

CALL MEETING TO ORDER BY: Diehl 7:30 p.m. Pledge of Allegiance

Roll Call

Diehl: Chair, present, Vice chair:, Pfile present Trustee Bixler: Absent, Bill McCluskey, Fiscal officer, present, Jesse Baughman, fire chief, absent. Rhonda Lipply, zoning, present. Emily Dumas. present

Guests : Chris Untrauer: Veterans grave marker project, Justin Kassinger: resident,

I. MOTION TO APPROVE AGENDA FOR 2/13/2025

Moved By: Pfile Second: Diehl

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

II. MOTION TO APPROVE MINUTES:

A. FOR 1/9/2025

B. FOR 1/30/2025

Moved By: Pfile Second: Diehl

Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

Mr. Diehl opened floor to the guest:

Chris Untrauer opened with here discussion regarding a project she is working on. She is working to have all veteran gravesites to assure there are markers, or they will attempt to get and have markers placed. She discussed granite and bronze markers, Mr. Diehl said it did not pater to him, however, he would prefer a footer placed, Tim agreed he did not care either, and township would take care of footers, Chris said she is aware of her need to work with to discuss things with historical society, She said she is researching all of portage county cemeteries, Discussion regarding markers, even if there is a headstone, Chris said she has not had that restriction so far. Trustees said if there is a headstone, and family, she would need to contact them before moving ahead, Veterans list is prepared for our township cemetery, and will be forwarded to Chris, She thanked trustees for their cooperation. Some general discussion of anecdotes.

Next Justin offered he would like information regarding zoning procedures, as he would like to rezone his property as he would like to open a business. Discussed property on Yale and Alliance and 14, for sale, as property for drive thru. Even though realtor adds advertise as a business opportunity. Zoning books date discussed (pages chapter 3). Justin asked if there was a reason they are not willing to change. Chris Diehl expressed that back in the day, the township had much more commercial property, but then when they were working on zoning, reginal planning said there was way to much for the township so they cut back on it. So that is why it is a battle to rezone. High traffic area discussed at different intersections; Justin said his business would not increase the traffic flow but brought up question about putting a caution sign. He discussed hazard for residents. Rhonda expressed she has shared the procedures with him and the prosecutor, and his next step is to take channels to the zoning board and appeals. Spot zoning was discussed. Trustees said they cannot say yes or know, but are willing to support his decision to move ahead. General discussion about visual perceptions of the area and some discussion Liquor license and another drive thru being put in somewhere, ODOT. Justin thanked trustees and Emily and Rhonda for their time.

III. Correspondences. EPA notice regarding E-check, Tim said he is not sure why it still needs to be done. Fire vehicle that went to Road department

George Vismick and Bob regarding Park use for farming. Tim told him Bob had one more year. Bill asked what the agreement said, There was not a property agreement available at the meeting. Trustees discussed when options would next be available for Bid. Contract is for 3 years. Tim will call him back,

Tim shared the contract for Unifirst (even though the contract says rentware) Bill said he and Emily will look at it. Bill said the road depart was charged for pants, even though

they said Unifirst are the ones that lost the pants. Bill reviewed the absurd billing policy and errors that are exacerbating and extremely poor customer service. Tim said he discussed that he wants to end contract, He said Unifirst is not willing to change their service and will not allow us to get out of the contract. Bill said it reads that there is a 90 day out clause. The prosecutor will need be involved. Bill said the road department does not see the actual bill they are signing for. Only the sign pad.

Storage building plans at town road garage discussed regarding plans and footers. Discussed financing for total project and budgeting. Bill said money is available if that is what the trustees are choosing to spend it on, approx. \$20,000. The excess cost is based on the requirements of the County Zoning decisions. Bill said he will need to slightly tweak the Permanent budget numbers he has prepared for tonight, He said the tariff on steel and aluminum proposed will likely increase the cost of the building if not purchased soon.

Rhonda asked if parking lot pot holds can be fixed, Discussion is there is high traffic with recycling and there fix them weekly.

IV. Old BUSINESS. none

IV. New business: none

V. Trustee Report: none

VI. Department Reports.

1. Roads: Tim reported. Roads: Discussed the New Holland vehicle repairs and reviewed the Bill. Discussion the cost was quite high due to the process with new Holland not figuring out the problem, that was fixed for only about \$100.00 part. Spreading salt and report street light to Ohio Edison. Discussed light for town hall sign light fixed, cemetery records being uploaded into cemetery program.

2. Fire: no report

3. Zoning: discussed permits for signs and storage building stroup and tallmadge. Still to work with Mr. Keener. There is still progress, but visually might not make it. Perhaps a

VII. Fiscal Officer: Shared financial reports, invoices, payments, warrants, ACH EFT payments.

Bill discussed work he and Emily are doing with Matthew at Business Spectrum to reduce cost and improve service with spectrum, He presented the contract that show about \$140.00 savings a month, even with the upgraded phone and internet systems. He discussed that the pricing includes a monthly payment cost for the equipment, which will end after 36 months and no longer be on the bill. Even with this equipment cost we will be paying less a month than we are presently. Also included is a 4 hour response time to outage, rather than waiting 2-3 days. He asked if trustees have had time to review , he would like permission to sign the agreement, Chris mentioned he wants the fire chiefs opinion before this regarding their need there. Bill said he offered the opportunity to attend the conference calls as well as the walkthrough done at the fire station to Jesse. He will reach out to Jesse again to discuss; however, we are working on a tight timeframe for the three months free promotion. We will be able to eliminate the physical fax machines and voice message recorder. It will not affect the 330-325-1234 number, some general discussion about usage of phones and fax and present problems. It will no affect the free cable the fire department gets now.

Bill discussed extra payment to OBWC due to underestimate of wages 2024. Bill said this was mostly due to the Covid EMS Bonus/training grants we had as well as the wage increases. It will likely go down next year,

Permanent budget numbers for 2025 shared and discussed with the trustees for approval.

Motion: Resolution 2025-001a. Budget approved with adjustments discussed earlier.

Moved By: Diehl Second: Pfile
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:
Bill to send to the county Auditor.

Bill discussed that he did get clarification regarding payment to perform web page management from Ethics and Local Gov at the OTA Association, which was different than he had previously been told by an OTA rep. , He said he is willing to continue with this, He expressed due to his business, he needs to pay staff at his business when working at the township and would like to at least break even, Going rate based on hiring sites is \$38.00 an hour, Chris asked if Bill would do it for \$40.00. Bill said no he would do it for a lot less, and it will likely only be about 1-2 hours a month, except at beginning of the year, as all forms and fees need changed.

Bill said he has set up a new Amazon business prime account, at 0 cost a year, and additional discounts. We will save about \$800.00 a year. They will also invoice us. He and Nate have set up road department and Administration offices, but need to talk with Jesse about Fire department rep.. Some general discussion about cost centers and pricing for some materials we order, (at half price we spend now).

Chris made a motion to pay the bills, eft and warrants shared; 43764-43776 , Tim made motion seconded. Mr. Diehl: yes Mr. Diehl: yes Mr. Bixler:

Mr. Pfile made a motion to Adjourn the meeting 8:51 pm seconded by Chris.
Mr. Pfile: yes Mr. Diehl: yes Mr. Bixler:

Chris Diehl, Chairman

Tim Pfile, Vice Chairman

absent
Jeffrey Bixler, Trustee

William McCluskey, Fiscal Officer