

American Legion Auxiliary Department of Arizona

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With Units processing membership online, they are not receiving their portion of the dues that were paid online. When members pay online, \$7 of Unit credit stays at Department for Department's portion of the dues.

Example: Unit dues are \$40, National sends Department \$22. Of the \$22, the Unit will receive \$15, \$7 stays at Department.

Due to keeping track of what credits are due to Units we are changing the process Units will receive their credits.

As of February 1, 2024, Department will begin issuing checks to the Units for the credits earned the month before. Except for the February check. We will be issuing unused credits on the February checks.

Checks will be processed once a month. The funds will be for the previous months' transactions.

Many units go black in the summer. We will not process checks in June, July and August.

We will be auditing what has been paid out so far. If you are owed credits from online payments we will mail the Unit a check.

Checks will be processed via Wells Fargo. They will be mailed to the mailing address on file at Department. Please check your mailing address in the 2024 directory and notify us if you would like to use a different mailing address.

The check you receive from Wells Fargo is good for 90 days. If the Unit does not cash the check within 90 days, the bank will notify us and the Unit will forfeit the money to Department.

AGAIN, if the Unit does not cash the check within 90 days, the bank will notify us and the Unit will forfeit the money to Department.

If Department makes an error processing the check, we will generate a second check to the Unit.

If you find your credits do not match Department's number, please contact us.

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