entered into a master service agreement made as of March 26, 2025, Number 2024-00-09 (the "**MSA**").

WHEREAS CM and the Contractor entered into a Community Curbside Collection Statement of Work pursuant to the MSA made as of March 26, 2025 (the "**Statement of Work**")

AND WHEREAS CM and the Contractor wish to amend the Statement of Work.

NOW, THEREFORE, in consideration of the promises and the mutual obligations and covenants herein set forth and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, CM and the Contractor hereby agree as follows:

1. Intention to Amend

- (a) The Statement of Work is modified only by the express provisions of this Amending Agreement #1, and, except as so modified, the Statement of Work shall remain unchanged and in full force and effect.
- (b) Each reference in the Community Curbside collection SOW, "Statement of Work", "hereunder" or "hereof" shall mean and be a reference to the Statement of Work, as applicable, as amended by this Amending Agreement #1.

2. Amendments

- (a) With effect from the Effective Date, amend the Statement of Work as set out in Schedule A to this Amending Agreement #1.

3. Miscellaneous

- (a) This Amending Agreement #1 is governed by and will be construed in accordance with the laws of the Province of Alberta and the laws of Canada applicable therein.
- (b) If any provision of this Amending Agreement #1 is determined by any court of competent jurisdiction to be invalid, illegal, or unenforceable, that provision will be severed from this Amending Agreement #1 and the remaining provisions will continue in full force and effect so long as the economic or legal substance of the transactions contemplated hereby is not affected in any manner materially adverse to either of the parties.
- (c) This Amending Agreement #1 will enure to the benefit of and be binding upon the respective successors and permitted assigns of the parties.
- (d) In the event of any inconsistency between the terms of this Amending Agreement #1 and the terms of the Statement of Work, as applicable, the terms of this Amending Agreement #1 shall prevail to the extent of any such inconsistency.
- (e) This Amending Agreement #1 (including, without limitation, Schedules A) constitutes the entire agreement between the parties with respect to the subject matter hereof

and cancels and supersedes any other understandings and agreements between the parties with respect thereto, whether written or oral, and whether made prior to the date first written above.

- (f) Each of CM and Contractor will from time to time execute and deliver all such further documents and instruments and do all acts and things as the other party may reasonably require to effectively carry out or better evidence or perfect the full intent and meaning of this Amending Agreement #1.
- (g) This Amending Agreement #1 may be executed in any number of counterparts, each of which will be deemed to be an original, and all of which taken together will be deemed to constitute one and the same instrument. Delivery of an executed signature page to this Amending Agreement #1 by any party by electronic transmission will be as effective as delivery of a manually executed copy of this Amending Agreement #1 by such party.

[the rest of this page is left intentionally blank]

IN WITNESS WHEREOF the parties have executed this Amending Agreement as of the date first written above.

CIRCULAR MATERIALS

By: _____
Name: Allen Langdon
Title: CEO

SUMMER VILLAGE OF SILVER SANDS

By: _____
Name: Wendy Wildman
Title: Chief Administrative Officer

SCHEDULE A

AMENDMENT TO STATEMENT OF WORK

1. Exhibit 4: PPP TO BE COLLECTED is deleted in its entirety and replaced with the following:

EXHIBIT 4: PPP TO BE COLLECTED

| | Material | As of April 1, 2025 |
|--------------|--|---------------------|
| Paper/Fibres | Newsprint | Yes |
| | Magazines and Catalogues | Yes |
| | Telephone Books | Yes |
| | Household Fine Paper | Yes |
| | Other Printed Paper | Yes |
| | Corrugated Cardboard | Yes |
| | Boxboard & Molded Pulp | Yes |
| | Gable Top Cartons | Yes |
| | Aseptic Containers | Yes |
| | Paper Laminates | No |
| | Single and Double-sided Polycoated Paperboard (paper cups) | No |
| Plastics | PET Bottles (#1) | Yes |
| | PET Thermoform Packaging (#1) | Yes |
| | HDPE Containers (#2) | Yes |
| | Tubs & Lids (#2, #4 & #5) | Yes |
| | Expanded Polystyrene Foam (#6) | No |
| | Other Rigid Plastic Packaging (#3, #4, #5, #6 & #7) | Yes |
| | Plastic Film (LDPE/HDPE) (#2, #4) | No |
| | Other Flexible Plastic Packaging/Laminates | No |
| Aluminium | Aluminum Food Cans | Yes |
| | Other Aluminum Packaging, Trays & Foil | Yes |
| | Aluminum Aerosols | No |
| Steel | Steel Food Cans & Other Packaging | Yes |
| | Steels Aerosols | No |
| Glass | Clear glass | Yes |
| | Coloured Glass | Yes |

***NOTE: CM holds no responsibility or liability for information that is different from the information presented in this Exhibit.**



EFT Remittance Advice

Vendor Address

Summer Village of Silver Sands
P.O. Box 8
SILVER SANDS-Division No. 13 AB
T0E 0A0

Vendor No.: 3000003983
Payment Date: 05/28/2025
Notification: EFT funds will be transferred within 48 hours.
PAYMENT NO.: 2000000042

1 of 1

| Reference Number | Inv Date | Document Text | Total Amount |
|------------------|------------|---|--------------------|
| 4810103900 | 05/24/2025 | This payment is on behalf of CM Alberta. <i>Monthly - 04/2025 - Collection from Single-Famil</i> | 991.60 |
| 4810103900 | 05/24/2025 | <i>Monthly - 04/2025 - Resident Education Top Up</i> | 33.50 |
| | | Total | \$ 1,025.10 |

SUMMER VILLAGE OF SILVER SANDS FCSS FUNDING

| EVENT | FUNDING 2025 | FUNDING 2024 | FUNDING 2023 | FUNDING 2022 | CHEQUE MADE OUT TO |
|--------------------------|--------------------|--------------------|--------------------|--------------------|----------------------------|
| ALLNET | \$ 600.00 | \$ 588.89 | \$ 588.00 | \$ 580.00 | S.V. OF SILVER SANDS |
| ANNUAL PICNIC | \$ 1,000.00 | \$ 769.59 | \$ 859.00 | \$ 695.26 | S.V. OF SILVER SANDS |
| CHRISTMAS IN THE PARK | | | | \$ 500.00 | ONOWAY CHAMBER OF COMMERCE |
| DARWELL LIBRARY | \$ 1,000.00 | | \$ 500.00 | \$ 317.74 | DARWELL LIBRARY |
| LSAC HOME SUPPORT | | | | \$ 1,000.00 | LAC STE ANNE COUNTY |
| SANTA HELPERS | | | | \$ 500.00 | ONOWAY SANTA'S HELPERS |
| SEBA BEACH LITTLE ROCKS | | \$ 500.00 | | \$ 2,000.00 | LAKESIDE CURLING CLUB |
| FALLIS HALL EVENT SYSTEM | | \$ 1,686.21 | | | |
| FALLIS HALL | | \$ 500.00 | \$ 500.00 | | |
| EAST END BUS | \$ 1,000.00 | \$ 1,000.00 | \$ 500.00 | | |
| EMERGENCY SERVICES EVENT | | | \$ 1,000.00 | | |
| KRONPRINZ | | | \$ 500.00 | | SCREEN YEARLY RENTAL |
| FALLIS HALL ANNIVERSARY | | \$ 300.00 | | | |
| DARWELL SCHOOL | \$ 1,000.00 | \$ 500.00 | | | |
| TOTAL | \$ 4,600.00 | \$ 5,844.69 | \$ 4,447.00 | \$ 5,593.00 | |
| FCSS FUNDING | \$ 6,188.49 | \$ 5,844.69 | \$ 5,825.08 | \$ 5,593.00 | |
| LEFT TO SPEND | \$ 1,588.49 | \$ - | \$ 1,378.08 | \$ - | |

| | |
|--------------------|-------------|
| GOVERNMENT FUNDING | \$ 5,500.88 |
| MUNICIPAL PORTION | \$ 1,375.22 |
| TOTAL FCSS | \$ 6,876.10 |
| ADMINISTRATION FEE | \$ 687.61 |

ECCC - NHS - 05EA008 - Isle Lake Hydrometric Gauge Installation

From Frasz, Camryn (ECCC) <Camryn.Frasz@ec.gc.ca>

Date Thu 6/12/2025 3:31 PM

To Summer Village Office <administration@wildwillowenterprises.com>

Cc Kangas, Logan (il | he, him) (ECCC) <Logan.Kangas@ec.gc.ca>

 1 attachment (3 MB)

05EA008_Information Package.pdf;

Good afternoon,

My name is Camryn Frasz, I work with the National Hydrological Services (NHS), Environment and Climate Change Canada (ECCC). We have a proposed hydrometric gauging station installation at the Silver Sands boat launch, in Silver Sands along Isle Lake, called:

Isle Lake at Eureka Beach (05EA008)

LLD: SW 3-54-54-W5

Coordinates: 53°38'4.27"N, 114°39'54.22"W

This station and its data are critical for fisheries management, water quality, regional hydrology, recreation and parks management, and real time water level data. However, the current shelter for this site has reached the end of its lifecycle and is requiring replacement to improve access and the stability of data collection. The new proposed location is at the Silver Sands Boat Launch (see **Figure 1** below).

First, a 5.563" screw pile foundation will be installed with small mechanical equipment/screw pile installer. The shelter, which is 156" in height with a 30"x40"x16" cabinet, will then be bolted on top of the screw pile (see **figure 3** below). We will likely need to stage/park our equipment in the parking area, ensuring we will not be blocking any access to the pier/boat launch. This work will take approximately **1 day** to complete and is planned for this summer/fall.

Once installed, our technicians will perform site visits between May-October to collect data and perform general upkeep maintenance on the station.

Please refer to the attached information package with detailed gauge installation specifications, location/staging details and photos.

If you have any questions or concerns about this project, please let me know. I look forward to hearing back from you!

Thank you,

Camryn Frasz

Engineering Co-op Student – Government of Canada

Science and Engineering Services – Infrastructure and Construction

National Hydrological Service/Water Survey of Canada (NHS/WSC)

Environment and Climate Change Canada (ECCC)

46

7400 64th St SE, Calgary, AB T2C 5B1

Mobile: (403) 501-1901

Email: Camryn.Frasz@ec.gc.ca



Figure 1. Satellite view of proposed location and staging areas.



