



## **SPRING CREEK ASSOCIATION COMMITTEE OF ARCHITECTURE REGULAR MEETING MINUTES**

Spring Creek Association Committee of Architecture

Tuesday, January 08, 2019, 5:30 PM, PST

Fairway Community Center Meeting Room

401 Fairway Blvd, Spring Creek, Nevada

**PRESENT:** Chair Jill Holland, Vice Chairperson John Featherston, Members: Diane Parker and Randy Hesterlee

**ABSENT:** Member Cassandra Banuelos

**STAFF MEMBERS PRESENT:** SCA Operations Assistant Cromwell

**STAFF MEMBERS PRESENT LATER:** SCA COA Secretary Shields

**CALL TO ORDER:** Chair Jill Holland called the meeting to order at 5:32 PM.

**PLEDGE OF ALLEGIANCE.**

**NOTICE:**

1. **Items may be taken out of order**
2. **Two or more items may be combined**
3. **Items may be removed from agenda or delayed at any time**
4. **Restrictions regarding Public Comment:** Pursuant to N.R.S. 241.020(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. Comments during this public comment period are limited to items NOT listed on the agenda, and shall be limited to not more than three (3) minutes per person unless the Committee of Architecture elects to extend the comments for purposes of further discussion. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Chair may prohibit comment, if the content of that comment is a topic that is not relevant to, or within the authority of, the Spring Creek Association or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.

**COMMENTS BY THE GENERAL PUBLIC**

***ACTION SHALL NOT BE TAKEN***

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

No public comment was received.

## **UNFINISHED BUSINESS**

### **1. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF DOG NUISANCE AT 752 SPRING VALLEY PKWY (202-009-081).**

#### ***FOR POSSIBLE ACTION***

COA Secretary Shields stated the property owner has been in violation since October 2018. At the December 18, 2018 COA meeting, the Committee voted to postpone the violation and fine and give the property owner until January 1, 2019 to provide paperwork showing proof of eviction. Since the December meeting, the property has sold to Karl Young with Elko Realty. Karl stated they have served the tenant with an eviction notice. The eviction process takes 25 days and then they will issue a 24 hour notice and can go in with the Sheriff and evict the tenant. It was requested that Karl keep in contact with the Association in regards to the eviction process.

Member Parker moved/Chair Holland seconded to schedule the item on the February 12, 2019 COA agenda if the eviction process has not been completed. Motion carried (4-0) Member Banuelos absent.

### **2. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AT 556 BRENT DRIVE (202-020-014).**

#### ***FOR POSSIBLE ACTION***

COA Operations Assistant Cromwell stated the property owner has been in violation since August 2018. On October 12, 2018, the property owner called and stated he isn't sure what to do with the vehicles on the property. He is selling the property to a guy who is the owner of the vehicles and asked what he should do. It was suggested that having them towed is a possibility and to contact the Sheriff's Department to find out his rights as the property owner. This item was on the December 11, 2018 COA agenda and the Committee voted to postpone the violation and the fine and give the property owner until the January COA meeting to bring the property into compliance. Upon review, one vehicle is removed and the remaining one is covered.

Vice Chair Featherston moved/Chair Holland seconded to close the violation at 556 Brent Drive and reduce fine to the amount of \$100.00. Motion carried (4-0) Member Banuelos absent.

## **NEW BUSINESS**

**3. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF INOPERATIVE/UNREGISTERED/UNLICENSED VEHICLES AT 395 BERRY CREEK PLACE (201-009-030). *FOR POSSIBLE ACTION***

SCA Operations Assistant Cromwell stated the property owner has been in violation since June 2018. On September 7, 2018, the property owner contacted the office and stated the vehicle would be registered by the end of October and she will contact the office upon completion. There has been no further contact from the property owner.

The property owner was present and noted that the vehicle is her cousins.

The Committee noted that the vehicle could be covered or it needs to be removed from the property.

Chair Holland moved/Member Hesterlee seconded to give the property owner at 395 Berry Creek Place until February 1, 2019 to have the vehicle covered or registered, otherwise, the item will be scheduled on the February 12, 2019 COA agenda. Motion carried (4-0) Member Banuelos absent.

