

Richwood Village Council Regular Meeting – Agenda 11/24/2025

1. Pledge of Allegiance

2. Call to order and Roll Call

Reddy Brown Y Pat Morse Y Von Beal Y Donald Ridgeway Y Jackie Hamilton Y Brad Plotner Y

3. Meeting Minutes from regular meeting on 11/10/2025

Motion to approve Minutes:
Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y

4. Warrants and electronic payments

Motion to approve Warrants
Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y BP Y

5. Jim Hill – Officer recognition

6. Introduction of Visitors

7. Legislation:

Enter into executive session to discuss compensation/benefits of public employees.

Motion VB Second RB RB Y PM Y VB Y DR Y JH Y BP Y time: 7:07pm

Return to regular session

Motion VB Second PM RB Y PM Y VB Y DR Y JH Y BP Y time: 7:26pm

Ordinance 25-11102025 to approve and adopt the Union County Comprehensive Plan 2025 update. Second Reading

Motion VB Second RB RB Y PM Y VB Y DR Y JH Y BP Y

Resolution 25-11252025 authorizing the Village of Richwood to change its employee health insurance carrier from United Health Care to Medical Mutual of Ohio and authoring related actions. Effective January 1, 2026.

Motion VB Second RB RB Y PM Y VB Y DR Y JH Y BP Y

Resolution 25-11262025 to remove two employee wage descriptions under the police department, officer full-time start wage and officer part-time start wage from the salary and wage rate schedule, effective immediately.

Motion _____ Second _____ RB _____ PM _____ VB _____ DR _____ JH _____ BP _____

8. Mayor

9. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

10. Old Business:

- Fishing stocks

11. New Business:

12. Adjourn Motion PM Second RB

Vote: RB Y PM Y VB Y DR Y JH Y BP Y Time: 7:51

Next Council meeting Monday, December 8th at 7pm

Ordinance ~~25-0225~~2025 to amend section 951.02 Park Rules of the Village of Richwood

to change camping fees and rules.

WHEREAS, the council determined that Section 951.06 of the Village of Richwood Ordinances needed to be amended and that the amendment will serve the Village of Richwood to change protection of fishing stocks; and

WHEREAS, the Village of Richwood council finds it in the best interest of the health, safety, and welfare of the Village, its residents and guests of the Richwood Park to amend Richwood Village Ordinance 951.06 to update the Village of Richwood Park and Recreation rules,

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Richwood, County of Union, State of Ohio that:

SECTION 951.06 Subsection (a) is hereby retained.

SECTION 951.06 Subsection (b) is hereby deleted completely.

SECTION 6. This Ordinance shall take effect on the earliest date permitted by law.

First Reading: November 24, 2025

Second Reading: _____

Third Reading: _____

Passed this _____ day of _____

Attest: _____

Clerk, Sarah Sellers

Mayor, Wm. Scott Jerew

Council President, Wm Reddy Brown

November 10, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on November 10, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were Von Beal, Donald Ridgeway, Brad Plotner, Pat Morse, and Reddy Brown. Zoning Officer Jason Brown, and Fiscal Officer Sarah Sellers. Police Chief, Jim Hill, Village Solicitor Julie Spain (virtual). Council member Jackie Hamilton and Village Administrator Monte Asher, absent.

Brad Plotner moved and Pat Morse seconded the motion to approve meeting minutes for the regular meeting on 10/27/2025. Motion passed with Von Beal abstaining.

Von Beal moved and Reddy Brown seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

Legislation:

- Reddy Brown moved and Pat Morse seconded the motion to approve Ordinance 25-11102025 to approve and adopt the Union County Comprehensive Plan 2025 update, motion passed unanimously, first reading.

Mayor's report:

- Food Resources for Union County, questions can be forwarded to Tamisha; locally our REAP was fully stocked and then hit hard. They do need more nonperishable food donations.
- Veteran banners are up and look very nice!