Figure 2. Looking North from Silver Sands boat launch.



Figure 3. Example look-in shelter installed on a screw pile.



Environment and
Climate Change Canada

Environnement et
Changement climatique Canada

Station Installation Information Package and Request Letter



Canada

4-9



Environment and
Climate Change Canada

Environnement et
Changement climatique Canada

June 12th, 2025

Meteorological Services of Canada
National Hydrological Services
Science and Engineering Services – Prairies
Infrastructure and Construction
7400 64th St SE
Calgary, AB T2C 5B1

To Whom it may Concern,

National Hydrological Services (NHS) of Environment and Climate Change Canada (ECCC) is looking to permanently install new infrastructure to replace a hydrometric gauging station that it operates called **05EA008 – Isle Lake at Eureka Beach**. This station has been recording data in the area since 1972, and the current installed station has reached the end of its lifecycle and needs replacement. This station is critical for fisheries management, water quality monitoring, recreation and parks management, regional hydrology and real time water level/flow data.

NHS requests the consent of all stakeholders for construction access to the proposed site and its installation.

The goal of this new monitoring location is to improve access and the long-term quality of hydrometric data collection along Isle Lake for the National Hydrometric Monitoring Network.

NHS covers all costs associated with the installation.

Location and Timeline

Municipality: Lac Ste. Anne County

Legal Land Description: SW 3-54-5W5

Latitude/Longitude: 53°38'4.27"N, 114°39'54.22"W

Estimated timeline: May 2025 - October 2025

Background and Construction Methods

The first step of the hydrometric gauging station installation process is to install the screw pile into the ground. This will be the foundation for the shelter and is typically done with smaller appropriate mechanical equipment. The screw pile will be installed vertically, around 10 ft. deep, with 1 ft. stick out over the ground.



The second step will be to install a pre-fabricated look-in tilting mast cabinet on top of the installed screw pile. The cabinet itself is 30"x16"x40", with a height of 156". With the stick out of the screw pile included, the overall height will be 168".

A small hand dug trench is used to install a 1" diameter orifice line from the station to the water. This ensures the safety of the monitoring sensors. This trench will then be covered to protect the sensor lines from being damaged or ripped out.

The cabinet itself is used to house hydrometric monitoring equipment which will gather the necessary water monitoring data. The proposed installation location is shown in Figure 5 below. An example of a typical look-in shelter once installed is shown in Figure 6. Refer to Appendix A for other site reference photos, diagrams and infrastructure examples.

The proposed work outlined above will take 1 day to complete.

Additional Information

The NHS will retain the services of a contractor for the excavation and installation work who will be supervised by staff from our office. It is our intention to schedule and perform this work at a mutually convenient time, between May 2025 – October 2025.

If you would like any further information, please feel free to contact us anytime. We are available to address any questions or concerns you might have. Thank you for your time and consideration.

Sincerely,

Camryn Frasz

Co-op Student | Construction and Infrastructure
National Hydrological Services/Water Survey of Canada
Environment and Climate Change Canada / Government of Canada
Camryn.Frasz@ec.gc.ca / (403)501-1901

Logan Kangas, EIT

Junior Project Engineer | Construction and Infrastructure
National Hydrological Services/Water Survey of Canada
Environment and Climate Change Canada / Government of Canada
Logan.Kangas@ec.gc.ca / (403)461-2885



Appendix A: Figures



Figure 1. Satellite view of the existing and proposed project locations.



Figure 2. Proposed new install location at the Silver Sands Boat Launch – Lake Isle



Figure 3. Boat launch, project location is behind the billboard to the left.



Figure 4. Existing shelter at old location.



Figure 5. Example of installed tilting mast cabinet on a screw pile.

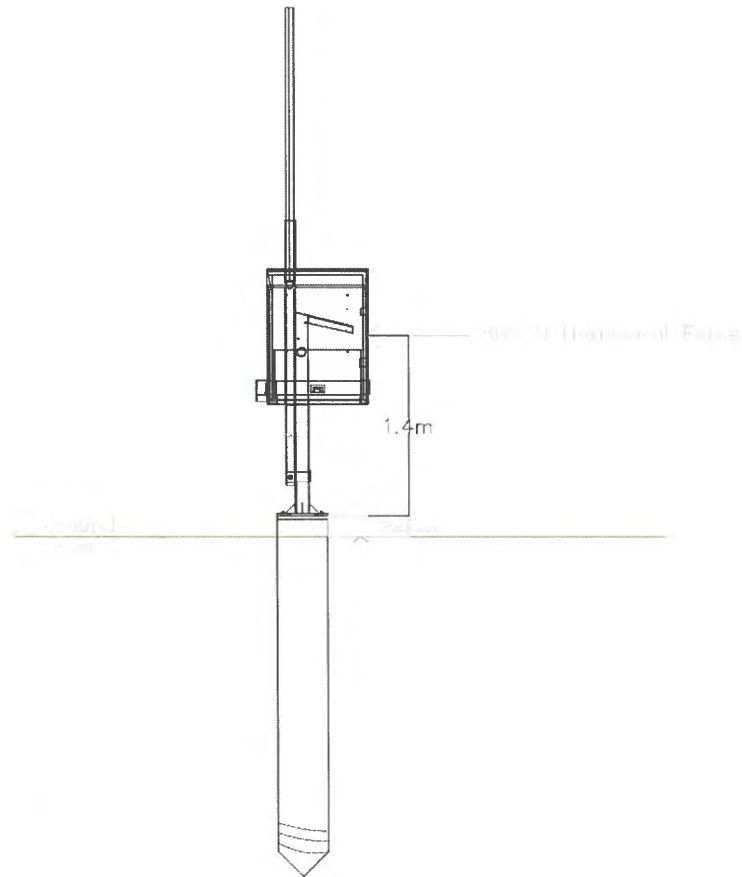


Figure 6. Tilting Mast and Cabinet atop 13' to 14' deep screw pile

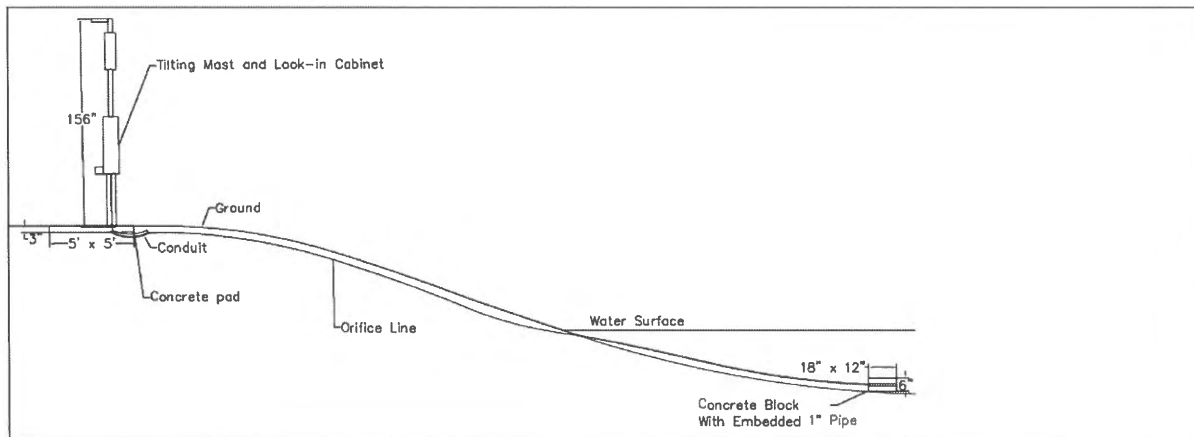
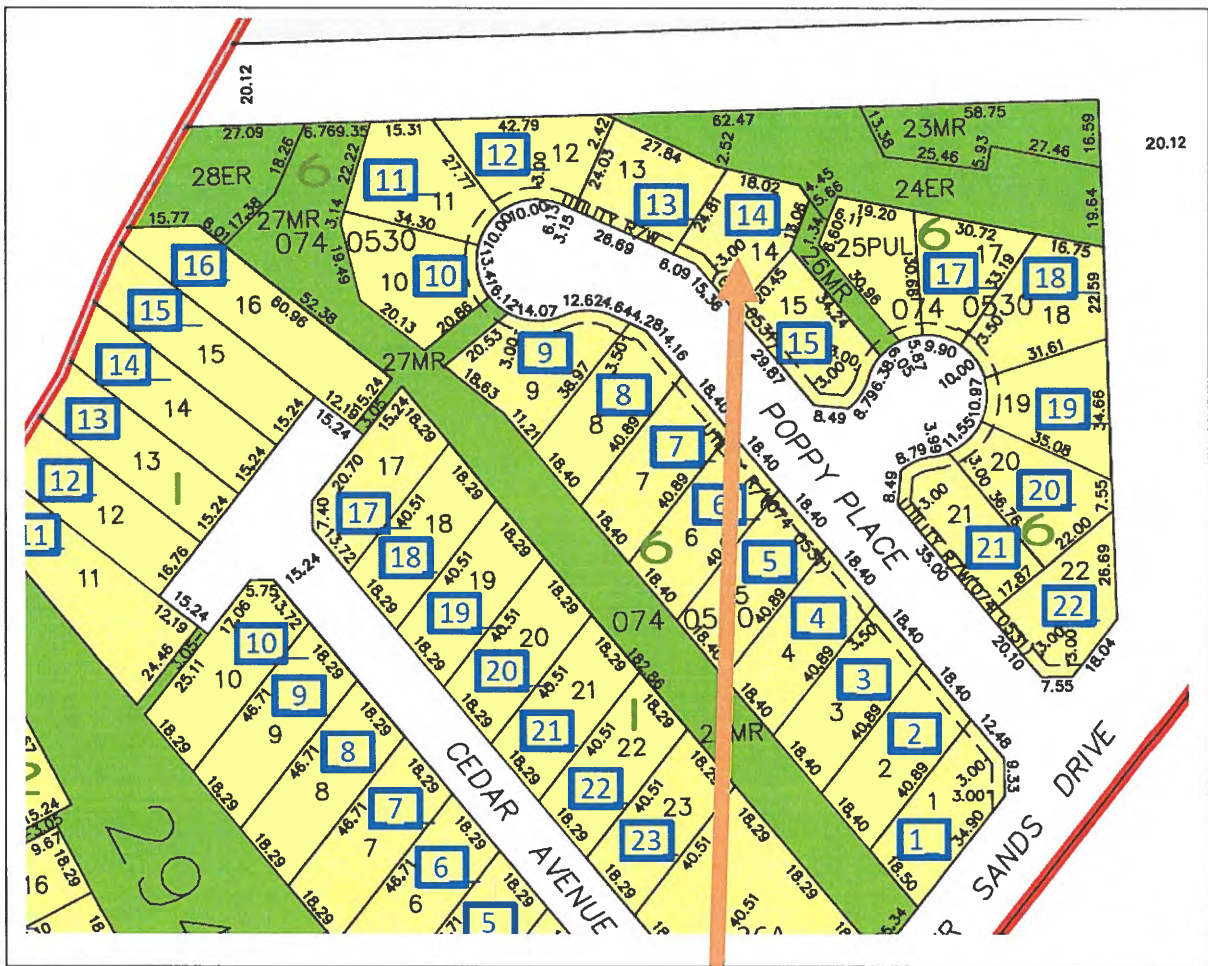


Figure 7. Cross sectional diagram of the gauging station.



