

December 19th, 2022

Minutes of the Regular Meeting of the Council of the Town of Preeceville held on Monday, December 19th, 2022, in the Preeceville Town Office Council Chambers, Preeceville, Saskatchewan.

In Attendance: Mayor - Ralph Ager
Councillors - Florian Balawyder
- Welma Bartel
- Sheldon Luciw
- Jesse Nelson
- Darin Newton
- Stacey Strykowski
CAO - Lorelei Karcha

Mayor Ralph Ager called the meeting to order at 6:30 pm.

Agenda 382-22 Luciw/Strykowski: That the agenda be approved. CARRIED.
Minutes 383-22 Balawyder/Luciw: That the minutes of the last regular meeting of Council held November 17th, 2022, be approved. CARRIED.
Bylaw Enforcement 384-22 Bartel/Strykowski: That the Bylaw Enforcement Officer's Report from November 22nd, 2022, be acknowledged and filed. CARRIED.

6:36 pm – Councillor Darin Newton joined the meeting.

Dr. Incentive Agreement 385-22 Newton/Strykowski: That the Doctor Incentive Agreement between the Town of Preeceville and Dr. Catharina Meyer be approved for a three-year forgivable loan and reimbursement of first year medical licensing renewal fees; and further, that the Mayor and Administrator be authorized to sign the agreement and it be attached to and form a part of these minutes. CARRIED.

Tax Enforcement 386-22 Bartel/Luciw: That TAXervice, on behalf of the Town of Preeceville, be authorized to proceed under the *Tax Enforcement Act* to acquire title for the following described land: Lot 6, Block 26, Plan BV3924, Ext 0, Title Number: 115096349. CARRIED.

387-22 Luciw/Strykowski: That TAXervice, on behalf of the Town of Preeceville, be authorized to proceed under the *Tax Enforcement Act* to acquire title for the following described land: Lot C, Block 22, Plan CB5878, Ext 0, Title Number: 139422157. CARRIED.

388-22 Newton/Luciw: That a Notice to Vacate under The Residential Tenancies Act, 2006 be issued to the tenant of Lot C, Block 22, Plan CB5878 once the title to the property has been transferred to the Town. CARRIED.

7:03 pm – Councillor Jesse Nelson joined the meeting.

Council Board/Committees 389-22 Luciw/Nelson: That the following Council Committee and Board appointment changes be approved for the 2020-2024 election term and reviewed annually:

Committees:

- Finance	- Welma Bartel, Stacey Strykowski, Ralph Ager
- Protective	- Sheldon Luciw, Welma Bartel, Darin Newton
- Public Works	- Ralph Ager, Darin Newton, Jesse Nelson
- Streets	- Sheldon Luciw, Darin Newton, Florian Balawyder, Jesse Nelson
- Human Resources	- All Council Members
- Buildings	- Sheldon Luciw, Stacey Strykowski, Florian Balawyder
- Nuisance	- Stacey Strykowski, Ralph Ager, Jesse Nelson
- Policies & Bylaws	- Darin Newton, Welma Bartel, Ralph Ager

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- Waste Management - Sheldon Luciw, Florian Balawyder, Jesse Nelson
- Occupational Health & Safety - Sheldon Luciw, Florian Balawyder, Jesse Nelson

Town Formed Boards:

- Ability Bus - Welma Bartel, Darin Newton
- Arena - Jesse Nelson, Sheldon Luciw
- Economic Development /Tourism - Florian Balawyder, Ralph Ager, Jesse Nelson
- Sports Grounds - Sheldon Luciw, Jesse Nelson
- Recreation - Stacey Strykowski, Darin Newton, Jesse Nelson
- Preeceville Library - Welma Bartel, Florian Balawyder
- Community Legion Hall - Stacey Strykowski, Darin Newton

Council Representation Required:

