

1 **Rockford Town Regular Council Meeting**  
2 **October 18, 2017 7:00pm**  
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5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN  
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A  
7 SUMMARY OF THE DISCUSSION AND VOTING.  
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10 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.  
11

12 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Tim  
13 Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson, Public Works' Dave  
14 Thompson and several residents were also in attendance.  
15

16 **Mr. Benson made a motion to excuse Councilmember Micki Harnois from the meeting. Mr.**  
17 **Fricke seconded the motion. Motion carried.**  
18

19 Ms. Roecks opened the Public Hearing at 7:05pm.

20 She stated the purpose of the hearing was to continue discussing potential Community Development  
21 Block Grant (CDBG) funded project options for 2018. Ms. Roecks added that this is the second of the  
22 two required public hearings Spokane County requires as a qualification in the application process.  
23 There was no public comment. Mr. Thompson recapped what was suggested at the first public hearing,  
24 which was to replace the sewer line from Emma Street Bridge, going North 300-900 feet. He supplied  
25 Council with pictures taken that morning when Big Sky Industrial did some camera work on the line.  
26 The pictures showed several places that were filled with debris and some showed cracks in the line. He  
27 explained that some of the older pipe was concrete and most joints in the concrete sections where  
28 broken. Mr. Thompson's recommendation was that we apply for the grant money to get this fixed.  
29 Layne Merritt with JUB Engineers, Inc explained what this project would entail and how much of the  
30 project the town could try and apply for.

31 Ms. Roecks closed the public hearing at 7:18pm and opened the regular meeting.  
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33 **Mr. Fricke made a motion to approve the amended agenda. Mr. Benson seconded the motion.**  
34 **Motion was carried.**  
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36 **Mr. Benson made a motion to approve the October 4, 2017 regular meeting minutes. Mr.**  
37 **Stevenson seconded the motion. Motion was carried.**  
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39 Mr. Merritt gave an update on the First Street Lighting Project. The project is complete and all of the  
40 electrical work that was installed for it in the park restrooms storage area looks good. Mr. Merritt  
41 submitted a recommendation of payment for the project.  
42

43 **Mr. Benson made a motion to approve the payment to Midland Electric, totaling \$21,350.00. Mr.**  
44 **Laude seconded the motion. Motion was carried.**  
45

46 Mr. Merritt reminded everyone that this amount was fully covered by grant money from the  
47 Transportation Improvement Board.  
48

49 PUBLIC COMMENT

50 None

51 ANNOUNCEMENTS

52 None

53

54 COMMISSION REPORTS

55 None

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57 COMMITTEE REPORTS

58 None

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60 ORDINANCES/RESOLUTIONS

61 Resolution 17-05 Fee Schedule Amendment

62 **Mr. Stevenson made a motion to approve Resolution 17-05, amending the town's fee schedule.**

63 **Mr. Fricke seconded the motion. Motion was carried.**

64

65 Ordinance 17-04 2017 Budget Amendment

66 **Mr. Benson made a motion to approve Ordinance 17-04, amending the 2017 Budget with the**

67 **proviso that meticulous notes be taken for any adjustments made, and all movement of money**

68 **between funds. Mr. Stevenson seconded the motion. Motion was carried.**

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70 STAFF REPORTS

71 Public Works

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- Dylan Anderson with AWC/RMSA will be meeting with Mr. Thompson on 11/08/17 to do an annual Loss Prevention study.

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- As explained earlier, Big Sky Industries was here today to do some camera work on the main sewer line starting at Emma Street Bridge and further North.

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- Mr. Thompson said that Public Works did some ditching and replaced some culverts on C Street.

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- Mr. Thompson submitted a quote from Inland Potable Services for diving services for epoxy repairs on the two older water reservoirs. The quote totaled \$5,750.00, which will be budgeted for in 2018.

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82 Clerk/Deputy Clerk

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- Mrs. Johnson submitted the September 2017 Treasurer's Report, stating the total in all funds equaled \$684,951.57

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- Deputy Clerk Jen Fricke had included some updates to the Parks Ordinance in the councilmembers packets. All councilmembers reviewed the changes and stated that they were ready to approve the updated ordinance.

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88 **Mr. Laude made a motion to approve Ordinance 17-05, updating the parks rules and**

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89 **regulations. Mr. Stevenson seconded the motion. Motion was carried.**

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91 OLD BUSINESS

92 Surplus Property

93 No update

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95 Studio Cascade

96 Ms. Roecks stated that she talked to Layne Merritt and Dave Kliever at JUB, and it was decided that

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98 place on October 30<sup>th</sup> at 6pm.

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101 NEW BUSINESS  
102 CDBG 2018 Funding Cycle  
103 **Mr. Stevenson made a motion to apply for the Emma Street sewer line project, going as far**  
104 **North as possible. Mr. Fricke seconded the motion. Motion was carried.**

105  
106 Construction Standards  
107 **Mr. Stevenson made a motion to adopt the Spokane Regional Storm Water Manual. Mr. Fricke**  
108 **seconded the motion. Motion was carried.**

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110 **Mr. Benson made a motion to adopt the Spokane County Standards for Road and Sewer**  
111 **Construction. Mr. Fricke seconded the motion. Motion was carried.**

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113 **Mr. Benson made a motion to adopt the Washington State Department of Transportation Street**  
114 **Design Standards. Mr. Stevenson seconded the motion. Motion was carried.**

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116 **Mr. Fricke made a motion to adopt the American Water Works Association standards. Mr.**  
117 **Benson seconded the motion. Motion was carried.**

118  
119 PUBLIC COMMENT

120 -Resident Bill Creed said he was happy Council approved the construction standards because it is  
121 good to finally be prepared for potential developers.

122 -Resident Ivan Willmschen stated that he would like to have the option for public comment during the  
123 meeting so the public could have a say in a discussion before Council approved anything. There was  
124 discussion on what the protocol was during a council meeting, how it was the council's meeting and in  
125 the past, there was too much public discussion going on when decisions were being made. When Mrs.  
126 Johnson asked if we could add another Public Comment period in the middle of the meeting, Ms.  
127 Roecks reminded everyone that the agenda is created by council and that it is their decision if they  
128 wanted another public comment period added.

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130 COUNCIL REPORTS

131 None

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133 APPROVE CHECKS

134 **Mr. Stevenson made a motion to approve checks 14112-14128, with check 14119 being voided,**  
135 **and two EFTs, for a total of \$8,850.94. Mr. Benson seconded the motion. Motion was carried.**

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137 Meeting was adjourned 8:42pm.

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Heidi Johnson, Clerk/Treasurer

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Carrie Roecks, Mayor