Lot "14"

Summer Village of Silver Sands

Report to Council

Meeting: June 28, 2025 - Regular Council Meeting

Originated By: Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

Development Permits: 25DP01-31

Plan 2941 MC, Block 2, Lot 7 – 7 Hazel Avenue
Construction of a SDD (126.8 sq. m.) c/w Attached Garage (114.5 sq. m.), Installation of a Water Supply and Septic System.

25DP02-31

Plan 2357 MC, Block 9, Lot 17 – 17 Hillside Crescent
Construction of a Two-Storey SDD (89.2 sq. m.) c/w Attached Garage (89.2 sq. m.) and Deck, Installation of a Water Supply and Septic System.

Letters of Compliance: None

Enforcement: None

Regards,

Tony Sonnleitner, Development Officer

Public Works Report

SVSS Council Meeting June 27, 2025

Update from April 25, 2025

1. I would like to explore a seacan fuel containment. I need to gather a bit more information, however it seems to be the most secure and practical option.

New Items

1. I think we need to look at options for speed bumps in the village to slow people down.
2. We can no longer dump large brush at Carl's, therefore the plan to clean up a reserve this year has become much more expensive because we will now require a mulcher to come in to deal with the stumps and brush.
3. I have planted a few new shrubs in the village. There are 2 at the flags at the park and 2 on the walking trail on Hillside to add some coverage to the opened up areas.
4. Upgraded drainage works very well in this heavy rain. It has exposed an area on Spruce that requires attention.
5. Fortis came and dropped the lines on Cedar. We removed 7 or 8 trees that were threatening power. We removed 2 on Hazel, and 1 on Hillside as well.

Codes of Conduct

From Wildwillow Enterprises <angela@wildwillowenterprises.com>

Date Wed 5/28/2025 1:41 PM

To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Summer Village Office <administration@wildwillowenterprises.com>; ddm@kronprinzconsulting.ca <ddm@kronprinzconsulting.ca>; West Cove Admin <svwestcove@outlook.com>

Hello all,

Bill 50 has received royal assent and is set to be proclaimed on Sunday. This impacts our Code of Conduct Bylaws – ABmunis has done an article on it, [How does repeal of code of conduct provisions affect you? | Alberta Municipalities](#).

Since Codes are automatically repealed, I suggest removing them from our website. We will need to do a review of our other bylaws, notably our procedural bylaws, for any references to the codes or for anything else that dictates councillor behavior.

Angela

HOW DOES REPEAL OF CODE OF CONDUCT PROVISIONS AFFECT YOU?

[Home](#) / [News](#) / How does repeal of code of conduct provisions affect you?

← News

Bill 50, the *Municipal Affairs Statutes Amendment Act, 2025*, received royal assent earlier this month. As a result, all code of conduct bylaw provisions are no longer legally enforceable.

What this means for your municipality

Standalone code of conduct bylaws: If your municipality has a standalone code of conduct bylaw, no council motion is required to repeal it. Your administration should simply remove the bylaw from your municipality's list of active bylaws.

Code of conduct embedded in other bylaws: If code of conduct provisions are included within another bylaw, those specific provisions are now without legal force. Your municipality should take steps in the near future to amend those bylaws or repeal and replace them with new versions that exclude code of conduct content.

Other Bill 50 updates

Natural person powers – New ministerial authority: Bill 50 introduces a provision that allows the Minister of Municipal Affairs to create regulations requiring CAOs to report to council when the municipality exercises its natural person powers. This amendment addresses concerns raised by ABmunis about overly prescriptive timelines for CAO reporting when the bill was first introduced. When engagement begins on the forthcoming regulation, ABmunis will advocate for a narrow and specific scope, ensuring CAOs are only required to inform council in limited, clearly defined circumstances.

Future Engagement on Bill 50: Municipal Affairs will consult municipalities on various components of Bill 50, including natural person powers and a proposed provincial standard for meeting procedures.

May 27

2025

61

Bill 50 - Summary of relevant info

From Wildwillow Enterprises <angela@wildwillowenterprises.com>

Date Fri 4/25/2025 2:38 PM

To wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>; Dwight Moskalyk <ddm@kronprinzconsulting.ca>; Summer Village Office <administration@wildwillowenterprises.com>; West Cove Admin <svwestcove@outlook.com>; tori wildwillowenterprises.com <tori@wildwillowenterprises.com>; reception wildwillowenterprises.com <reception@wildwillowenterprises.com>

Cc svsouthview@outlook.com <svsouthview@outlook.com>

Hello all,

I have attended all 3 of the webinars hosted by the GoA and/or ABmunis regarding Bill 50. Below is a summary of relevant info and impacts, for those who haven't been following along.

Councillor Codes of Conduct

- All codes of conduct and any resolutions related to Councillor behaviors will be automatically repealed by this Bill. There will be no option for Councils to regulate councillor behavior in any way.
- The province will implement their Council guidelines and meeting standards (including mandatory meeting procedures) and will look at establishing a municipal ombudsman or ethics commissioner. I am not sure what that will mean regarding current municipal integrity commissioners. I guess it makes them obsolete? The province will not commence engagement on next steps until after the Bill is passed, leaving a window where there will be no accountability mechanisms. When asked why not wait until a replacement for Codes has been developed to proclaim this part of the legislation, Minister McIver said that it is because there are currently no cases before the courts and that they can't change or proclaim legislation when there are relevant cases before the courts.
- New guidelines will only address in-meeting conduct. There will be no way for councillors to be held accountable for conduct outside of council meetings.

Accountability of the Chief Administrative Officer

- A majority of the WHOLE council will be required to appoint, suspend, or dismiss a CAO.
- Use of Natural Person Powers outside of anything that had been previously approved by Council via budget or motion must be reported to Council within 72 hours.
- Updated rules regarding the duty to provide information to a councillor. Requested information must be provided as soon as practicable. CAOs can refuse to provide information under a narrow set of circumstances. There is nothing that can be done should a councillor have an overwhelming number of information requests.
- All information provided to one councillor must be shared with all within 72 hours, this includes verbal conversations.

Public Interest and Policy of Government

- There will be the ability for regulations to be made that define "public interest" and "policy of government" - this is in relation to legislation previously passed that allows the province to overturn municipal decisions that go against these things.

LAEA

- Candidates can now withdraw within 24 hrs (48 for SVs) even if that means that there aren't enough nominations. It has been flagged that the LAEA requires acclamations to be announced immediately after the close of nomination day.

ICF's

- Minister McIver says that these changes are to address concerns brought forward by municipalities and the courts. The reason they are happening now is that there are currently no cases before the courts.
- New definitions have been added for clarity
- Mandatory services that must be included are transportation, water and wastewater, solid waste, emergency services, recreation. Non mandatory services can only be included if both parties agree and cannot be subject to arbitration.
- Third party services (which include libraries) are expressly prohibited from being included.
- Capital costs for a new facility can only be included in an ICF if all municipalities have participated in the design and decision to construct the facility. This requires a prior agreement detailing the nature of participation by each municipality.
- Refined and clarifies rules around arbitration.

Municipalities will have 6 months from the date of proclamation to update their bylaws to reflect these changes.

I think that about covers it,

Angela



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR118837

May 12, 2025

His Worship Bernie Poulin
Mayor
Summer Village of Silver Sands
PO Box 8
Alberta Beach AB T0E 0A0

Dear Mayor Poulin:

I am pleased to provide correspondence for your record confirming the 2025 Local Government Fiscal Framework (LGFF) allocations for your community.

For the Summer Village of Silver Sands:

- The 2025 LGFF Capital allocation is \$82,686.
- The 2025 LGFF Operating allocation is \$17,122.

LGFF Capital is a legislated program aimed at providing local governments with substantial notice of their future infrastructure funding. As indicated on the program website, in 2026, your community will be eligible for \$87,666. Information on 2027 LGFF Capital allocations will be shared with local governments this fall, after growth in provincial revenues between 2023/24 and 2024/25 has been confirmed and used to calculate 2027 program funding.

Information on LGFF funding for all local governments is available on the LGFF website at www.alberta.ca/LGFF.

We look forward to our continued partnership through the LGFF program to build strong and prosperous communities across our province.

Sincerely,

Ric McIver
Minister

cc: Wendy Wildman, Chief Administrative Officer, Summer Village of Silver Sands



Result of the assessment of your Canada Summer Jobs application

From SV-SF-CSOS <no-reply-aucune-reponse@hrsdc-rhdcc.gc.ca>
Date Tue 2025-05-13 12:27 PM
To Summer Village Office <administration@wildwillowenterprises.com>

*****This is a system generated email. Please do not reply to this address. Contact information can be found in the email below.*****

2025/05/13

Heather Luhtala
SUMMER VILLAGE OF SILVER SANDS
BOX 8
ALBERTA BEACH AB T0E 0A0

Project Number: # 020362950

Constituency: Yellowhead

Subject: Result of the Assessment of Your Canada Summer Jobs Application

Service Canada would like to thank you for your application to the Canada Summer Jobs (CSJ) program.

