

1 **PROPOSED BYLAWS**

2 Bylaws of the Rocky Mountain Chapter
3 Of the Vietnam Helicopter Pilots Association, Inc.
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6 **ARTICLE I — NAME AND PURPOSE**

7 Section 1 — Name: The name of the organization shall be Rocky Mountain Chapter Of the Vietnam
8 Helicopter Pilots Association, Inc. hereafter shall be referred to as RMCVHPA. It shall be a nonprofit
9 organization incorporated under the laws of the State of Colorado. Chapters are totally separate,
10 independent entities and are not authorized to act as an agent, or representative of the VHPA or any of
11 the other chapters. Public notices shall include verbiage to the effect “a recognized chapter of the
12 VHPA” as appropriate. The Chapter President shall make the final determination.

13 Section 2 — Purpose: To enhance and accredit the cohesiveness, spirit de corps, and the traditions of
14 valor of rotary wing aircrews that flew in Southeast Asia during the Vietnam Era (1961-1975). To seek
15 out, using whatever means available, individuals who piloted rotary wing aircraft in that Era to inform
16 them of the VHPA and RMCVHPA. Encourage all eligible individuals to become members. Provide a
17 public platform to distribute information and education of military operations in the Vietnam theater.
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19 **ARTICLE II — MEMBERSHIP**

20 Section 1 — Eligibility for membership: Any Army, Air Force, Navy, Marine, Coast Guard, Air America or
21 allied force pilot who flew rotary wing aircraft in-country during the Vietnam Era. Membership is
22 granted after membership in VHPA, completion and receipt of a membership application and annual
23 dues.

24 Section 2 — Annual dues: The amount required for annual dues shall be \$20 each year, unless changed
25 by a vote of the members at an annual meeting of the full membership. Active membership is
26 contingent upon -paying current year’s membership dues. Dues do not accrue.

27 Section 3 — Rights of members: Each member shall be eligible to appoint one voting representative to
28 cast the member’s vote in Association elections.

29 Section 4 — Resignation and termination: Any member may resign by filing a written resignation with
30 the secretary. Resignation shall not relieve a member of other charges previously accrued. A member
31 can have their membership terminated by a proper vote.

32 Section 5 — Non-voting membership: The Executive Council shall have the authority to establish and
33 define non-voting categories of membership.

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37 ARTICLE III — MEETINGS OF MEMBERS

38 Section 1 — Regular meetings: Regular meetings of the members shall be held at least quarterly, at a
39 time and place designated by the president.

40 Section 2 — Annual meetings: An annual meeting of the members shall take place in the month of June,
41 the specific date, time and location of which will be designated by the president. At the annual meeting
42 the members shall elect officers, receive reports on the activities of the Association, and determine the
43 direction of the Association for the coming year. An officer shall be designated to represent the
44 RMCVHPA at the National VHPA reunion business meeting. If no officers are attending, a representative
45 shall be designated during the annual meeting.

46 Section 3 — Special meetings: Special meetings may be called by the president, or a simple majority of
47 the officers. A petition signed by ten active members may also call a special meeting.

48 Section 4 — Notice of meetings: Printed notice of each meeting shall be given to each voting member,
49 by electronic posting on Yahoo groups page and/or the Association’s website, not less than one week
50 prior to the meeting.

51 Section 5 — Quorum: The members present at any properly announced meeting shall constitute a
52 quorum.

53 Section 6 — Voting: All issues to be voted upon shall be decided by a simple majority of those present at
54 the meeting in which the vote takes place. When a motion is made in a properly called meeting, then
55 the result will be a proper vote. Exception being stated in Art. VI section 1.

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57 ARTICLE IV — Officers

58 Section 1 — Officers role and compensation: The Officers are responsible for overall policy and direction
59 of the association. The Officers receives no compensation other than reasonable expenses.

60 Section 2 — Terms: All Officers shall serve one-year terms, but are eligible for re-election.

61 Section 3 — Officer Elections: New Officers and current Officers shall be elected or re-elected by a
62 proper vote at the annual meeting. Special committee chairmen, who are not Officers, are not voted
63 upon. Their retention or replacement shall be by the then Officers.

64 Section4 — Election procedures: Nominations for officers will be taken at the May meeting. In addition,
65 any member can nominate a candidate to the slate of nominees at the annual June meeting. Each
66 nomination requires a second.

67 Section 5 — Officers and Duties: There shall be four officers of the Executive Council, consisting of a
68 president, vice-president, secretary and treasurer. Their duties are as follows: The president shall
69 convene regularly scheduled member meetings, shall preside or arrange for other members of the
70 Executive Council to preside at each meeting in the following order: vice-president, secretary, treasurer.
71 The president shall represent the entire membership to the National VHPA and any public statements.
72 The vice-president shall chair committees on special subjects as designated by the Executive Council.
73 The secretary shall be responsible for keeping records of Council actions, including overseeing the taking
74 of minutes at all meetings, sending out meeting announcements, distributing copies of minutes and the
75 agenda to each Council member, and assuring that corporate records are maintained, responsible for
76 RMCVHPA website accuracy. The treasurer shall make a report at each membership meeting and
77 maintain the official membership records. All funds from any chapter activity shall be turned over to the
78 Treasurer in a timely manner with supporting documentation as the Treasurer may designate.

79 Section 6— Vacancies: When a vacancy on the Council exists mid-term, the secretary must receive
80 nominations for new members from present Council members two weeks in advance of a membership
81 meeting. These nominations shall be sent out to members with the regular membership meeting notice,
82 to be voted upon at the next meeting. These vacancies will be filled only to the end of the particular
83 Council member's term.

84 Section 7 — Resignation, termination, and absences: Resignation from the Council must be in writing
85 and received by the Secretary. A Council member shall be terminated from the Council due to excess
86 absences, more than two unexcused absences from Council meetings in a year. A Council member may
87 be removed for other reasons by a unanimous vote of the remaining directors.

88 Section 8 — Special meetings: Special meetings of the Executive Council shall be called upon the request
89 of the president, or one-third of the Council. Notices of special meetings shall be sent out by the
90 secretary to each Council member at least two weeks in advance.

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ARTICLE V — COMMITTEES

93 Section 1 — Committee formation: The president, with a proper vote may create committees as
94 needed, such as membership, fundraising, public relations, HWM operations, etc. The president
95 appoints all committee chairs.

96 Section 2 — Executive Council: The four officers serve as the members of the Executive Council. Except
97 for the power to amend the Articles of Incorporation and bylaws, the Executive Council shall have all the
98 powers and authority in the intervals between meetings to direct the Association.

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ARTICLE VI — AMENDMENTS

101 Section 1 — Amendments: These bylaws may be amended when necessary by two-thirds majority of
102 the membership. Proposed amendments must be submitted to the Secretary to be sent out with regular
103 membership announcements.

104 Section 2 – Unless otherwise specified in these bylaws procedure shall be governed by the latest edition
105 of Roberts Rules of Order. The vice-president shall assume the duties of parliamentarian at all member
106 meetings.

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108 CERTIFICATION: These bylaws were approved at a meeting of the members by a two thirds majority
109 vote on _____