Street / Utility report: Administrator, Monte Asher - report attached

Police report: Police Chief, Jim Hill – report attached

Finance report: Fiscal Officer, Sarah Sellers - report attached

Zoning report: Zoning Officer, Jason Brown – no report attached (verbal report)

Old Business:

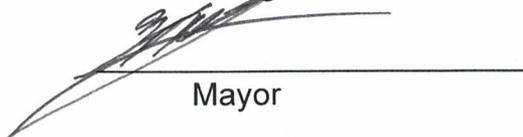
- Von Beal – questioned the update for the baseball diamond issue with drainage. Mayor Jerew stated that Asher said it goes nowhere. After talking with engineer Craig Mescher and Monte, it was decided there is not enough fall to get the water to the ditch, and the French drain will not be much help. The diamond sits too low and should be built up. Pat Morse suggested a pump station. Mayor Jerew will continue to look into it and report back.
- Operation of electric personal assistive mobility devices handout was reviewed. After discussion, Brown and Chief Hill will meet and discuss options to add restrictions for local protection and report back to council with suggestions.
- Ordinances are currently being worked on to be updated with Walter Drane
- Opera House update – waiting for buyer to sign the 99-year clocktower lease. After the 99 years, it will be renewed for another 99 years for \$1.00. Should be signed at the end of the week.

New Business:

- Christmas parade on December 6th at 4pm. If you want to ride with someone, find an employee to ride with that will be in it.
- Employee lunch at the village on Christmas Eve at 12:00 noon, potluck.
- Zoning Officer, Jason Brown stated that we can contract with Zach Welch to do the fire inspections for commercial properties. Beal will check with Chief Riffle at the next meeting on Thursday to see if he wants to do the fire inspections before moving forward with Welch. Will report back.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously at 7:37 pm.

Next council meeting is November 24th at 7:00 pm



Mayor



Fiscal Officer

Payment Listing

November 2025

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
778-2025	11/03/2025	11/24/2025	CH	PERRY PROTECH	\$29.75	O
779-2025	11/04/2025	11/24/2025	CH	COMPANION LIFE	\$10.40	O
780-2025	11/05/2025	11/24/2025	CH	GOOGLE SERVICES	\$436.80	O
781-2025	11/05/2025	11/24/2025	CH	REPUBLIC SERVICES	\$184.91	O
782-2025	11/05/2025	11/24/2025	CH	QUENCH	\$49.33	O
783-2025	11/07/2025	11/24/2025	CH	CHARTER COMMUNICATIONS	\$522.98	O
Purpose: SPECTRUM PHONES						
784-2025	11/06/2025	11/24/2025	CH	Ohio Bureau of Worker's Compensation	\$584.27	O
785-2025	11/13/2025	11/24/2025	CH	UNITED HEALTH CARE	\$12,791.37	O
786-2025	11/12/2025	11/24/2025	CH	EDGE TECHNOLOGY	\$318.10	O
787-2025	11/06/2025	11/24/2025	CH	Columbia Gas	\$493.49	O
27966	11/24/2025	11/24/2025	AW	MASI Environmental Services	\$812.70	O
27967	11/24/2025	11/24/2025	AW	RONA PENIX	\$300.00	O
27968	11/24/2025	11/24/2025	AW	HERITAGE COOPERATIVE	\$844.95	O
27969	11/24/2025	11/24/2025	AW	CLEMANS NELSON	\$250.00	O
27970	11/24/2025	11/24/2025	AW	Treasurer of the State of Ohio	\$1,050.00	O
Purpose: 2025 ANNUAL DISCHARGE FEE						
27971	11/24/2025	11/24/2025	AW	CARMEN SHEILDS	\$602.24	O
Purpose: TRAIL BLAZERS REIMBURSEMENT - LIGHT UP THE PARK & REAP; TURKEYS & HAMS						
27972	11/24/2025	11/24/2025	AW	SHAUNA CHAPMAN	\$247.23	O
Purpose: REIMBURSEMENTS - FARMERS MARKET						
27973	11/24/2025	11/24/2025	AW	AQUA SCIENCE	\$2,058.24	O
Purpose: POLYMER - SEWER PLANT						
27974	11/24/2025	11/24/2025	AW	AMANDA M GOLDSMITH	\$400.00	O
Purpose: BENCH REIMBURSEMENT						
27975	11/24/2025	11/24/2025	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$500.00	O
Purpose: JET SEWER MAIN - W OTTAWA						
27976	11/24/2025	11/24/2025	AW	PICKENS UNDERGROUND UTILITY SERVIC	\$475.00	O
					Total Payments:	\$22,961.76
					Total Conversion Vouchers:	\$0.00
					Total Less Conversion Vouchers:	\$22,961.76