After assessing your application, we regret to inform you that we are unable to offer you funding at this time.

Please note that due to a high volume of applications and limited funding, not all projects could be funded. However, if funds become available, we will contact you to proceed with next steps. If you do not want to be considered for funding if funds become available, please let us know at the email address below.

All projects approved for this program year will be posted on the [Government of Canada website](#).

We appreciate your interest in the CSJ program and encourage you to apply next year. For information on future funding opportunities, please visit the Employment and Social Development Canada [funding page](#).

If you have any questions, please contact us at the email address below.

Sincerely,

LEGGETT, BRIELLE
Service Canada
270 – 220 4TH AVENUE SE
CALGARY AB T2G 4X3
brielle.leggett@servicecanada.gc.ca


65

Silversands Playground audit 2025

From Jason Madge <jasonmadge2@gmail.com>

Date Wed 6/4/2025 4:06 PM

To Summer Village Office <administration@wildwillowenterprises.com>; wendy wildwillowenterprises.com
<wendy@wildwillowenterprises.com>

 1 attachment (423 KB)

Silversands Playground Inspection 2025.pdf;

Hi Ladies,

Here is your 2025 report. Your staff continues to do a great job of maintaining your park.

Jm

(66)

Jaymad Contracting Inc.
Comp 18 Site 111 RR1 Alberta Beach, Ab
780-924-2377



June 4, 2025

Council/Administration
S.V. Silversands

Dear Council/Administration,

The inspection and report was completed by Jason Madge CPSI (Canadian Playground Safety Inspector) on June 4, 2025 at the playground located at Carl Schnell Kids Corral.

The CAN/CSA-Z614-14 standards were used to evaluate the safety of your playground and it's play equipment.

The hazards and non-compliant items will be identified in this letter and will indicate which classification each item falls under.

Playground hazards are classified into three categories:

Class A- a condition that has the potential to cause a life-threatening injury, or the permanent loss of a body part.

Class B- a condition that has the potential to cause serious injury, or temporary disability.

Class C- a condition that has the potential to cause a minor injury, or does not Comply with the CSA standard.



(67)

S.V Silversands
Annual Playground Audit
June 4, 2025



June 4, 2025

Playground Overview

We inspected one park located in your community today. There were no major issues at the time of inspection. You continue to do an outstanding job of maintaining a safe playground for your community.

The inspection at the park revealed that the protective surfacing (sand) had recently been redistributed and requires minimal work throughout the year. Periodic redistributing the material will ensure adequate protection of the users. The average is approximately 18" which is above the minimum standard of 12". 75% of all playground injuries are a result of falling off the playground equipment and striking the surface below. This is why the surface has to be as resilient as possible. Both also had some growth of weeds and accumulation of leaves which should be removed.

There were records of previous inspections at the time of this inspection. 25% of injuries occur from not being inspected and maintained.

There were age-appropriate stickers placed at either park (required by CSA), and there was signage stating who and where to contact with concerns or questions. Age specific signage is important as different age groups have different abilities. Playground age groups



are 1.5- 5yrs 5- 12yrs. What is perfectly safe for an 8yr old could be potentially dangerous to a 3yr old.





June 4, 2025

Summary and Conclusion

Overall your parks are in good shape, but you do not require any immediate attention. It is suggested that you continue to maintain regularly scheduled maintenance and inspections.

If you have any questions in regard to this report please feel free to contact us.

Sincerely,

Jason Madge CPSI



June 4, 2025

Disclaimer

The information contained in this playground safety audit is considered to be a true and accurate recording of the conditions found on these two sites at the time of our visit. Jaymad Contracting Inc. assumes no liability for any incidents that may arise from the application of any of the afore mentioned recommendations. This playground safety audit has been done at your request, with the sole intention of making your playground and it's play equipment safer.

It is recommended that you repair the class A hazards in this report and checklist **ASAP!** Any class B hazards should be repaired by the next scheduled maintenance visit of your crews. The class C hazards and CSA non-compliant items are usually minor and could wait until budget permits.

After the class A&B hazards are corrected a re-inspection should be completed. This shows due diligence on your part, and unless these repairs are performed by someone familiar with playgrounds they often make things worse as stats have shown.

Thank you for giving Jaymad Contracting Inc. the opportunity to help you make your playgrounds safer



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ASSET - 2024 Annual Audit for the Summer Village of Silver Sands

From ASSETmail@gov.ab.ca <ASSETmail@gov.ab.ca>

Date Mon 6/2/2025 1:27 PM

To Summer Village Office <administration@wildwillowenterprises.com>

 1 attachment (54 KB)

audit_munc_notice.rtf;

An auditor has audited the 2024 annual return that was declared by the appointed assessor.

Annual Audit Stage 2 is complete for the Summer Village of Silver Sands (0283).

Attached is the Annual Audit Results report that is produced following an audit of the annual return.



Summer Village of Silver Sands Code: 0283 Assessment Year: 2024
2025 Annual Audit Results

| Actual Use Group Description | Value Range Strata | NBR of IOV Used | COD | COD Quality Standards Results | COD Audit Flag | Median Quality Assessment Ratio | Median Quality Standards Results |
|------------------------------|--------------------|-----------------|--------|-------------------------------|----------------|---------------------------------|----------------------------------|
| Commercial- Office | VQ1-4 | 0 | | Inferred | Inadequate | 1.000 | Inferred |
| Commercial - Retail | VQ1-4 | 0 | | Inferred | Inadequate | 1.000 | Inferred |
| Single Family Dwellings | VQ1-2 | 20 | 9.000 | Meets | | 0.956 | Meets |
| Single Family Dwellings | VQ3-4 | 31 | 6.200 | Meets | | 0.976 | Meets |
| Vacant Commercial | VQ1-4 | 0 | | Inferred | Inadequate | 1.000 | Inferred |
| Vacant Residential | VQ1-4 | 20 | 14.800 | Meets | | 0.985 | Meets |

| Calculated Residential Assessment Level | Calculated Non-Residential Assessment Level |
|---|---|
| 0.972 | 1.000 |

COD NOTES: The Coefficient of Dispersion (COD) Standard

Property containing 1, 2 or 3 dwelling units is 0 - 15.0. All other property is 0 - 20.0

If the number of IOV used was less than 5 then results = 'NA'. If the number of IOV used was 0 then results = 'Inferred'

MEDIAN NOTES: The standard for Median Assessment Ratio for all property is 0.950 - 1.050.

If the number of IOV used was 0 then results = 'Inferred'

Appointed Assessor: Mike Krlm
Assessment Company: Tanmar Consulting Inc.

Auditor: Frank Wong
Report Date: June 2, 2025





Summer Village of Silver Sands Code: 0283 Assessment Year: 2024
2025 Annual Audit Results

Assessment Year & Asmnt Year Loads

| |
|--|
| Auditor's Statement |
| June 2, 2025 |
| The regulated assessment quality standards have been met and the assessment levels calculated by ASSET will be used in the equalized assessment calculation. |
| Auditor's Comment |
| |

The annual audit ratio study is used to infer statistically if each ratio study stratum of the municipality's reported market value based assessments meets the regulated provincial quality standards. Annual audit ratio study results that meet the quality standards should not be taken as evidence that each of the municipality's market value based assessments meet the provincial market value standard.

FIRE RESCUE INTERNATIONAL

A NON PROFIT ORGANIZATION

Call Stats Presentation
January – December 31
2024





CALLS

JANUARY 1, 2024 – DECEMBER 31, 2024

227 CALLS



MEDICAL
ASSIST: 158



MOTOR VEHICLE
COLLISIONS:
14



ALARMS:
33



STRUCTURE
FIRE: 7



VEHICLE FIRE:
1



WILDLAND FIRE:
4



ELECTRICAL
HAZZARD:
4



SMOKE
INVESTIGATION:
1



HAZMAT:
3



SERVICE CALL
1



ELEVATOR
ASSIST: 1

| Calls by Municipality (YTD) | # | % |
|-----------------------------|-----|------|
| Onoway | 95 | 42% |
| AB - Alberta Beach | 78 | 34% |
| SP-Sunset Point | 11 | 5% |
| LSAC - Lac Ste. Anne County | 10 | 5% |
| YS - Yellowstone | 9 | 4% |
| SS - Silversands | 7 | 3% |
| VQ - Val Quentin | 6 | 3% |
| RH - Ross Haven | 5 | 2% |
| Southview | 3 | 1% |
| NP - Nakamun Park | 2 | 1% |
| Other Deployments | 1 | 1% |
| Castle Island | 0 | 0% |
| Total | 227 | 100% |

CALLS BY MUNICIPALITY

*Numbers have been rounded to the nearest percentage

| Calls by Time of Day (YTD) | # | % |
|----------------------------|-----|------|
| Day 0800-1600 | 114 | 50% |
| Eve 1600-2400 | 70 | 31% |
| Night 2400-0800 | 43 | 19% |
| Total: | 227 | 100% |

CALLS BY TIME OF DAY

*It's important to have manned stations in the daytime as this not only is the time most likely for a 911 call to occur, but also the time where traditional volunteer / paid-on-the-call services suffer the lowest call-out capacity.



