

Enrollment Items Check List

The following items are needed when you enroll your child.

- Emergency Card-be sure to include an emergency contact even if they are out of state and fill out the back with any allergies or medical concerns
- Health Inventory- parent/guardian fills out half, your child's doctor fills out the other half, including Lead Screening Parts 1, 2 and 3.
- Current Shot Record
- All About Me Form
- Agreement -will be filled out with the front desk at time of enrollment
- Infant/Toddler Planning Sheet- will be filled out with the front desk at time of enrollment
- Copy of both parents or guardian ID/Drivers Licenses
- Registration Fee and Security Deposit- these are paid on or before leaving your child on their first day of care
- Tuition Express- fill out this form to have money directly debited from your checking account or charged to a credit card.

All forms must be completed, front and back. All Forms and payment must be submitted before the child's first day of care. **Please allow 20 minutes to complete the registration process.**