

1 **Rockford Town Council Regular Meeting**
2 **November 1, 2023, 7pm**
3

4 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE
5 AN ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN
6 ONLY A SUMMARY OF THE DISCUSSION AND VOTING.
7

8 Mayor Roecks called the regular meeting to order at 7:00pm with the Pledge of Allegiance.
9

10 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim Fricke
11 and Kevin Willms. Clerk/Treasurer Heidi Johnson and Public Works' Dave Thompson were also in
12 attendance.
13

14 **Mr. Fricke made a motion to approve the agenda. Mr. Stevenson seconded the motion. Motion**
15 **carried.**
16

17 **Mr. Fricke made a motion to excuse Councilmembers Micki Harnois and Walt Whitman from the**
18 **meeting. Mr. Stevenson second the motion. Motion carried.**
19

20 **Mr. Stevenson made a motion to approve the minutes from the 10/18/2023 meeting. Mr. Fricke**
21 **seconded the motion. Motion carried.**
22

23 ANNOUNCEMENTS

- 24 - Town Hall will be closed 11/10 for Veteran's Day and 11/23-11/24 for Thanksgiving.
 - 25 - A public hearing to take input on the 2024 preliminary budget - 11/15/2023 at 7pm
 - 26 - A public hearing to take input on the 2024 final budget – 12/06/2023 at 7pm
- 27

28 COUNCIL REPORTS - None
29

30 COMMISSION REPORTS

31 Planning Commission – No updates. Next meeting is 12/05/23.
32

33 COMMITTEE REPORTS

34 Ballfield Committee – the remaining infield mix will be delivered 11/03/23.
35

36 Asset Committee – no updates
37

38 Finance Committee – budget workshop scheduled for 11/06 at 6:00pm.
39

40 Tree City, USA – a proclamation and tree planting ceremony took place 10/30, claiming this date as
41 Rockford's 2023 Arbor Day.
42

43 PUBLIC COMMENT

- 44 - Howard Cunningham thanked Council for their public service. He asked if Council had discussed
45 what he spoke about during the last meeting. Ms. Roecks stated that Council cannot discuss
46 anything outside of a public meeting or during one will there is still an open lawsuit pending.
47

48 ORDINANCES/RESOLUTIONS

49 **Mr. Fricke made a motion to adopt Ordinance 23-05 amending the Rockford Municipal code relating**
50 **to violations. Mr. Stevenson seconded the motion. Motion carried.**
51

52 OLD BUSINESS - None

53 NEW BUSINESS

54 Mr. Stevenson suggested increasing the amount of the parks deposits to cover any potential damage to the
55 sprinkler systems. Mrs. Johnson suggested flagging the sprinkler heads as an extra precaution and said that
56 she would look into the agreement to see if additional damages could be billed.

57
58 STAFF REPORTS

59 Public Works

- 60 - Mr. Thompson reported that he attended the 2023 IACC Conference last week. He said that the
61 conference was easier to navigate this year, due to it being his second time attending. He also said
62 that he learned a lot about other cities and how they have handled their own water issues and asset
63 management.
- 64 - Public Works has been busy getting ready for snow and installing the new snowplow. They also
65 replaced the starter and fuel pump on the backhoe.
- 66 - Mr. Thompson said that the asphalt patch on Emma/Ruby has been installed, as have the sidewalks
67 there.
- 68 - Ms. Roecks said that the cul-de-sac on 3rd Street looks good.

69 Clerk/Treasurer

- 70 - Mrs. Johnson reported that the 2-year Accountability Audit is complete. She and Mr. Fricke attended the
71 Exit Conference on 10/30. Mr. Fricke added that the auditors said it was a clean audit with no issues
72 whatsoever. He said that the auditors on the conference said that Mrs. Johnson and Ms. Hagen were
73 great to work with and allowed them to complete the audit efficiently because of it.
- 74 - Mrs. Johnson hosted a meeting with the Sheriff's Department leaders and the clerks of Fairfield,
75 Spangle and Waverly. The Undersheriffs in attendance seemed to understand the concerns of the small
76 towns when hearing about the price of the contract and the services they are receiving. One suggestion
77 from Undersheriff Richey was to potentially have our own "Community Resource Officer" work in the
78 area full time, in addition to the services we are currently receiving. There is still more discussion to be
79 had, but Mrs. Johnson felt like they heard the clerks' concerns.
- 80 - The past due report was reviewed with no questions from Council.
- 81 - **Mr. Stevenson made a motion to approve the October Utility Bill Adjustment Report. Mr. Fricke**
82 **seconded the motion. Motion carried.**

83
84 PUBLIC COMMENT

- 85 - Howard Cunningham told Council that the issue between the town and Mr. Messersmith was not
86 personal and that it can easily be resolved.
- 87 - Resident Troy Messersmith said, based on the conversation from the previous meeting, that the Lion's
88 Club wanted a key to the buildings in the park. He asked Council why they couldn't make a non-
89 duplicatable key and give it to the Lion's Club.
- 90 - Lorrie Engle spoke toward Deputy Davis, who was attending the meeting, saying that she has noticed
91 more police presence on Highway 27 in recent months and she wanted to thank the Sheriff's
92 Department for that.

93
94 APPROVE CHECKS

95 **Mr. Stevenson made a motion to approve checks 18246-18265 and 2 EFTs for a total of \$26,528.16.**
96 **Mr. Fricke seconded the motion. Motion carried.**

97
98 **Mr. Willms made a motion to adjourn the meeting. Mr. Stevenson seconded the motion. Motion**
99 **carried.**

100 The meeting was adjourned at 7:33pm.

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105 _____
Heidi Johnson, Clerk/Treasurer

Carrie Roecks, Mayor