AVERAGE TIME OF DAY 911 CALLS OCCUR

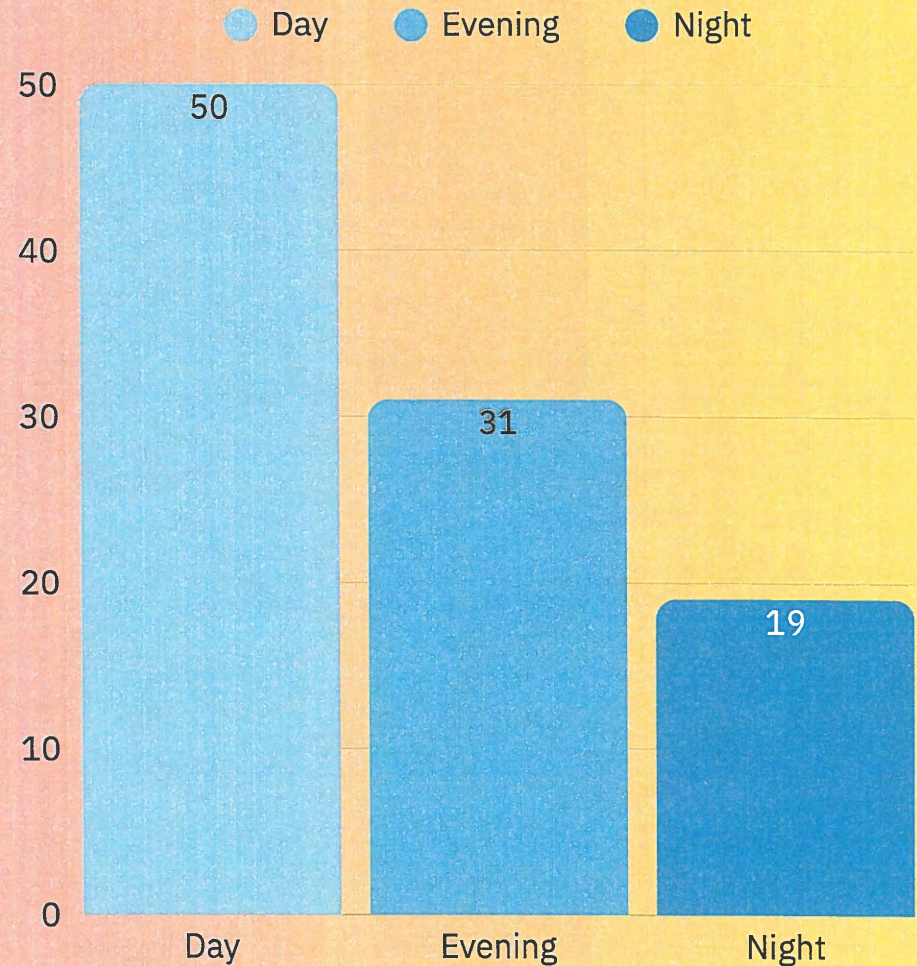
2024 Calls by Time of Day
Expressed By Percentage



Day: 0800-1600

Evening: 1600-2400

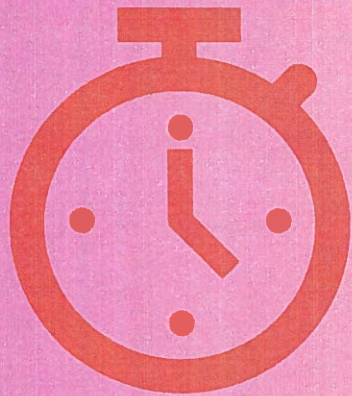
Night: 2400-0800



| Calls by Type (YTD) | # | |
|---------------------|-----|------|
| Medical | 158 | 70% |
| MVC | 33 | 15% |
| Alarms | 14 | 6% |
| Structure Fire | 7 | 4% |
| Wildland | 4 | 2% |
| Electrical Hazard | 3 | 1% |
| HAZMAT | 3 | 1% |
| Elevator Rescue | 3 | 1% |
| Smoke Investigation | 2 | 1% |
| Citizen Assist | 1 | 0% |
| Vehicle Fire | 1 | 0% |
| Total: | 227 | 100% |

* Percentages are rounded

CALLS BY TYPE

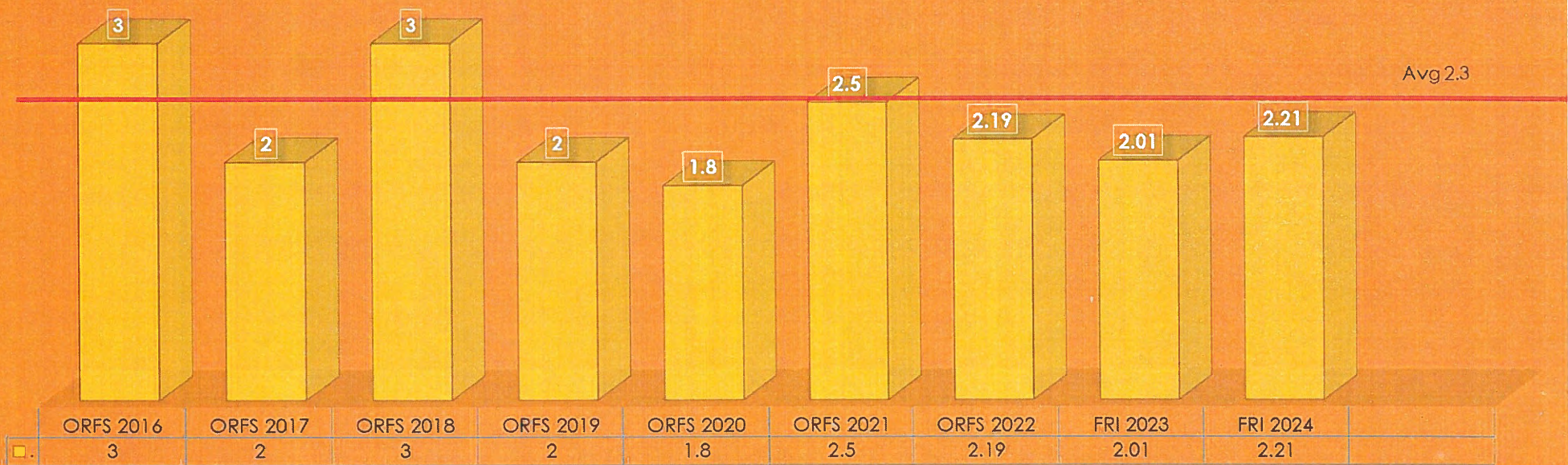


AVERAGE TURNOUT TIME (CHUTE)

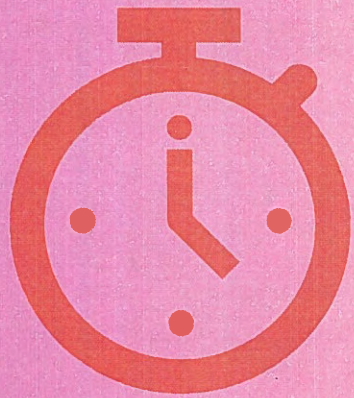
Time of dispatch to time first unit
leaves station

