

**Notice of Board Meeting**  
**Regular Meeting**  
**Stilwell Utility Department**  
**925 West Hickory, Stilwell Oklahoma**  
**Tuesday, March 13, 2018**  
**6:00 P.M.**

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**I. Call Meeting to Order**

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

**II. Consent Agenda**

- a. Approval to combine SUD/SADA Agendas and jointly conduct the meetings for both entities at the same time.
- b. Approval of Meeting Minutes: February 13, 2018
- c. Approval of Payment of Purchase Order Invoices- \$488,393.72
- d. Financial Reports
- e. Delinquent Customer Report

**III. Regular Agenda**

1. Discussion and possible action regarding recommendation for reappointment of Board member Ross Roye to the Stilwell Utility Board/Stilwell Area Development Authority Board for a five (5) year term.
2. Discussion and possible action regarding Stilwell Utility Department/Stilwell Area Development Authority Cost Reduction Program, renewal of the program, and employee suggestions made pursuant thereto, and to authorize, not authorize or delay payment or payments related thereto.
3. Discussion and possible action to authorize Stilwell Utilities' staff and equipment to participate in the 2018 Stilwell Strawberry Festival parade.
4. Discussion and possible action to authorize revision and updating of Stilwell Utilities' website.
5. Discussion and possible action to authorize the development of a Stilwell Utilities' Facebook page.
6. Discussion and possible action concerning the lease agreement for water from Starr Spring.
7. Discussion and possible action to promote Joey Sawney to the position of assistant lead man - inventory control and to approve an increase in his salary pursuant to the currently approved pay scale.
8. Discussion and possible action to amend budgeted income and expense in the amount of \$3,648 and to authorize increases to budgeted accounts in connection with agenda item no. 7 above.
9. Discussion and possible action to authorize participation in Cherokee Nation Career Services' 2018 Summer Youth Program.
10. Discussion and possible action to authorize payment OWRB to replenish funds in the reserve account for OWRB loan number FAP-93-0073-L in the amount of \$4,782.58 to meet loan reserve requirements.
11. Discussion and possible action to adopt policy to provide for a longevity pay plan in the form of an appendix to the employee handbook.

12. Discussion with possible decision to approve an expenditure up to \$1,500.00 for energy audits and mapping associated with the water, wastewater and LED street lighting energy efficiency grant project planning phase.
13. Discussion and possible action regarding the proposed Joint Pole Use Agreement with Windstream. Possible executive session as authorized by Oklahoma Statutes 25 O. S. Section 307.B.4.
14. Status report, discussion and consideration of possible legal action regarding City Lake Dam. Possible executive session as authorized by Oklahoma Statutes 25 O.S. § 307.B4.
15. Status report by Larry Eagleton.
16. Audit Committee Report.
17. Policy Committee Report.
18. Budget Committee Report.

**IV. Consideration, discussion and possible approval regarding any matter not known about or which could not have been reasonably foreseen prior to the time of posting. (25 O.S. Article 311.9)**

**V. Adjournment**

*Posted: 4:00 P.M. March 12, 2018*

925 West Hickory-Utility Office

503 West Division-City Office

SUD Board Secretary, Vice-Secretary or Chief Executive Officer



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