

## NOTICE OF MEETING

### WEST KEEGANS BAYOU IMPROVEMENT DISTRICT FORT BEND AND HARRIS COUNTIES, TEXAS

The Board of Directors of West Keegans Bayou Improvement District, Fort Bend and Harris Counties, Texas will hold a regular meeting on **Wednesday, October 14, 2020, at 4:45 p.m.** by teleconference\* at **Telephone Number:** 877-336-1829, **Access Code:** 7436946, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. Approve minutes.
3. Appointment of new director, including:
  - a. approve Sworn Statement and Official Bond of new director;
  - b. reorganize the Board and authorize execution of District Registration Form;
  - c. Open Meetings Act and Public Information Act Training Requirements;
  - d. conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers; and
  - e. cybersecurity training requirements.
4. Renewal of District's insurance policies.
5. Approve audit for fiscal year end June 30, 2020.
6. Tax assessment and collections matters, including delinquent tax collections, installment agreements, payment of tax bills.
7. Conduct public hearing regarding District's tax rate, adopt Order Levying Taxes, and authorize execution of Amendment to Information Form.
8. Financial and bookkeeping matters, including payment of the bills, and review of investments.
9. Mowing and maintenance of District property and authorize appropriate action.
10. Engineering matters, including:
  - a. development issues;
  - b. deeds and easements;
  - c. Capital Improvement Plan;
  - d. discuss MS4 Storm Water Permit, implementation of Storm Water Management Plan, including receive public comments;
  - e. desilt and rehabilitation of bayou;
  - f. outfall repairs; and
  - g. other engineering matters.
11. Landscape architect's report, including:
  - a. authorize design, approve plans and specifications, authorize advertisement for bids, review bids and award contracts, approve pay estimates and change orders, authorize final acceptance of projects, as appropriate, including West Keegans Hike and Bike Trail Phase 1;
  - b. recreational facilities and amenities; and
  - c. property acquisition.
12. District website.
13. Discuss meeting schedule.

/s/ Tim Austin  
Attorney for the District



\* As a result of the current COVID-19 virus epidemic emergency, the convening at one location of a quorum of the Board is difficult or impossible. Therefore, the Board will conduct this meeting by telephone conference call rather than by physical quorum pursuant to Texas Government Code Sec. 551.125 and guidance of the Governor of the State of Texas. Members of the public are entitled to participate and address the Board during the telephonic meeting. In all respects, this meeting will be open to the public and compliant with applicable law and guidance of the Governor of the State of Texas. An electronic copy of the agenda packet (which consists of the regular reports presented to the Board by its consultants) can be found at: <https://www.districtdirectory.org/agendapackets/wkbid>.