2 MINUTES

CHUTE TIMES FROM 2016 TO NOW



Chute times by year



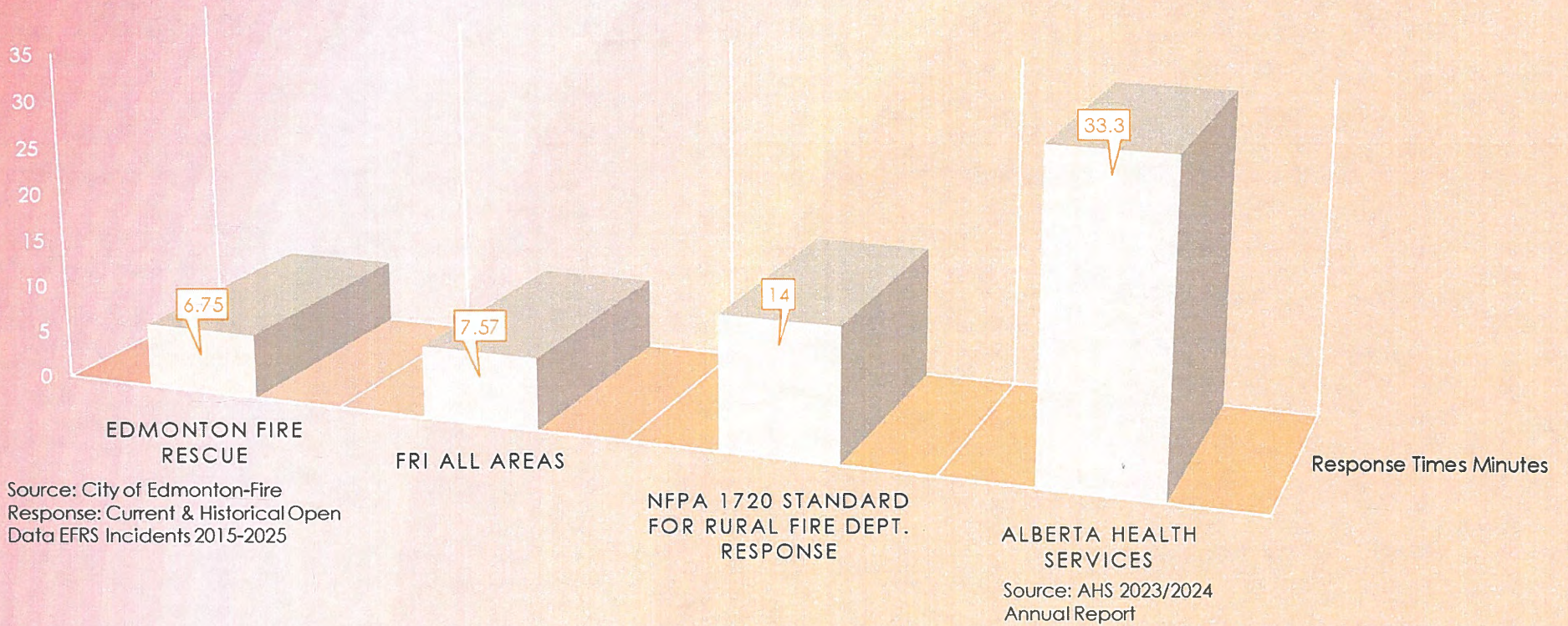
AVERAGE RESPONSE TIME

Time of dispatch to time first unit on
scene for all areas

7.57
MINUTES

2024

Response Times Minutes



5 AVERAGE STRENGTH ON SCENE

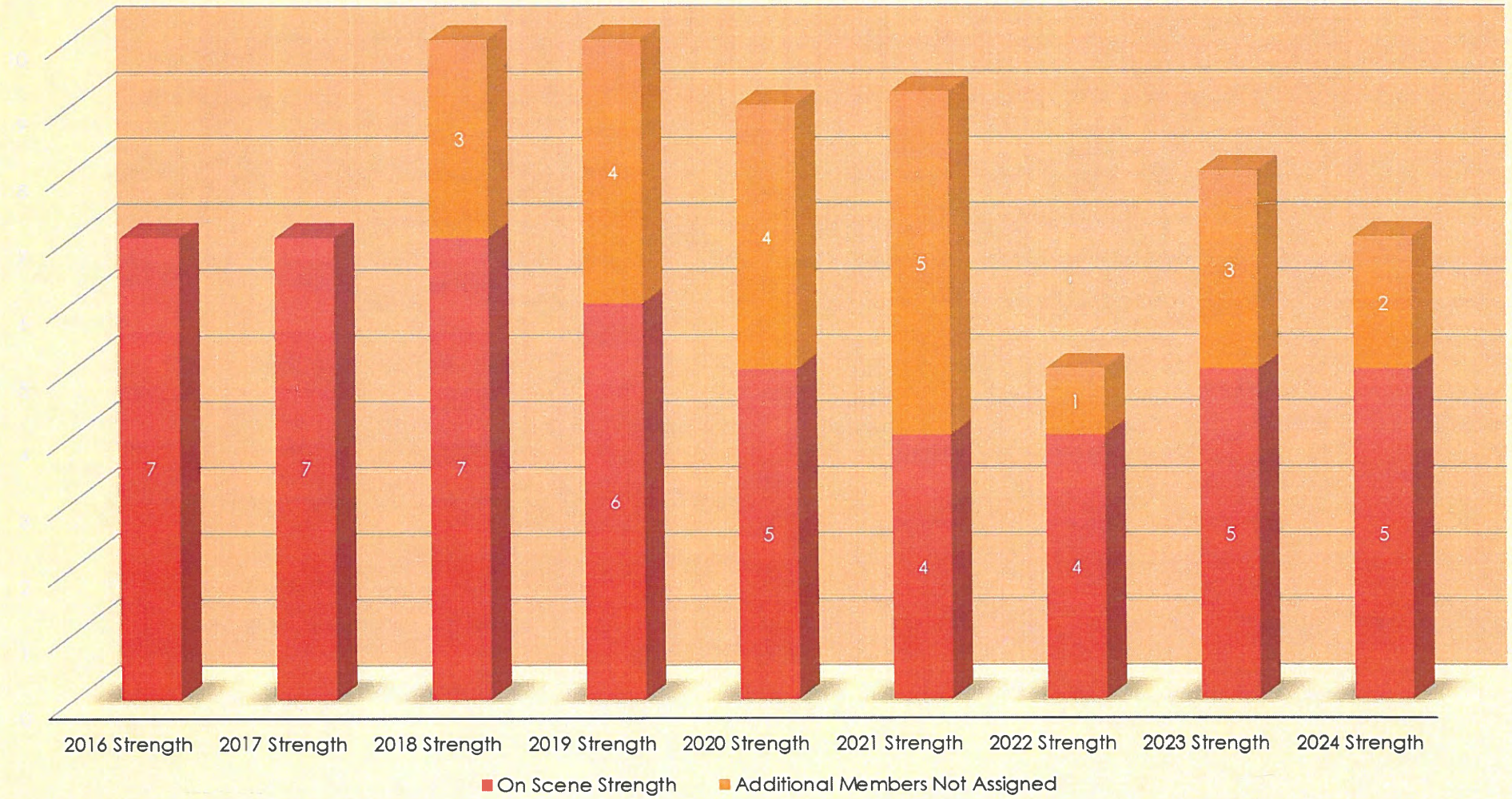




7

AVERAGE
NUMBER
OF
MEMBERS
ON CALL

STRENGTH



CURRENT STRENGTH

43

- **6 Local Volunteer Paid On Call (POC) Firefighters**
- **4 Non-Local Paid On Call (POC) Firefighters**
- **8 Career/Leadership/Admin**
- **15 Fulltime Firefighters**
- **10 Auxiliary Firefighters**



NOTE:

- **ALL full time hybrid members volunteer their time for training and respond to all calls like any regular Paid on Call (POC) Firefighter**
- **These firefighters are brought into the call area by our sister industrial company, Unlimited Safety Services for safety standby work in remote locations. While waiting for work out in the field these members live on station and respond to calls alongside our local POTCs and are 3rd-party certified first responders**

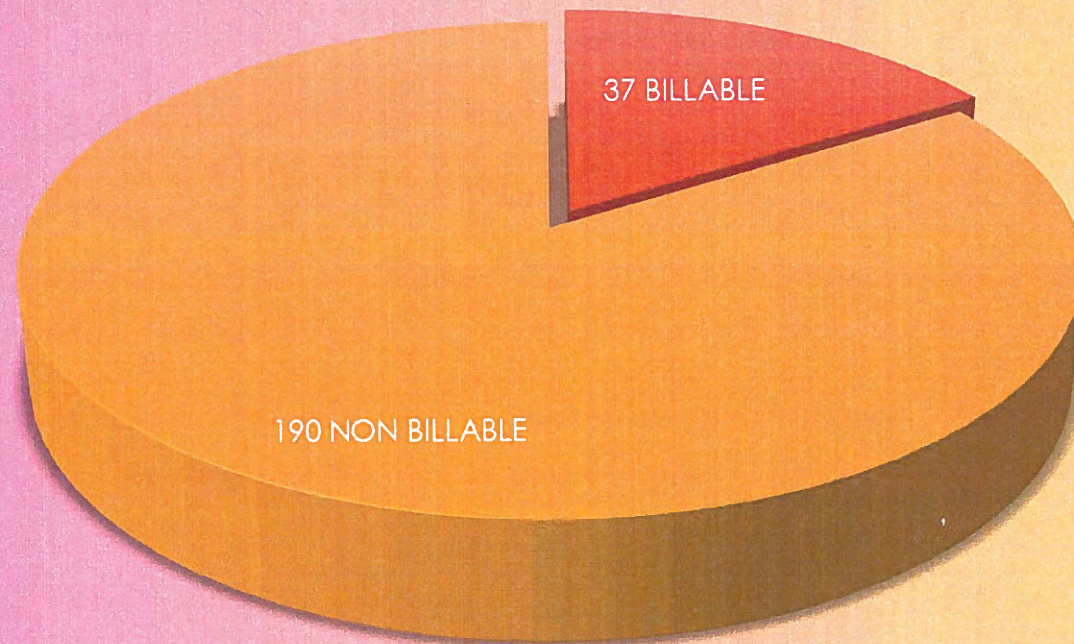


INDUSTRIAL
SAFETY
STANDBY
MEMBERS

Long story short,

**THESE MEMBERS ARE NOT PAID
TO BE ON CALL OR TO LIVE ON
STATION**

BILLABLE VS NON-BILLABLE CALLS



■ Billable Calls ■ Non Billable Calls



CERTIFIED TRAINING

- NFPA 1001: Professional Firefighter Levels 1 & 2
- NFPA 1072 (472): Hazmat Awareness & Operations
- NFPA 1002: Driver Operator
- NFPA 1002: Pump Operator
- NFPA 1051: Wildland Firefighter
- NFPA 1021: Fire Officer Levels 1, 2, 3, & 4
- NFPA 1041: Fire Instructor Levels 1 & 2
- First Aid (Red Cross)
- EMR (Red Cross)
- Flag Person (Alberta Construction Safety Association)
- H2S Alive (Energy Safety Canada)
- ICS 100
- ICS 200
- WHMIS
- TDG
- AND MORE!



What is Enhanced Medical First Response?

Fire Rescue International
(Nonprofit Corp)



"Doing the Right Thing
Day and Night"



Open your Phone Camera and
Hover it Over the QR Code then
Click the Link or Refer to this Link
on the Ad



www.firerescueinternational.net

info@firerescueinternational.net

<https://www.firerescueinternational.net/what-is-enhanced-medical-co-response>

Stock photo only-Not a real call



UNITS

PUMP 2

SUPERIOR MUNICIPAL FIRE ENGINE

FRONTLINE APPARATUS



PUMP 2

NFPA 1901 Compliant

750 Gallon Booster Tank

1250 GPM Pump

Class A+B Foam Cells

Rescue Struts

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

Thermal Imaging Camera
(TIC)



PUMP 3

ROSENBAUER MUNICIPAL FIRE ENGINE FRONTLINE APPARATUS



PUMP 3

NFPA 1901 Compliant

1000 Gallon Booster Tank

1250 GPM Pump

Class A+B Foam Cells

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

Thermal Imaging Camera
(TIC)



Pump 4



NFPA 1901 Compliant
750 Gallon Booster Tank
1250 GPM Pump
Class A+B Foam Cells
Rescue Struts
Traffic Control Kit
STARS Landing Zone Kit
Trauma Kit
Airway Kit
AED
Jaws Of Life
Thermal Imaging Camera
(TIC)

RAPID ATTACK F-450 CLASS 3 FIRE ENGINE FRONTLINE APPARATUS



RAPID ATTACK (RAP ATTACK)

500 Gallon Booster Tank

125 GPM Pump

40 Gal A Foam System

Wildland Kit

Rope Rescue Kit

First Aid Kit



CHARLIE 1 GMC YUKON FRONTLINE LIGHT RESPONSE TRUCK



CHARLIE 1

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



CHARLIE 3 CHEVROLET SILVERADO

CHARLIE 3

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



Charlie 4

Ford Expedition

Frontline Light Response Truck

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED



SECOND LINE TRUCKS

Pump 1



Gator (N2)



Tender 1



FREIGHTLINER MUNICIPAL FIRE ENGINE

PUMP 1

NFPA 1901 Compliant
Annual Pump Cert

1000 Gallon Booster Tank

1050 GPM Pump

Class A Foam Cell

Class B Foam Eductor

Traffic Control Kit

STARS Landing Zone Kit

Trauma Kit

Airway Kit

AED

Jaws Of Life

TYPE 7 WILDLAND ENGINE

Gator (N2)

100 Gallon Tank

65 GPM Ranger Pump

Wildfire Kit



FORD WATER TENDER

Tender 1

2000 Gallon Booster Tank

300 GPM Pump

First Aid Kit

Traffic Cones

Kitted for Wildland/Urban
Interface Fires

SUPPORT VEHICLES & EQUIPMENT

N4, N5, N23

3 Industrial

Fire/Shower Trucks

1000 Gallon Tanks

Foam Eductor

A/B Foam

Decon Showers

First Aid Kit

N7, N17, N19, N21

4 Mobile Treatment Centres

(MTC)

Medical Treatment Room

Full Basic Life Support Trauma

Bag

Airway Bag (O2, Masks etc.)

