

Richwood Village Council Regular Meeting – Agenda 1/09/2023

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown P Pat Morse P Von Beal P Donald Ridgeway P Jackie Hamilton P George Showalter P

3. Meeting Minutes from regular meeting 12/19/2022

Motion to approve Minutes:

Motion PM Second GS Vote: RB Y PM Y VB AB DR Y JH Y GS Y

4. Warrants

Motion to approve Warrants

Motion VB Second RB Vote: RB Y PM Y VB Y DR Y JH Y GS Y

5. Introduction of Visitors

6. Legislation

7. Mayor's Report:

8. Administration Report

- Street/Utility
- Police
- Finance
- Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion GS Second RB
Vote: RB _____ PM _____ VB _____ DR _____ JH _____ GS _____ Time: 7:26

Next Council meeting Monday January 23rd @ 7:00 PM

December 19, 2022
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor, Scott Jerew December 19, 2022 at 7:00pm

Mayor Scott Jerew called for attendance. Council members present: Reddy Brown, Pat Morse, Jackie Hamilton, Donald Ridgeway, Jackie Hamilton and George Showalter, Village Administrator and Police Chief Monte Asher, Zoning Officer Marion Bump, and Fiscal Officer Sarah Sellers. Solicitor Julie Spain and Von Beal, absent.

Pat Morse moved and Donald Ridgeway seconded a motion to approve the regular meeting minutes from 12/12/22. Motion passed unanimously with Reddy Brown and Von Beal abstaining.

Pat Morse moved and Reddy Brown seconded a motion to approve the warrants dated 12/19/2022. The motion passed unanimously.

Visitors:

Legislation:

- George Showalter moved and Jackie Hamilton seconded the motion to enter into executive session to discuss personal items. Motion passed unanimously. Time 7:03 pm
- Reddy Brown moved and Pat Morse seconded the motion to return to regular session. Motion passed unanimously. Time: 7:11 pm
- Pat Morse moved and Donald Ridgeway seconded the motion to approve 2023 Council Meeting Schedule. Motion passed unanimously.
- Reddy Brown moved and Pat Morse seconded the motion to approve 2023 Organization and Committees. Motion passed unanimously.

Mayor's report:

- Wreaths Across America went really well.
- Met with Nick to start working on parking lot at the park, weather depending. Trees will be removed, soil and fence.
- Looking for a place for restrooms at the beach area.

Street/ Utility report read by Village Administrator, Monte Asher. Bold items reported.

Police report read by Chief of Police, Monte Asher. Bold items reported.

Finance report read by Fiscal Officer, Sarah Sellers. Bold items reported.

Zoning report. Read by Zoning Officer, Marion Bump.

Old Business:

New Business:

- Reddy Brown mentioned the new business is open uptown. Chef's Parlor
- Brown mentioned the old Charles Auto building will be coming down for parking lot once the RBC builds their new building.
- Brown also reported the Hope Center is open. They had all their Marysville pickups held in Richwood so it brought over 1,000 North to get their items. It looks really nice.

- Village dinner is Friday, December 23rd at noon.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn. The motion passed unanimously. Time 7:26 pm. Next meeting is Monday January 9th 2022 at 7pm.

Mayor

Fiscal Officer



center

Village of Richwood

Village Administrator Monte R. Asher
Mayor WM Scott Jerew

153 North Franklin St.
Richwood, Ohio 43344

Case Activity Report

Date from: Dec 19-2022 To: Jan 9-2023

| | | |
|-----|-----------------------------|----------|
| 1) | Pending Cases | <u>3</u> |
| 2) | Active Cases | <u>2</u> |
| 3) | Completed Cases | <u>3</u> |
| 4) | Cases on Hold | |
| 5) | Zoning Applications | |
| 6) | Zoning Permits | |
| 6) | Demolition Application | |
| 7) | Demolition Permits | |
| 8) | Tree Permit Application | |
| 9) | Tree Permit | |
| 10) | Zoning Complaints | |
| 11) | Record of Complaint | |
| 12) | Cases Referred to Solicitor | |
| 13) | Inspections | |
| 14) | Letters Sent | |
| 15) | Certified Letters Sent | |
| 16) | Clean up Due | |
| 17) | Clean up Completed | |
| 18) | Clean up Billed | |
| 19) | Unlicensed Vehicles Removed | |

Marion Bump Zoning Enforcement Officer

Village Services

- 1) Regular maintenance – alleys, pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, read meters monthly, spray weeds, banners, trimmed trees as needed.
- 2) **Safe Route for Food – Rt 47 sidewalk project** = We need a consultant for this project!!!! Reaching out to Brian Davidson from ODOT to possibly get the consultant from the Safe Route to School Project. We have a consultant for Safe Route for Food – he is sending over a quote for the project. Verbal quote from Safe Route for Food Project consultant is around \$35,000.00. Should be sent this week. Approved for the TAP Grant; not sure of the dollar amount. Me and the Mayor are working with Tamisha on the grant. **Letters are being mailed out advising property owners they will be surveying in their area.**
- 3) **Eric and I went to Upper Sandusky to tour their sewer plant. From there we went to Pemberville to look at their equipment in their sewer plant. We learned that we are doing a very good job with what we have with upgrades needed badly.**
- 4) **The following day we had a demolition company come in to look at our old water plant.**
- 5) **Had a meeting with Access Engineering for the new layout of the sewer plant. Craig and Troy will be here once a week for layout and design.**
- 6) **Lynn Street lot; getting ready to start cutting trees and leveling property to get ready for stone for the next two weeks.**
- 7) **Several broken pipes in town; shut offs and turned back on**
- 8) **¼ in line at the water tower had a leak, frozen pipe busted and repaired**
- 9) **Took down Christmas lights on North and South Franklin**
- 10) **Took down half of the Christmas lights at the park, still working on this. Santa house and sled are back at the water plant.**
- 11) **The bolsters at the wells are replaced**
- 12) **An employee will attend Safety Council once a month this year. The goal will be to attend every month.**

Police

1. **Have no updates on new cruiser that is on order**
2. **Interviews for Police Chief position is being held tomorrow 1/10/23**
3. **CPT training updated for all officers**
4. **Annual report was emailed to all council members**

Finance Report:

- 1) Payroll (biweekly 1/06; **biweekly/monthly 1/20**)
- 2) All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- 3) **2023 budget / ongoing for final appropriations due end of March**
- 4) **Year-end work has started to close out 2022 on UAN; working on all 4th quarter reports and year end reporting, annual financial report, wage reports etc.**
- 5) **December bank reconciliation complete**