

DuBois Integrity Academy

Governance Board Meeting

Monday, April 16th 2018

6449 Church Street

Riverdale, Georgia 30274

Church Room

6:30pm

MINUTES

- ✚ Roll Call (Ms. Lewis, Mr. Merritt, Mr. Mitchell, Mr. Culver, Dr. Chapman, Col. Morris)
- ✚ Meeting Called To Order 6:32
- ✚ Approval of Agenda Motioned by Mr. Culver, 2nd by Mr. Merritt. (Carried unanimously)
- ✚ Approval of Previous Minutes Motioned by Mr. Merritt, 2nd by Mr. Mitchell.
- ✚ Financial Report
 1. YTD Reports Year to Date reports were given to the Board to review and ask question concern expenditures. The QBE is 6,222,000 which is up from last year.
 2. Budget Development FY18 (Open Hearing): The open hearing began at 6:44PM. The passage of House Bill 787 was discussed. Administrators discussed keeping curriculum items that are presently moving the academic needle. There is a need to add a Health Curriculum to Physical Education. Ortan Gillingham was discussed which supports students with Mult-Sensory deficits in the students with disabilities subgroup. Col. Morris asked when the Board would be presented with the pricing on these items. Mr. Cason stated that we would discuss pricing at a future meeting. It was asked which of these items will be placed in the Federal Funds budgets. Dr. Worrell stated she is planning to budget for Art, Music, PE, STEM, and Planners. TRS goes up to 20.7%. The salary budget is roughly 50%. This is down from last year. The Salary Budget was brought to the Board for approval. Motioned by Ms. Lewis 2nd by Mr. Merritt. (Carried unanimously) Dr. Payne reviewed the FY19 Calendar. The calendar was voted on by the Board. Motioned by Mr. Merritt 2nd by Ms. Lewis. (Carried unanimously) Mr. Cason discussed a Capital Lease. Close Open Hearing 7:57PM.
 3. Financials were discussed, Avalon discussed going through budget verses actual with team every month. Mr. Merritt discussed doing a soft close on months when Board Meetings fall on the 15th or 16th so that reports can be ready, then close the report later. This is not a problem for months when the Board Meetings falls on the 21st. The Board discussed that the goal is for the finance team to review Cash Flow weekly. Bank accounts reconcile currently.
- ✚ Executive Director/Principal Report
 1. Testing Update Tutorial has been a success. Teachers and students have still been working diligently. Testing will take place on April 24th, April 26th, May 1st, May 3rd, and May 8th with Make-ups to follow as necessary. We will have a Mock Test prior to the test administration to test for transmission to the state and give students practice with the testing experience.

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2. **SCSC CPF Presentation June 6, 2018** On June 6th we will report to the Commission. Mr. Cason asked the Board for representation for those who are available. He discussed our standing.
 3. **CSP Grant** Fundraising needs to happen. The CSP grant was awarded for \$775,000.
 4. **Fifth Grade Academy Opportunity** Our Fifth Graders have the opportunity to move to Fountain of Faith next year. This will enable us to admit more kindergartens\ Students. This would bring enrollment up to 750-760.
- ⚡ **Old Business** Lottery went well.
- ⚡ **New Business**
1. **Adopt FY19 School Calendar** Motioned by Mr. Merritt 2nd by Ms. Lewis. (Carried unanimously)
 2. **Approve FY19 Instructional Salary Budget** Motioned by Ms. Lewis, 2nd by Mr. Merritt. (Carried unanimously)
- ⚡ **Public Comments (3 minutes)** N/A
- ⚡ **Executive Session (if needed)** N/A
- ⚡ **Board Questions & Comments** N/A
- Motion to Adjourn** Motioned by Mr. Merritt 2nd by Ms. Lewis. (Carried unanimously)
- ⚡ **Meeting Adjourned** Meeting adjourned at 8:41PM