



## FAQ - Tenant Screening

FAST – EASY – AFFORDABLE

Relax – we've got this!

- [How do I set up an account for screening tenants?](#) Go to our website click on Screening Agreement. Fill out the agreement and send it back to us, along with proof ownership; tax statement or escrow documentation. Fill out the Report Request Form email or fax to us with the complete Rental Application. We pull the reports and send a Summary Report back to you. Quick and easy!
- [How much does it cost?](#) Credit Reports are \$15.00 each. Criminal Reports are just \$35.00. Full Tenant Screening which includes a Credit Report, Criminal Reports, Rental and Employment Verifications is \$85.00
- [Can I get just a Credit Report and one Statewide Criminal Report?](#) Yes, the cost is just \$45.00
- [How quickly can you get the Reports back to me?](#) We can usually get reports back to you within 24 hours!
- [Why do you need signed Rental Application forms?](#) Federal and State laws require that we have authorization from the applicant to verify the information. We need a signed and dated application to prove we have authorization. We are required by law to keep a copy of the application in our office along with all reports or other documents that we generate.
- [Why can't I have a copy of the Credit Report?](#) Federal Fair Debt and Identity Theft Laws were changed to protect consumers. We are now prohibited from releasing credit reports to anyone. You will receive a summary of the report. When can tell you exactly what is on the report by phone.

**PO Box 1984, Redmond, OR 97756 541-548-7368 Fax 541-526-0751**