

APPLICATION FOR COMMERCIAL BUILDING PERMIT

Permit Fee Schedule:

New Structures are calculated at the rate of \$0.20 per square foot with a minimum fee of \$200.00. This permit fee will include the costs of the plumbing, mechanical, and electrical permits. This does not include any applicable plan review fees.

Remodeled Structures are calculated at the rate of \$0.10 per square foot, with a minimum fee of \$100.00. This permit fee will include the costs of the plumbing, mechanical, and electrical permits.

Garages and Outbuildings are \$50.00. Any required additional permits that may be needed ARE NOT included with the fee. Additional permits require a \$10.00 fee per permit.

Plan Review expenses shall be the obligation of the applicant or the applicant's design professional when it is determined by the Building Official that outside plan review is needed. Applicants will be promptly notified if plan review surcharges apply.

Sidewalks and driveways require a permit, but no application fee is required.

NO CONSTRUCTION PHASE IS ALLOWED TO BEGIN BEFORE PLANS HAVE BEEN APPROVED.

FOR ALL PERMITS ISSUED, an inspection is required for each phase of construction, alteration, or repair. Each inspection shall be completed before the next phase begins. 24-hour notice is required for all inspections. Every attempt will be made by the City to make inspections within 24 hours of a request for inspection during normal working hours. After hours or weekend inspections that are not related to an emergency are subject to a \$50.00 inspection fee.

Any application for addition or remodel shall be accompanied by an asbestos inspection report and lab analysis results. Building materials containing more than 1% friable asbestos by weight (known as ACMs) shall be abated or controlled by a contractor licensed by the State of Kansas in accordance with the Asbestos National Emission Standards for Hazardous Air Pollutants, and KDHE regulations. A list of contractors is available from the Zoning Administrator.

INSPECTION SCHEDULE

Inspections are required at the following times during construction, renovation, addition, or other alteration:

- Footing inspection-before concrete is poured (Only approved material shall support rebar)
- Foundation inspection-before concrete is poured (Only approved material shall support rebar)
- Flatwork inspection-before concrete is poured (Only approved material shall support rebar)
- Framing inspection (Required before interior walls and ceiling are covered)

Utility Inspections:

- Electric: Before any wiring is covered
- Water: Inspected and tested before being covered
- Gas: Inspected and tested before being covered
- Sewer: Inspected and tested before being covered
- Mechanical: Inspected before being covered

FINAL: A final inspection is required once work is complete before a Certificate of Occupancy is issued.

In addition, City Staff may make random inspections to ensure safe working conditions code compliance.

NOTES:

1. IT IS THE RESPONSIBILITY OF THE PERMIT HOLDER or contractor to call for all inspections.
2. A City official shall make all inspections unless other arrangements for inspection are made and approved, in advance, by the City.
3. Utility tap fees are not included in the permit fee.
4. A site plan is required to accompany all permit applications.

I HAVE READ AND UNDERSTAND THE ABOVE, AND AGREE TO COMPLY WITH THE ABOVE REQUIREMENTS.

Applicant Signature

Date



Small, Severe, Simply Garnett.

APPLICATION FOR COMMERCIAL BUILDING PERMIT

APPLICATION NO.: _____ APPROVED BY: _____ APPROVED DATE: _____

Job Address: _____ Owner Name: _____

Mailing Address: _____ City: _____ State: _____ ZIP: _____

Phone: _____ Email: _____

Type of Construction: New Addition Remodel Man. Home Drive/Sidewalk Fence Other

Description of Work: _____

CONTRACTOR INFO	CONTRACTOR NAME	PHONE
Architect/Designer/Engineer	_____	_____
General/Builder	_____	_____
Electrical	_____	_____
Plumbing	_____	_____
Mechanical	_____	_____
Concrete	_____	_____

Total Square Footage: _____

Will there be any excavation in a public right of way? YES NO

Will there be any demolition? YES NO

Has the building been inspected for asbestos? YES NO

Applications will not be processed without all the required information.

I hereby affirm that the above statements and attached drawings are true and correct and I agree to comply with all provisions of the 2018 International Building Code and any other applicable ordinances or laws.

Applicant Signature _____ SIGNATURE ALSO REQUIRED ON REVERSE _____ Date _____

Permit Fees as calculated by the Building Official or Zoning Administrator: _____

Permit Approved by the Building Official: _____ Date: _____