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITION OF STRUCTURES AT 522 BRENT DRIVE (202-020-008). *FOR POSSIBLE ACTION***

SCA Operations Assistant Cromwell stated the property owner has been in violation since June 2018. On July 12, 2018 the property owner called the office and stated that he is getting estimates to get the roof repaired and requested to have one month longer. On November 2, 2018, the property owner called the office and stated the roof will be repaired that weekend. There has been no further contact from the property owner and the roof has not been repaired.

Vice Chair Featherston moved/Member Parker seconded to refer the property at 522 Brent Drive to the Board of Directors for further action and uphold the \$200.00 fine. Motion carried (4-0) Member Banuelos absent.

**5. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITION OF STRUCTURES AT 592 SPRING VALLEY COURT (201-004-009). *FOR POSSIBLE ACTION***

SCA Operations Assistant Cromwell stated the property owner has been in violation since June 2018. On August 9, 2018 an email was received from the property owner stating the notices had been received and asking for clarification on the deadline to complete repairs to the roof. The email noted that the owner has planned to re-roof his house this year and has completed the preliminary work. There has been no further contact from the property owner since that time and the roof is not repaired.

The property owner was present and noted the roof will not be finished until the snow goes away. He stated it was too hot the first time and in the fall he had health issues and was unable to complete the repairs. He will finish the repairs in the spring.

Vice Chair Featherston requested the owner give the Committee a timeframe for the roof to be repaired.

The property owner stated it would be complete by the end of June.

Member Parker moved/Vice Chair Featherston seconded to postpone the \$200.00 fine and give the property owner until end of June 2019 to bring property at 592 Spring Valley Court into compliance, otherwise scheduling the item on the July 9, 2019 COA agenda. Motion carried (4-0) Member Banuelos absent.

**6. REVIEW, DISCUSSION AND POSSIBLE ACTION REGARDING A PROPERTY VIOLATION OF EXTERIOR CONDITION OF STRUCTURES AT 578 PALACE PKWY (402-005-003).  
FOR POSSIBLE ACTION**

COA Secretary Shields stated the property owner has been in violation since August 2017. On November 20, 2017, the property owner came into the office and stated he has been out of work for a while and will have to save for the roof. He is hoping to have a new roof next spring and will contact the office when it is completed. There has been no further contact from the property owner and roof has not been completed.

Vice Chair Featherston moved/Member Hesterlee seconded to uphold the \$200.00 fine and refer the property at 578 Palace Parkway to the Board of Directors for further action. Motion carried (4-0) Member Banuelos absent.

**7. REVIEW AND DISCUSSION REGARDING MONTHLY UPDATE ON PROPERTIES AT MCCONNELL LAW.  
NON-ACTION ITEM**

COA Secretary Shields provided the SCA/COA Legal Account Status Report for the COA members to review.

**8. APPROVE MINUTES FROM THE DECEMBER 11, 2018 COA REGULAR MEETING.  
FOR POSSIBLE ACTION**

Member Parker moved/Vice Chair Featherston seconded to approve the December 11, 2018, COA Regular Meeting Minutes. Motion carried (3-0-1) Member Banuelos absent and Chair Holland abstained.

**9. APPROVE COMMITTEE OF ARCHITECTURE REVENUE AND VIOLATION REPORTS FOR DECEMBER 2018.  
FOR POSSIBLE ACTION**

Member Parker moved/Chair Holland seconded to approve the Committee of Architecture Revenue and Violation Reports for December 2018 as presented. Motion carried (4-0) Member Banuelos absent.

**10. PUBLIC COMMENT**

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***ACTION SHALL NOT BE TAKEN***

The property owner from 395 Berry Creek Place commented on her shed which is currently scheduled on the Board of Director's January 23, 2019 agenda. She presented photos of SCA buildings and voiced her concerns regarding having to paint her shed.

Member Hesterlee noted he would like to revisit the culvert item that was approved on the December 11, 2018 COA agenda for the change in wording to COA Rule #9, Page #5.

**11. THE NEXT REGULAR MEETING OF THE COMMITTEE OF ARCHITECTURE IS SCHEDULED FOR TUESDAY, FEBRUARY 12, 2019 AT 5:30 PM.**

***NON-ACTION ITEM***

**12. ADJOURN MEETING**

The meeting adjourned at 6:32 p.m.