



Rockton Lions Club  
Old Settlers Days  
June 13-16, 2019



**Food Vendor Contract**

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

FEIN: \_\_\_\_\_

**PLEASE MARK ONE OF THE FOLLOWING:**

Tent: \_\_\_\_\_ (No private tents) Commercial Trailer: \_\_\_\_\_ Size: \_\_\_\_\_

A Winnebago County Health Department Permit, food menu with pricing (pricing must match menu submitted during the festival no price changing) and proof of insurance must be returned with application or application will be rejected. If you have current food permit please enclose a copy. Booths consist of: (2) 20-amp 110-volt outlet, 10 admission buttons, and (1) vendor parking pass.

SERVICES:	QTY	EACH	TOTAL
Food Booth: 20' x 15' space, with Tent		\$600.00	
Food Booth: Commercial Trailer, per foot excluding trailer tongue. (Example: 30' trailer x \$30/ft = \$900) <i>Minimum \$450</i>		\$30/ft	
Non-Profit Organization Discount		-\$200.00	
WCHD Food Permit – (vendor to purchase directly from WCHD)			
Stock Truck Parking		\$45.00	
Each add'l 20 am 110 volt outlet		\$10.00	
20 amp 220 volt outlet		\$40.00	
30 amp 220 volt outlet		\$50.00	
50 amp 220 volt outlet		\$60.00	
Water hookup(s) includes waste water hookup		\$25.00	
Waste Oil Disposal		\$40.00	
<b>Total Booth Cost:</b>			<b>\$</b>

I/We understand and agree to the following conditions of this contract:

1. There will only be space for 12-15 food vendors. The committee has right of refusal.
2. Vendor is responsible for providing proof of liability insurance, listing the Rockton Lions Club as Additional Insured.
3. **OSD Committee will determine vendor booth locations.**
4. Only Pepsi products & water purchased directly from our authorized local Pepsi distributor can be sold on premises. No other soft drink brands or bottled water may be sold on grounds.
5. Vendor must list all electrical needs and pay in full before electric will be turned on.
6. Vendor is responsible for his/her own power cords to connect with power provided. Vendors may not play music in their booth that conflicts with our stage acts. You will be asked to remove any music played during other acts or in contrast to the genre of the evening's program.
7. Due to underground utilities that could be hit during driving of tent stakes, vendors are not allowed to bring private tents. In the event other tent stakes are needed please contact Grounds Director, Cory Magnus for underground utility locations.
8. Vendor vehicles will not be allowed on festival grounds between 2pm Thursday June 13, 2019 and 10:30pm Sunday June 16, 2019. If you need assistance contact the volunteer center located at the front gate.
9. It is agreed by the vendor that they will assume full responsibility for any damage to their booth from any cause or loss. Therefore, it is further agreed that the vendor will indemnify and hold harmless the Rockton Lions Club and its members, volunteers, and agents from claims for personal injury or damages arising out of the event.
10. Registration and full payment are required to reserve a space. In the event a vendor must cancel the fee will not be refunded unless space is filled. The vendor shall not assign, sublet or apportion the whole or part of the space assigned to them. No-Show vendors will not be refunded.
11. Vendors are allowed to sell any item, as long as it's on their application. The committee reserves the right to deny an application, or specific menu items in advance in the interest of vendor diversity.
12. Vendor must comply with the Winnebago County Health Department. It is Vendors responsibility to know all WCHD rules and regulations.

Setup times will be:

Commercial Trailer Food Vendors: Wednesday June 12, 2019 after 9:00 am.

Tent Food Vendors Thursday: June 13, 2019 after 10:00 am.

Tear down will be after 10:00 pm Sunday June 16, 2019.

There will be security on premise from Thursday June 13 through June 16, 2019.

You will be contacted with your appointment time and your booth number.

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Any Questions? Contact: Marla Herringer      andersocc43@aol.com

Do you have everything included? Please verify **all** of the following are included in your registration packet. First come, first serve.

**\*\*If anything is missing, you will NOT have a spot reserved\*\***

- Insurance Certificate
- Completed Application
- Payment in Full
- Winnebago County Health Permit (applied for directly with WCHD) OR certification of a permanent permit
- Complete Menu & Pricing
- Agree to only purchase soft drinks & water from Pepsi Distributor

Rockton Lions Club  
Attn: Marla  
PO Box 90  
Rockton, IL 61072

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For Committee use only:

Date Received: \_\_\_\_\_

Amount Received: \_\_\_\_\_

- Insurance Certificate
- Completed Application
- Payment in full
- WCHD permit
- Pepsi purchased directly from distributor

Menu items denied: \_\_\_\_\_