

2018 Festival Restaurant Menu Form



Please fill out your Restaurant Information & Menu Below:

Restaurant Name: _____

Restaurant Owner: _____

Address: _____

Phone: _____ FAX: _____

Email: _____ Web: _____

Menu, Pricing & Beverages

Quality entrée items must be a minimum of \$6.00 or more. Prices should range from \$6-15. Prices and Menus will be approved by the Festival. The Festival sells wine, beer and bottled waters for fundraising proceeds. Restaurants are NOT PERMITTED to sell alcoholic beverages. Restaurants may sell the following beverages: 16 to 20-ounce sodas, lemonades, iced teas, all priced at \$2.00.

Menu Approval and Changes

Your Menu must be approved by the Festival. Menus are approved on a "first-come" basis. All Menu items may not necessarily be approved, especially if there are entrée duplications or similarities between Restaurants. Any "overlap" or "duplication" between Restaurant Menus may result in your Menu being changed or modified; but changes will be made on a "first-come" basis. Menu changes or substitutions will be agreed upon between the Restaurant and the Festival. Once your Menu and pricing is approved, no changes may be made to your Menu or pricing without prior approval of the Festival. A restaurant may not add items during the Festival that are not on your approved Menu.

BE SPECIFIC: Our Menu will include (type here, or attach your Menu on a separate page):

We agree to sell only the items listed in our menu above:

Participating Restaurant Representative (sign)

Date

Return your Agreement, Menu and Booth Fee to:

Restaurant Manager

Vancouver Wine & Jazz Festival

PO Box 118 Vancouver, WA 98666-0118

Or email to: info@vancouverwinejazz.com

Festival use only

(NOTES): _____

Menu Approved by Festival: _____



2018 Vancouver Wine & Jazz Festival Food Vendor Application & Agreement

This Agreement is between the Vancouver Wine & Jazz Festival, herein referred to as “Festival” and the Restaurant or Catering Company listed on this Restaurant Agreement (YOUR RESTAURANT) _____, herein referred to as “Restaurant”. The Festival and Restaurant are mutually entering into a short term Agreement specifically to: prepare, cook, serve, sell and store quality food products provided by the Restaurant at the 2018 Vancouver Wine & Jazz Festival. Dates for the 2018 Festival are: **August 24, 25, 26, 2018**. Hours are 4:00 PM to 10:00 PM Friday; 11:00 AM to 10:00 PM Saturday; and 11:00 AM to 9:00 PM Sunday. Hours may change and do not affect agreement or fees. In Consideration of the items contained herein, the undersigned representatives of the parties hereby agree to the terms as follows:

1. Festival agrees to:

- Provide 1 20-ft X 20-ft Restaurant vendor space;
- Provide 1 10-ft X 20-ft canopy and 10-ft X 20-ft space behind canopy for storage / prep;
- Provide 1 20-Amp 2400-Watt 120-Volt outlet; and 1 (one) 150-watt tent light;
- Provide licensed electrician for setup and breakdown;
- Provide 3-sink wash station for restaurants to co-op and share; provide trash and recycling dumpsters and trash cans;
- Provide access to refrigeration trailer with limited space (only upon the availability of a refrigeration trailer);
- Provide 8 \$25 vendor passes per day for Restaurant employees. Vendor passes are not transferable between staff;
- Provide Restaurant opportunity to sell food as approved on the Menu Form;
- Provide Restaurant opportunity to distribute menus, promotional coupons, and other marketing materials;
- Provide Restaurant opportunity to promote the Festival on its website, and social media;
- 100% profits from food sales go to the Restaurant.

2. Restaurant agrees to:

- Pay Vendor Fee by deadline;
- Prepare, cook, sell and serve ONLY food listed on the approved Menu Form;
- Provide licensed food handlers and staff to prepare, cook and sell food. All staff must be over 21 years of age;
- Provide all food equipment including: cookware, stoves, grills, propane, refrigerators, coolers, ice, extension cords, etc;
- Provide utensils for customers: plates, cups, napkins, forks, spoons, etc;
- Provide approved hand washing station at your booth as required by Clark County Public Health;
- Provide floor mat or other ground cover as required by Clark County Public Health;
- Provide TEMPORARY FOOD ESTABLISHMENT APPLICATION by August 1;
- Demonstrate proof of a minimum \$500,000 commercial liability insurance;
- Provide **Additional Insured** certificate with “Bravo! Vancouver/Vancouver Wine & Jazz Festival” as Additional Insured by August 1;
- Maintain a clean area at your Restaurant booth;
- be responsible for all Restaurant money, food, staff, equipment, etc;
- Pay any additional power directly to Hollywood Lights or electrical supplier;
- Load in and set up Restaurant Booth Space on Thursday, August 23 from 2 PM – 8 PM.
- **Fire Extinguishers:** deep fat fryers shall have a “Class K” portable fire extinguisher mounted within 30 feet of the fryers. All other cooking and food warming locations shall be equipped with a portable fire extinguisher rated at not less than 2A:10B:C. **All fire extinguishers shall have a current inspection tag from a licensed fire extinguisher contractor.**

3. Restaurant Booth Fees: Restaurant will pay a flat fee of **\$1350** to the Festival. The Restaurant will participate through the duration of the Festival, and agrees to remain in operation until the official close of the Festival. If Restaurant is accepted and then cancels or fails to attend the Festival for any reason ALL Booth Fees are nonrefundable. **Booth fees are REFUNDED to any Restaurant that is not accepted into the Festival.**

- **\$675 Deposit is due with your application. The BALANCE of \$675 is due in full by April 30th.**
- **Discount Deadline: April 30th or until spaces are filled.**

4. Clark County Temporary Food Application: Restaurant is responsible for completing and filing your Temporary Food Permit with the Clark County Public Health Department. Download the application at <https://www.clark.wa.gov/public-health/draftfood-service-temporary-event>. Complete the application and return the form by mail or email to eph@clark.wa.gov. If you have questions contact: Alyssa Pilot, Food Vendor Inspector at 360-450-1853 or email alyssa.pilot@clark.wa.gov; or Patty Beavers at Clark County Public Health: 360-397-8001 or email patty.beavers@clark.wa.gov. Contact the Vancouver Fire Marshall Dean Bray for questions about fire extinguisher at: 360-487-7236.

5. Alcoholic Beverages: No Restaurant may serve, sell, distribute or give away any beer, wine or other alcoholic beverages. Restaurant may sell ONLY: nonalcoholic sodas, lemonades or iced teas.

6. Vendor Tickets for Staff: Restaurants will be issued up to 8 Festival Vendor Wrist Bands per day, for Restaurant staff working at the Festival. Additional Wrist Bands may be purchased prior to the Festival. This Wrist Band MUST be worn at all times. Wrist Bands are not “interchangeable” with Staff, Employees or Patrons. Any person attempting to remove and exchange a Festival Wrist Band with another individual will be ejected from the Festival. Restaurant staff must remain at the booth during the Festival.