Automated External Defibrillator

(AED)

STARS site Landing Kit

Spine Board & Stokes Basket

D1,D3,N14,N16,N17,N18

6 Air Trailers

Full Air Cascade System

Able to fill Self

Contained Breathing

Apparatus (SCBA) on

location

2 Otis Air Monitoring Systems

Stand alone system that monitors

for H2s

If system detects H2s or Low Level

Explosive Limits (LELs) the system

will alarm (air horn) flash lights

indicating what location sensor

went off



COMING SOON



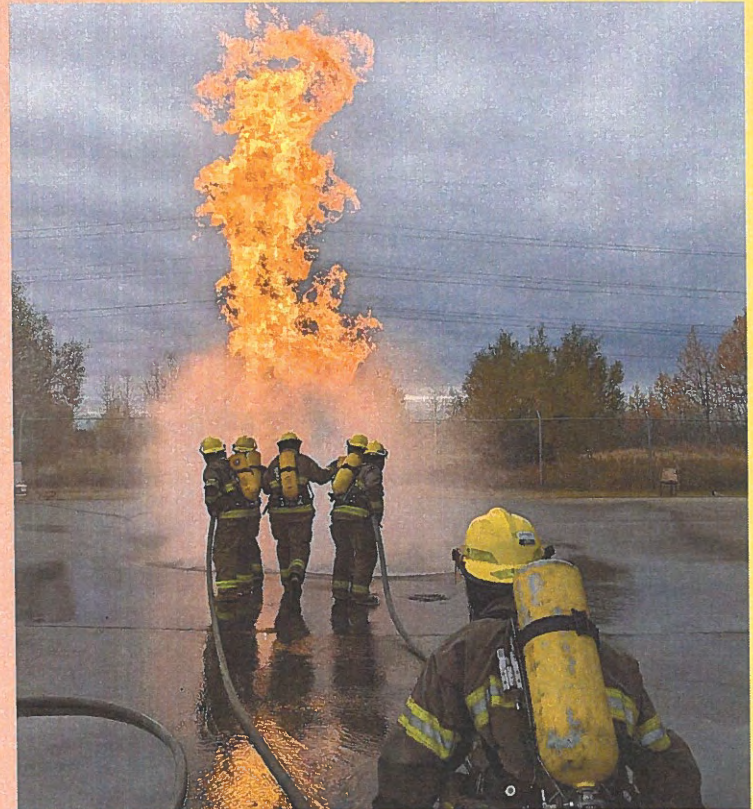
**TENDER 2: FRONT
LINE WATER TRUCK
(EXPECTED IN 2025)**

GREATEST TRIUMPH OF 2024

Fire Rescue International has signed on for another 5 years to provide Emergency 911 services to the following communities:

Alberta Beach, Val Quentin, Castle Island, Nakamun Park, Silver Sands & Southview

Thank you for your continued faith and support!



HIRING VOLUNTEER/PAID ON CALL FIREFIGHTERS!

Help people in need, become a valued member of the community, be part of something bigger than yourself, become.... A FIREFIGHTER!

All citizens who are accepted into our fully accredited training program will be taught how to fight fires, rescue entrapped victims, and provide emergency medical care to those in need.

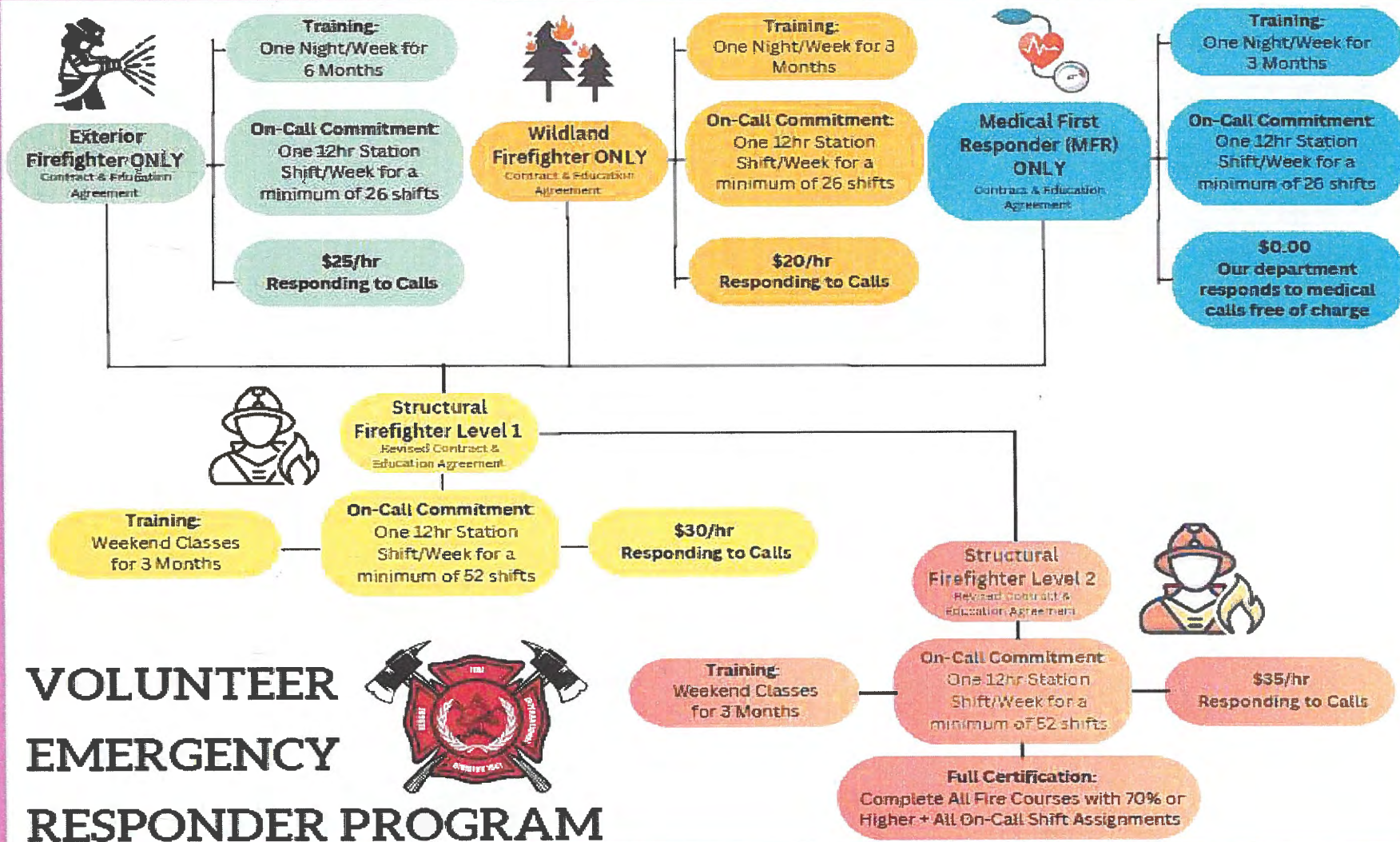


**MAKE A DIFFERENCE IN YOUR CAREER, LIFE
AND COMMUNITY.**

**SUBMIT YOUR RESUME AND COVER LETTER
TODAY!**



**info@firerescueinternational.net
Or Call 780-777-4688 for more information**



FIRE RESCUE INTERNATIONAL'S Junior Firefighter Program



CONTRACT
• Employment Agreement
• Education Agreement
• Parents Signature

TRAINING
1001 - Level I
• Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
• High School Credits
• Paid On The Call (\$\$)

**NEW EDUCATION
AGREEMENT**

TRAINING
1001 - Level II
• Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
• High School Credits
• Paid On The Call (\$\$)

**NEW EDUCATION
AGREEMENT**

TRAINING
1072 Awareness + Ops
1051 Wildland Firefighter
• Online + Weekend In Person

WORK EX
25% of Weekends &
Holidays/Year

RECEIVE
• High School Credits
• Paid On The Call (\$\$)

**CONTINUE EMPLOYMENT
CONTRACT**

WORK
• One Work Shift/Week

RECEIVE
• Paid On The Call (\$\$)

**CONTINUE EMPLOYMENT
CONTRACT**

WORK
• One Work Shift/Week

RECEIVE
• Paid On The Call (\$\$)

FULL CERTIFICATION
• Complete all fire courses
with 70% or Higher
• 1001-LI, 1001-LII, 1072
Awareness + Ops, 1051
Wildland Firefighter

THANK YOU FOR YOUR SUPPORT



Castle
Island



FIRE RESCUE INTERNATIONAL

Non-Profit

The courage to go in, the
knowledge to get back out!

firerescueinternational.net
780-777-4688



YRL 2024 Annual Report

From Laurie Haak <LHaak@yrl.ab.ca>

Date Fri 2025-05-16 3:52 PM

Cc YRL Chair <chair@yrl.ab.ca>; Karla Palichuk <KPalichuk@yrl.ab.ca>; Wendy Sears <WSears@yrl.ab.ca>

 1 attachment (862 KB)

YRL 2024 Annual Report.pdf;

Sending on behalf of YRL Board Chair Hank Smit.

Good afternoon,

As a valued member/partner of Yellowhead Regional Library (YRL), I am happy to share the **YRL 2024 Annual Report**.

For YRL member municipalities and school divisions, we know your return on your investment with us is critical. The Annual Report demonstrates several key indicators of our value to your residents and students.

The power of regional collaboration opens a world of resources to every person living in the YRL region. The power of our collective purchasing and distribution delivers a catalogue of materials beyond what any individual library could maintain on its own. And the power of our continuous improvement brings the latest technology and best practices to each member library and the patrons they serve. I hope you find the **2024 Annual Report** informative and reflective of a remarkable year.

