



Anaheim Transportation Network Job Description

POSITION TITLE:	Maintenance Technician
REPORTS TO:	Maintenance Manager
DEPARTMENT:	Maintenance
FLSA STATUS:	Non-Exempt

Summary:

The Maintenance Technician is responsible for performing periodic and preventative maintenance procedures on a variety of company vehicles and support equipment, including but not limited to, inspections, repair of mechanical defects and failures.

Essential Duties and Responsibilities:

This list is not intended to be a complete listing of all the job duties required of this position, but to provide information on the general scope of the position.

- Performs routine and preventative inspections, maintenance, service, and repairs on all company vehicles assigned and related equipment to ensure safety and compliance of required standards set forth by local, state, and federal regulations
- Inspects, diagnoses, and repairs any vehicle malfunctions in all company vehicles and related mechanical equipment
- Prepare and submit reports; communicates
- Responds to road calls in the event of any mechanical breakdown or emergency and takes proper action for resolving immediate safety concerns, including but not limited to exchanges, roadside inspections, and repairs, etc., as required
- Transports various tools, equipment, supplies, etc. for the purpose of ensuring the availability of materials requires at the job site
- Uses computer applications or other automated systems to complete and maintain accurate records of inspections, repairs, maintenance, and inventory
- Adjusts, repairs, and/or replaces a variety of vehicle parts and equipment (e.g., body parts, windows, bicycle racks, ADA related amenities, etc.)
- Assists in the planning of repairs and alterations to mechanical devices
- Demonstrates safe working practices and ensures that work areas are kept in a clean, orderly, and safe condition
- Performs other duties, as assigned

Qualification Guidelines:

Knowledge of:

- Theory, operation and repair of diesel and gasoline engines, transmissions, brake systems, air conditioning systems, air/hydraulic systems, electrical systems, and related equipment
- Tools, precision instruments, equipment, and procedures used in the general overhaul, repair, and maintenance of heavy and light duty vehicles.
- Diagnostic equipment commonly related to automotive repairs, tools, and parts
- Safety practices and procedures used in the operation of power tools and equipment
- Methods and procedures for safe handling and disposing of hazardous waste



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Ability to:

- Follow oral and written instructions
- Work independently with minimal supervision
- Read, write, speak, and understand English well enough to perform the job
- Establish and maintain effective working relationships with others
- Operate equipment used in repairing or servicing heavy/light duty vehicles, computer, and applicable software applications
- Learn and implement new mechanical techniques and procedures

Education and/or Experience:

- The equivalent of a high school diploma or GED
- Minimum of two years of full-time hands-on vehicle mechanic experience, equivalent training and education/coursework in this field may be considered
- Knowledge of electrical systems, heavy equipment, and alternative fuel
- Intermediate knowledge with computer diagnostics and computer skills are highly desirable

Special Requirements:

- Valid CA Class C license required with excellent driving record
- Must be 21 years or older with a California Driver's License with the ability to upgrade to Class B driver's license with a passenger endorsement and air brakes certification, with no restrictions of the weight of the vehicle
- Current possession of a valid Class B driver's license with a passenger endorsement and air brakes certification, with no restrictions preferred
- Availability to work varying shifts, hours, days, and locations including weekends and holidays
- Upon Request, a DMV driving record printout is required with application (must be current within the 30 days of the printout)
- Must provide proof of COVID-19 vaccination or valid medical/religious exemption
- Must provide proof of eligibility to work in the U.S.

Working Conditions:

Work is performed around moving objects, vibrations, noise, dirt, dust, chemicals, odors, oil, and fuels. Work requires exposure to various weather conditions, slippery surfaces, elevated surfaces, and working in cramped positions. Work involves changing work priorities and the ability to meet deadlines. Physical demands include bending, lifting up to 75 pounds, reaching, climbing, and standing. Must be available to work any shift, weekends, and holidays.

Salary Structure:

- Maintenance Technician III: \$29.00 –\$35.00/ hourly
- Maintenance Technician II: \$24.00 – \$30.00/ hourly
- Maintenance Technician I: \$22.00 – \$26.00/ hourly

This position performs all types of bus vehicle repairs, inspections, maintenance, and electrical repairs, ranging from minor to major. Maintenance Technicians that are hired will be placed in level "I," "II," or "III" classification based on education, experience, and aptitude. "Level II" and "Level III" Maintenance Technicians, under supervision and training, have opportunities for advancement to "Level III" Maintenance Technician.



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Safety Sensitive:

This position is considered safety sensitive and is subject to drug and alcohol testing, including but not limited to pre-employment testing, post-accident testing and random testing, under Federal Transportation Administration (FTA) drug and alcohol regulations, and U.S. Department of Transportation (DOT) regulations, 49 CFR Part 40 and Part 655

Equal Employment Employer

Anaheim Transportation Network (ATN) is an Equal Opportunity Employer and does not discriminate against any applicant or employee on the basis of race, color, sex, religion, national origin, age, disability, or any other consideration made unlawful by applicable local, state, or federal laws.

This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required. Duties, responsibilities, and activities may change, or new ones may be assigned at any time with or without notice.