

Santa Monica Regional Consortium for Adult Education Meeting

April 20, 2016 (Wednesday), 4:30PM
Olympic High School / Adult Education Center, Room 3

In attendance: Glenna Dumey, Patricia Hernandez, Ellen Edeburn, Anita Gill, Olga Saucedo, Lynn Harvey, Lorena Martin, Cecilia Tovar, Luis Jauregui, Dione Carter, Alexandra Morgan, Gregory Bushin, Anthony Fuller, Catherine Kuipers, Melody Nightingale, Paul Hammond, Wendy Holmes, Leah Culberg, Michael Bronstein, Lois Bostwick, Dawn Murphy, Flavia DeMello

Approval of Minutes

Melody Nightingale
Glenna Dumey – 2nd

Budget Expenditure Reports

SMMUSD Jan.-Mar. Consortium 2015-16 Allocation Total Expenses - \$0

Presentation by Ellen Edeburn (SMMUSD) – Monthly expenditure report spreadsheet utilized as per consortium Governance Plan. Response to public comment on 3/16/16 concerning reimbursement of travel funds addressed, SMMUSD payment schedule for AEC staff distributed, and percentage of monies originally budgeted for laptops will be used towards the purchase of four laptops (GED Math Prep & Remedial math).

SMC Jan.-Mar. Consortium 2015-16 Allocation Total Expenses - \$12,103.70

Presentation by Dawn Murphy (SMC) – Monthly expenditure report spreadsheet utilized as per consortium Governance Plan. No major budget changes at this time.

Public Comment

None

Consortium Business

Consortium Fiscal Administration Declaration (CFAD)

Dawn Murphy requested input regarding CFAD funding channel options and requested that the Santa Monica Regional Consortium (SMRC) choose Direct Funding for the 2016-17 AEBG allocation

Motion for SMRC to be Direct Funded was made and was passed.

Lynn Harvey – 1st, Alexandra Morgan – 2nd, In favor – All, Against – None

Consortium Partner Report – Santa Monica Public Library

Santa Monica Public Library Services & Projects, presented by Cecilia Tovar

Professional Development Participation Report – OTAN Tech Symposium

Anita Gill (SMC Noncredit ESL Faculty) attended the 2016 OTAN Tech Symposium and presented take-aways from the experience. Participation in the symposium was funded by SMC's WIOA-AEFLA funds

Implementation Lead Report – Counseling Alignment and Transitions

Counseling Alignment (WIOA/AEBG project, presented by Audra Wells (SMC) – ESL Pathway Map Folder nearing completion. The ESL map of offerings, admission checks, support service listings developed for use on the Pathway Folder were shared. Folder should be available for use in the fall 2016 semester.

Transition to Credit Course Development

Development of a transition to credit Counseling/ESL course is planned for summer 2016. Currently Audra Wells (Implementation Lead) and Lynn Harvey (SMC Noncredit ESL Faculty) will be working on this development.

Wrap Up

Anthony Fuller

Announcements

- CCAE Conference – Melody & Harmony
- PLC – Melody, Dawn & Deborah
- CFAD – Due 5/2/16

Handouts

- Consortium Budget Expenditure and Narrative Report
- Official 2016-17 Allocation Notification Letter