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. Working on pot holes and alleys.
- 2) Window are on order waiting to come in.
- 3) **Electric outlets with camera box along with 30 amp hookup will be installed at the splash pad sometime later.**
- 4) **Christmas lights and Santa house are up.**
- 5) **Put lights and Garlin on street lights.**
- 6) **118 Veterans Banners are up.**
- 7) **Bucket trucks to Tommy's for repair.**
- 8) **New battery in Truck for plowing alleys.**
- 9) **Put together 3 Picnic tables for shelter house.**
- 10) **Worked on Gill Street floats.**
- 11) **Sewer Main on Bomford was jetted out, Clear.**
- 12) **Put up extension cord for parade for Gail d. Goodguy**
- 13) **Look for lighted crosswalk at high school.**

- 14) See updated project report attached

Village of Richwood

Planned Projects for 2025

Date 11/24/2025

- 1) Sewer Plant Up Grade - Bidding late 2026
- 2) North Franklin Street Phase #4 Funding came in, CDBG Grant \$500,000 OPWC \$500,000 we will start the design then go out to bid next March



JAMES HILL
Chief of Police

RICHWOOD POLICE DEPARTMENT

153 North Franklin Street
Richwood, Ohio 43344
Office: (740) 943-2422 / (740) 943-5212
Fax: (740) 943-2145
<https://www.richwoodohio.org/public-safety>

Richwood Police Department Council Report 11/24/2025

- Special thanks and recognition to the Union County MADE task force for their work, and for the collaborative operation on 11/20/2025.
- Stuff-A-Cruiser will be on 12/13 from 10A-2P. Accepting donations for new/unwrapped toys and canned food. Food will be given to the Richwood REAP. Toy distribution will be on 12/13 from 4p-6p and on 12/14 from 1p-3p. If you're unable to make it, you can donate at the municipal building or the Dollar General.
- All officers completed annual Taser requalification training.
- Congratulations to the North Union High School football team for this years success. The police department was pleased to conduct escorts out of town for the past two playoff games.

"The Richwood Police Department is dedicated to the protection and security of all citizens, and in partnership with the community, to provide quality public safety services while affording dignity and respect to every individual."

Village of Richwood
Finance Report: 11/10/2025

- Payroll: biweekly 11/7; biweekly and monthly 11/21
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current, bank reconciliations
- Received notice from Ohio Department of Development and working with external auditor to determine if we need to have a single audit prepared due to the amount of funds we received in federal grants for Water/Wastewater Infrastructure Grant in 2024. If we do, there will be audit fees. I will keep everyone updated.
- End of year training with updates for 2026 – December 3rd in Columbus
- Working on submitting updates for Ordinances to Walter Drane - **Sent**
- working on budget for 2026 –
 - **finance meeting was done on Wednesday 11-19**
 - **after changes approved tonight, temporary appropriations will be completed this week to send to county.**

REPORTS:

- **All budget items will be emailed to all council (long form; email spread sheet). Next council meeting I will have the resolution to vote along with and exhibit A that will be short version. Please email me with any questions that you might have after your review.**

Star Ohio: October interest: \$9,084.77 YTD interest: \$86,493.27 Rate: 4.28%

Bulk Water: YTD revenue: \$7,331.00

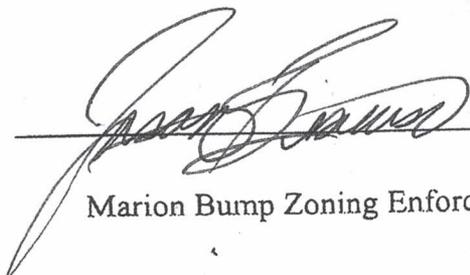
Village of Richwood
153 N. Franklin Street
Richwood, OH 43344
740-943-3315



Case Activity Report

Date from: 11-10-25 To: 11-24-25

1)	Pending Cases	<u>1</u>
2)	Active Cases	<u>2</u>
3)	Completed Cases	<u>2</u>
4)	Cases on Hold	_____
5)	Zoning Applications	_____
6)	Zoning Permits	_____
6)	Demolition Application	_____
7)	Demolition Permits	_____
8)	Tree Permit Application	_____
9)	Tree Permit	_____
10)	Zoning Complaints	_____
11)	Record of Complaint	_____
12)	Cases Referred to Solicitor	_____
13)	Inspections	_____
14)	Letters Sent	<u>2</u>
15)	Certified Letters Sent	<u>1</u>
16)	Clean up Due	<u>1</u>
17)	Clean up Completed	_____
18)	Clean up Billed	_____
19)	Unlicensed Vehicles Removed	_____


Marion Bump Zoning Enforcement Officer