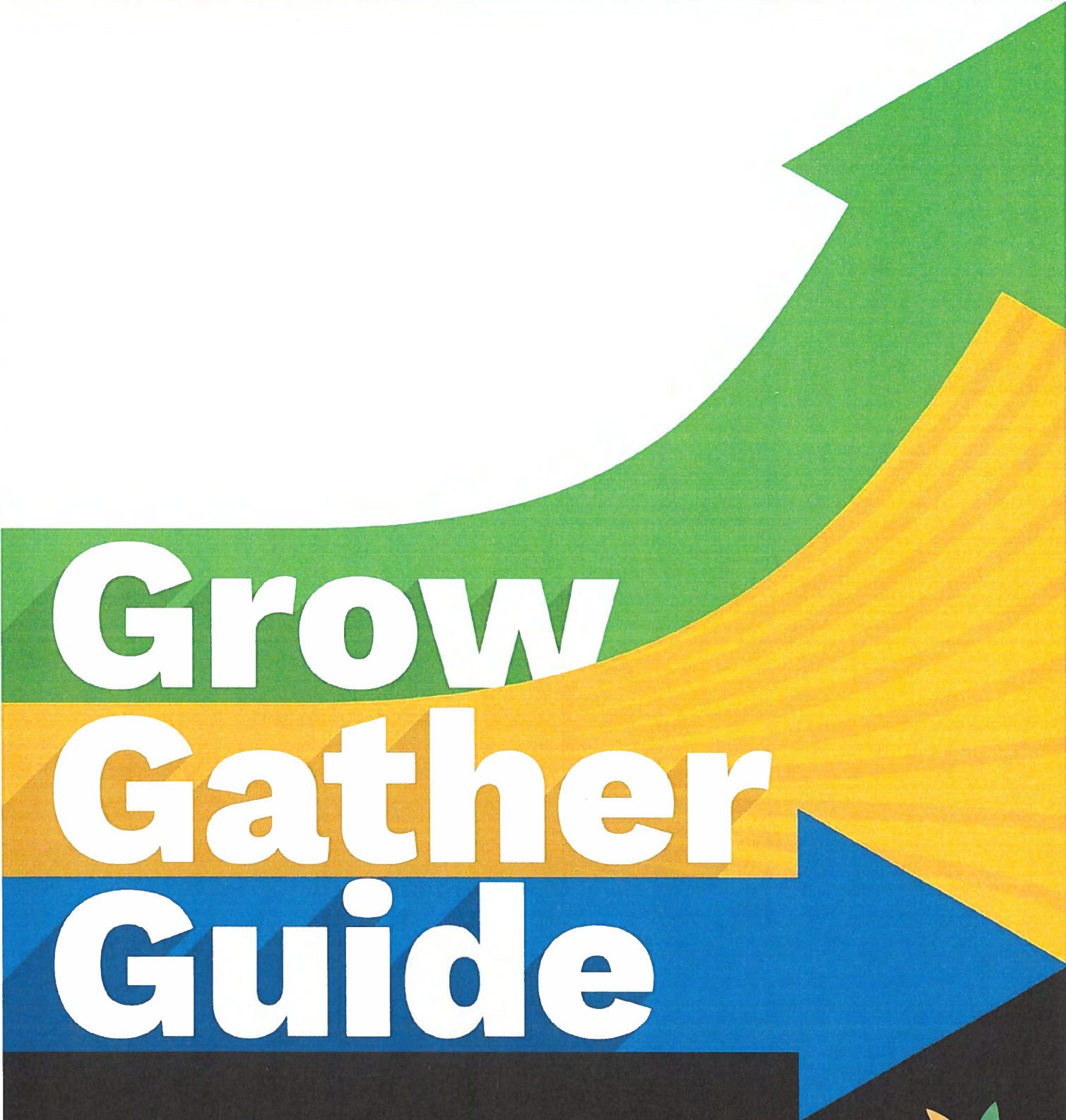
Thank you for your continued support of YRL, and public and school library services.

Hendrik (Hank) Smit

Board Chair
chair@yrl.ab.ca

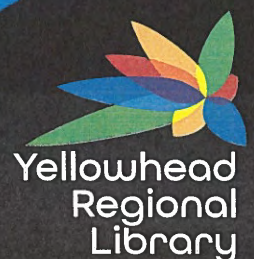
yrl.ab.ca | Box 4270, Spruce Grove, AB T7X 3B4





Grow Gather Guide

2024 Annual
Report



Introduction

2024 was a year for Yellowhead Regional Library to **Grow, Gather** and **Guide**.

These three words form the theme of this year's annual report and reflect YRL's 2023-2025 Strategic Plan direction: **YRL is a Verb**. They capture how we support member libraries by growing resources and skills, gathering insights and collaboration, and guiding effective service and growth.

Behind the scenes, YRL staff enhanced day-to-day member library operations through advice, support, technology, and policy guidance. This helped local library staff build skills and deliver efficient, responsive service grounded in best practices and community needs.

Strategic direction from the YRL Board continued to shape our work. In 2024, the Board approved several new policies that strengthened governance and long-term sustainability. These actions reinforce our commitment to intellectual freedom, equity and access, advocating for professional and independent public library service across Alberta.

Together, these efforts reflect a deep commitment to strong public and school libraries and the communities they serve. As we look ahead, YRL remains a reliable, responsive partner, living the spirit of **Grow. Gather. Guide.** every step of the way.





Grow

In 2024, YRL supported member libraries in **growing access to collections and resources** and **growing community impact**, key priorities outlined in our 2023–2025 Strategic Plan. We invested in cataloguing improvements, delivered focused training, and supported programming that reflected local needs. These efforts helped libraries grow where it counts: in their services, staff, and relationships with the people they serve.

Growing Access to Collections and Resources

- ➔ Transitioned our larger member public libraries to **OCLC WorldShare**, improving cataloging speed and helping libraries circulate timely, community-relevant materials to patrons faster.
- ➔ Established **team item sorting procedures** at headquarters, improving delivery times between libraries and ensuring patrons received their holds quickly.
- ➔ Introduced **new cataloging standards** to support the growth of Library of Things collections, allowing member libraries to expand core collections and give patrons access to more creative, non-traditional items.
- ➔ Launched **two new databases**, ComicsPlus and The Athletic, helping public libraries meet community demand for diverse, accessible online resources.

Growing Community Impact

- ➔ Improved the **delivery of monthly usage statistics**, giving public libraries clearer insights into local needs and helping them adapt services to better support their communities.
- ➔ **Launched seven new kits**, enabling public and school libraries to deliver creative, cost-effective programs that reflect community interests and expand access to informal learning opportunities.

Gather

In 2024, YRL focused on gathering and sharing knowledge, relationships and support, and gathering tools to stay connected, priorities that align with our 2023–2025 Strategic Plan. We responded to thousands of staff inquiries, on-boarded new managers, and shared tools, resources and ideas to help libraries solve problems, stay connected and deliver high-quality service. These efforts helped libraries gather the knowledge, connections and tools they need to collaborate, adapt and deliver consistent, high-quality services to their communities.

Gathering and Sharing Knowledge, Relationships and Support

- Shared over **190 intranet resources**, including 17 new public library documents and a new 11-page school library hub, giving staff access to up-to-date tools that support efficient, community-focused service.
- Fulfilled **23 curriculum support requests** and **37 material selection projects** for school libraries, sourcing 169 borrowed items and hundreds of new acquisitions at reduced cost.
- Strengthened our commitment to diversity, equity and inclusion by welcoming an **Indigenous Initiatives Librarian** to help build respectful relationships with First Nations in our region, including Alexis Nakota Sioux Nation and Paul First Nation.
- On-boarded **eight new managers** across five public libraries, supported by updated orientation resources to promote confident leadership transitions.

Gathering Tools to Stay Connected

- Installed **60 new wireless access points** at member public libraries, to improve service continuity, internet reliability, and patron access to online resources.
- Improved meeting and training spaces at YRL headquarters with **new, comprehensive audiovisual equipment** to support virtual board meetings, staff development and planning, making it easier for library staff and trustees to connect, learn and collaborate.



Guide

In 2024, YRL supported member libraries in **guiding technology and systems improvements**, and **guiding library governance**, both of which are core priorities in our 2023–2025 Strategic Plan. YRL also worked on internal policies and procedures to **guide organizational strength and culture**. Through targeted consulting, infrastructure improvements and policy development, we helped libraries operate with greater stability, transparency and strategic focus.

Guiding Technology and Systems Improvements

- ➔ Implemented a **reboot-to-restore software solution** to protect public access computers and user privacy.
- ➔ Introduced **cybersecurity awareness training** to member public libraries, allowing library staff to mitigate cyber risks and protect patron data.

Guiding Library Governance

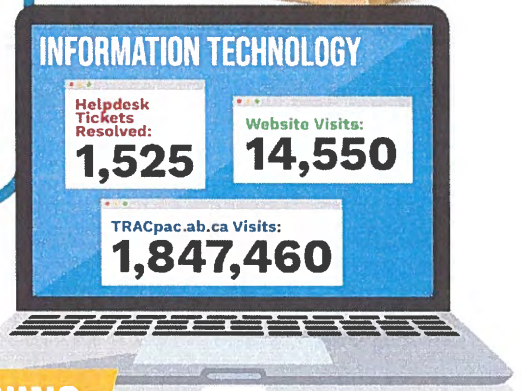
- ➔ Conducted **26 outreach visits and/or presentations to municipal councils and library boards, and school division boards** to strengthen partnerships and share information on YRL services.
- ➔ Participated in and distributed the **provincial 2023-24 System Salary Wages and Compensation Report** to provide public libraries with accurate data for decision-making.

Guiding Organizational Strength and Culture

- ➔ Introduced new human resources policies to support our commitment to a healthy work environment, including a **Disconnect from Work** policy and a **Reduced Scent** policy.
- ➔ Introduced new policies on **Information Technology, Use of Artificial Intelligence**, and **Video Camera Surveillance**, and a new bylaw on **Public Attendance and Presentation at Board Meetings** to support transparency, security, and alignment with governance best practices.
- ➔ Updated the **Collection Development Policy** to reinforce YRL's commitment to intellectual freedom and guide collection development support that helps libraries build relevant, balanced collections that serve diverse community needs.

A Year in Review

By the Numbers



Conclusion

As libraries continue to evolve, YRL remains committed to responsive, forward-thinking support that helps member libraries thrive. Grounded in our 2023–2025 Strategic Plan and guided by the belief that YRL is a Verb, we will continue to grow capacity, gather insight, and guide sustainable service. With this plan now in its final year, we've already begun shaping our next strategic direction—ensuring that our work continues to meet the needs of libraries and the communities they serve, now and into the future.

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