- Parkland Regional Library - Welma Bartel, Florian Balawyder
- Roughrider Snowmobile Club - Ralph Ager, Welma Bartel
- Mutual Aid Area/Emergency Measures Organization - Darin Newton, Sheldon Luciw, Welma Bartel
- North East Area Transportation Planning Committee – Darin Newton, Stacey Strykowski
- Parkland Regional Waste Management - Sheldon Luciw, Florian Balawyder
- Chamber of Commerce - Darin Newton, Florian Balawyder, Jesse Nelson, Stacey Strykowski
- Preeceville & District Health Focus Group/Health Action Committee/Dr. Incentive Committee - Stacey Strykowski, Darin Newton, Ralph Ager
- School Community Council - Stacey Strykowski, Jesse Nelson
- Assiniboine Watershed Stewardship Assoc. – Florian Balawyder, Jesse Nelson
- Preeceville Lion's Family Trail - Sheldon Luciw, Florian Balawyder
- Preeceville Tennis Court/Pickle Ball Committee - Ralph Ager, Sheldon Luciw

CARRIED.

CD&RC Report	390-22	Newton/Balawyder: That the Community Development and Recreation Coordinator's Report be acknowledged and filed. CARRIED.
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Vac/BT Payouts	391-22	Nelson/Newton: That the following Vacation and Banked Time payouts and carry forward amounts for 2022, as per the Town's Employment Policy Manual, be approved: Chief Administrative Officer: Vacation - carry forward 5 days and payout 17 days and Banked Time - payout 10.5 hours; Town Foreman: Vacation - carry forward 10 days and payout 5 days and Banked Time – pay out 58.75 hours; Labourer II: Vacation - carry over 11 days and Banked Time – payout 64.25 hours; Labourer III: Vacation – carry over 8 days and Banked Time – payout 37.50 hours; and Office Assistant #1 – Vacation – carry over 7 days. CARRIED.
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Boot Allowance	392-22	Bartel/Balawyder: That the following Boot Allowance Policy be approved and in effect for January 1 st , 2023: The Town of Preeceville will supply the Town Foreman and Maintenance Personnel with a \$300.00 per 2-year boot allowance with current receipts of purchase. The 2-year period will begin on January 1 st and end on December 31 st and unused allowances will not be carried over to future 2-year periods. Boots must be CSA approved and safety toed and must be worn at all times during work hours. CARRIED.
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Auditor's Letter	393-22	Strykowski/Luciw: That the Auditor's Management and Engagement Letters provided by Bakertilly SK LLP for services to be provided for the Town of Preeceville's 2022 Audit be accepted, and further that the Administrator be authorized to sign the engagement letter on behalf of the Town. CARRIED.
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7:27 pm – Mayor Ralph Ager declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers. Deputy Mayor Florian Balawyder chaired the meeting in his absence.

Water Billing Reductions 394-22 Nelson/Newton: That it be acknowledged that the following Utility Account credits were issued in 2022 to property owners who were instructed to run their water to prevent their sewer from freezing up: 59 4th Street SE – March 30th \$70.97 and June 30th \$69.03; 53 4th Street SE – March 30th \$77.68; 210 7th Avenue NE – March 30th \$10.57; and 238 Highway Avenue E – March 30th \$15.78. CARRIED.

7:30 pm – Mayor Ralph Ager was invited back into the Council Chambers as the matter he had declared a conflict of interest in had been dealt with. Mayor Ralph Ager resumed chairing the meeting.

Online Banking 395-22 Luciw/Newton: That online access and payment authorization for the Town of Preeceville's online banking activities with the Crossroads Credit Union be set as follows: Lorelei Karcha, Chief Administrative Officer or Elaine Simpson, Office Assistant **AND** Ralph Ager, Mayor or Welma Bartel, Councillor or Stacey Strykowski, Councillor. CARRIED.

Write off Accs Payable & Cheques 396-22 Luciw/Nelson: That the following Accounts Payable and Stale Dated cheques be written off as they are no longer owing by the Town: 2019 Accounts Payable – Town Employee Vouchers: \$25.00; 2020 Accounts Payable – Town Employee Vouchers: \$50.00 and B&B Enforcement Services, Building Permit Inspection Fees: \$89.22; Cheque #1947 issued December 16, 2020 for Fire Department Indemnity \$225.00 and Cheque #1995 issued December 16th, 2020 for Errand Runs \$5.00. CARRIED.

