March 19, 2019

At 7:00 PM Chairman Jeff Enders called the meeting to order and the Pledge of Allegiance was recited. Roll call was taken with the following members present: Jeff Enders, Jeff Gonsar, Tim Neiter, Ken Hoover, Christopher Blose, Jon Miller and Carl Bahner. Operator Jeff Grosser, Solicitor Joe Kerwin, Consultant Bob Kissinger and Engineer Justin Mendinsky were also present.

**BUSINESS FROM THE FLOOR**

1. Brandi Tobias was present to discuss a higher than average 1st quarter bill. Jeff Grosser will work with Brandi to evaluate.
2. David Olshefski of 33/35 N. Front Street wants to pay (1) EDU rather than 2 – (one for each side). Jon Miller moved to approve a reduction to 1 minimum fee for twelve months and revisit after twelve months. Tim Neiter seconded the motion and the motion carried unanimously.

**SECRETARY’S REPORT**

Ken Hoover moved to approve the minutes as presented. Chris Blose seconded the motion and the motion carried unanimously.

**TREASURER’S REPORT**

Chris Blose moved to approve the report as presented. Tim Neiter seconded the motion and the motion carried unanimously.

**ENGINEER’S/CONSULTANT’S REPORT**

1. DEP COA/STP – See Report.
2. Misc Items
3. Chapter 94 was filed on time.
4. Proposals – see report, Justin Mendinsky reviewed and discussion ensued. Penn Vest submission should be done by February 2020. Chris Blose motioned to accept the engineering proposal for plant design $157000. Jeff Gonsar seconded the motion and the motion carried unanimously. Tim Neiter motioned to accept the engineer’s proposal for funding administration for $14000. Carl Bahner seconded the motion and the motion carried unanimously. Ken Hoover motioned to accept the engineering proposal for sewer main extension $345000. Jon Miller seconded the motion and the motion carried unanimously.

**SOLICITOR’S REPORT**

1. PRS – Joe Kerwin has been in touch with a representative.

**OPERATOR’S REPORT**

Plant maintenance, PA 1 call training, EPA 334 training, nitrate/nitrite samples, mower maintenance, three loads of sludge hauled, 2 water and 1 Arsenic samples, report for Auditors, flushed hydrants, checked some meters, training April 24.

**OLD BUSINESS**

Water upgrades to Mountain should be part of Penn Vest planning session.

**NEW BUSINESS**

None.

**APPROVAL OF BILLS**

Carl Bahner moved to approve the bills as presented. Jon Miller seconded the motion and the motion carried unanimously.

**PUBLIC COMMENT**

None.

**ADJOURNMENT**

Chris Blose motioned to adjourn the meeting at 7:48PM. Ken Hoover seconded the motion and motion carried unanimously.

Respectfully Submitted,

David W Hoover Secretary