397-22 Nelson/Newton: That the 2017 Accounts Payable in the amount of \$3,942.40 be moved from the Town's Accounts Payable to the Town's Jim Ward Memorial Play Structure Reserve, in accordance with the request of the Preeceville & District Hospital Fundraising Committee. CARRIED.

Council Meeting 398-22 Strykowski/Nelson: That at the request of the Chief Administrative Officer, the January 2023 regular meeting of Council be rescheduled to Thursday, January 19th, 2023. CARRIED.

CAO Report 399-22 Balawyder/Newton: That the Chief Administrative Officer's Report be acknowledged and filed. CARRIED.

Foreman's Report 400-22 Bartel/Newton: That the Foreman's Report be acknowledged and filed. CARRIED.

Accounts 401-22 Bartel/Luciw: That the accounts listed on the attached "List A (1 & 2) - Accounts Approved As Paid" and dated December 19th, 2022, be approved as paid. CARRIED.

7:55 pm – Councillors Welma Bartel and Darin Newton declared a pecuniary interest in the next matter to be discussed and vacated the Council Chambers.

402-22 Balawyder/Strykowski: That the account of Home Hardware in the amount of \$105.75, and the account of Preeceville Shop Easy in the amount of \$90.74, be approved and paid. CARRIED.

7:57 pm – Councillors Welma Bartel and Darin Newton were invited back into the Council Chambers as the matter they had declared a pecuniary interest in had been dealt with.

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403-22 Luciw/Strykowski: That the accounts listed on the attached "List B – Accounts Approved & To Be Paid" and dated December 19th, 2022, be approved and paid. CARRIED.

Financial Activities 404-22 Strykowski/Balawyder: That the Statement of Financial Activities - Detailed and Bank Reconciliation for the period ending November 30th, 2022, be accepted as presented. CARRIED.

7:59 pm – Councillor Jesse Nelson declared a conflict of interest in the next matter to be discussed and vacated the Council Chambers.

Building Permit Extension 405-22 Balawyder/Newton: That the request of the following property owner to have their Building Permit extended, be approved as follows: 1) 103 & 107 Main Street N, Permit #16-2021, 6-month extension. CARRIED.

8:01 pm – Councillor Jesse Nelson was invited back into the Council Chambers as the matter he had declared a conflict of interest in had been dealt with.

Fire Department 406-22 Balawyder/Nelson: That it be acknowledged that the current members of the Preeceville Fire Department are as follows: Fire Chief Trevor Bartel, Deputy Fire Chief Cliff Prestie, and Fire Fighters Don Phillipow, Ashley Ward, Corwin Tonn, Darin Newton, Taylor Sliva, Nathan Draper, Rodney Serhan, George Kidder, Hein Bertram, Steven Geistlinger, Domingo Pinaroc, Alex Nagy, Noah Tonn, Mike Van Nieuwenhuyze, Kelton Novak, Welma Bartel, Shelly Ward and the current Town Shop Employees. CARRIED.

Committee Reports 407-22 Luciw/Nelson: That the following committee reports be acknowledged: Preeceville Economic and Development/Tourism Committee, Preeceville Arena Board, Preeceville Bike and Skate Park Committee, Preeceville Recreation Board, Preeceville Community Legion Hall Committee and Preeceville & District Health Focus Group. CARRIED.

Correspondence 408-22 Newton/Strykowski: That the correspondence listed below be acknowledged and filed:
- SUMA - Municipal Updates
- Good Spirt School Division From the Board Report
- Parkland Regional Library Board
- Mackenzie Society – Annual Christmas Party Dec 22, 2022
- B&B Enforcement – 2023 Fee Schedule
- RM of Preeceville – Appointments CARRIED.

Adjourn 409-22 Balawyder/Strykowski: That the meeting be adjourned. Time: 8:20 pm. CARRIED.

MAYOR


CHIEF ADMINISTRATIVE OFFICER