



FRANKLIN COUNTY FIRE
PROTECTION DISTRICT #3

REQUEST FOR PROPOSALS
LAWN CARE
PEST CONTROL
VEGETATION MANAGEMENT
2021/2022 CALENDAR YEARS

**REQUEST FOR PROPOSALS
LAWN CARE
PEST CONTROL
VEGETATION MANAGEMENT**

I. PURPOSE OF REQUEST

Franklin County Fire Protection District #3 is soliciting a Request for Proposals (RFP) for professional services from landscape maintenance professionals for services for the Fire District's facilities.

II. TIME SCHEDULE

The District will adhere to the following timetable:

Issue request: **March 10, 2021**

Deadline for submittal of RFP: **Close of Business March 30, 2021**

III. INSTRUCTIONS TO PROPOSERS

A. All responses shall be sent to:

Mike Harris, Fire Chief
Franklin County Fire District #3
7809 Road 36 N
Pasco WA 99301
(509) 547-9306

B. Please place one (1) copy of your request in a sealed envelope and clearly label in the lower left corner "RFP – Professional Services; Lawn Care, Pest Control and Vegetation Management.

C. Qualifications should be prepared simply and economically, providing a straight forward, concise description of provider capabilities to satisfy the requirements of the request. Emphasis should be on completeness and clarity of content.

D. The business must be a registered business in the State of Washington and be a certified in the State of Washington as a Commercial Pesticide Applicator and in Pest Control as set forth in RCW Title 17.

E. The proposal must include evidence that he or she maintains the following minimum insurance:

1. Workers' compensation and employer's liability in amounts required by law;
3. Automobile liability insurance with limits of liability not less than \$2,000,000;
4. Liability insurance policy that must provide \$50,000 public liability coverage, \$50,000 property damage coverage, and a deductible of no more than \$5,000 or Surety bond of a minimum of \$100,000.

F. Any questions concerning the District's specifications or RFP process shall be directed to the Fire Chief at (509) 547-9306.

IV. SELECTION CRITERIA

In the event your firm is selected to commence negotiations with the aforementioned District regarding any contract, the RFP and/or proposals will be evaluated on the following criteria:

1. Responsiveness of the RFP for qualifications and/or proposal to the purpose and scope of services.
2. Ability and history of successfully completing contracts of this type, meeting projected deadlines, experience in similar work.
3. Performance data, references, key personnel.

V. TERMS AND CONDITIONS

- A. The District reserves the right to reject any and all responses, and to waive minor irregularities in any request/proposal.
- B. The District reserves the right to request clarification of information submitted, and to request additional information from any contractor.
- C. The District reserves the right to award any contract to the next most qualified contractor, if the successful contractor does not execute a contract within thirty (30) days after the selection of the contractor.
- D. Any proposal may be withdrawn up until the date and time set above for opening of the proposals. Any proposal not so timely withdrawn shall constitute an irrevocable offer, for a period of ninety (90) days to provide to the District the services described in the attached specifications, or until one or more of the proposals have been approved by the District Board of Fire Commissioners, whichever occurs first.
- E. The contract resulting from acceptance of a proposal by the District shall be in a format that reflects the Scope of Work in this request. The District reserves the right to reject any proposed agreement or contract that does not meet the Scope of Work contained in this request.
- F. The District shall not be responsible for any costs incurred by the firm in preparing, submitting or presenting its response to the RFP.
- G. The District encourages minority and women-owned firms to submit qualifications consistent with the District's policy to ensure that minority and women-owned firms are afforded the maximum practicable opportunity to compete for and obtain public contracts for services.

VI. COMPENSATION

- A. Upon selection of the most qualified firm on the basis of demonstrated competence and qualifications for the type of professional services required, the District will negotiate a price which it determines is fair and reasonable. If the District is unable to negotiate a satisfactory

contract with the firm selected, negotiations with that firm will terminate and the District may select another firm.

- B. Payment by the District for the services will only be made after the services have been performed, an itemized billing statement is submitted in the form specified by the District and the Washington State Prevailing Wage Intent and Affidavits are complete and approved by the appropriate District representative.
- C. The name of the person performing such services, and the hourly labor charge rate for such persona and materials. Payment shall be made on a monthly or quarterly basis, thirty (30) days after receipt of such billing statement.
- D. All proposals MUST include Prevailing Wage for Landscape Construction as identified in WAC 296-127-01346 and for Landscape Maintenance as set forth in WAC 296-127-01345.
- E. Prevailing wages rates shall be current rates for Franklin County .
- F. Vendor is responsible for filing Washington State Prevailing Wage Intents prior to work and Affidavits upon completion of work AND ALL APPLICABLE FILING FEES. See WAC 296-127.
- G. Payment for services will be processed to vendor after confirmation of Intent and Affidavits on Washington State Labor and Industries Website.

VII. PUBLICATION

This RFP shall be published as follows:

Tri-City Herald – March 17, 2021

VIII. SCOPE OF WORK

Franklin County Fire District #3 is requesting proposals for lawn care, pest control and vegetation management for the 2021/2022 calendar year. The following is the SCOPE OF WORK for all four of our fire stations plus one radio tower site.

1.0 Station 31 - 5640 Pasco-Kahlotus Hwy., Pasco, WA.

- a. Bareground Weed Control**- Applying a pre-emergent to all of the gravel parking and driveway areas. Include touch ups throughout the year.
- b. Exterior Spider Barrier**- Spraying an insecticide around the foundation, windows, doors and under the eaves of fire station.
- c. Lawn Care**- This includes applying a fertilizer, crabgrass pre-emergent and broadleaf herbicide to all of the turf areas.
- d. Rodent Control**- Monitoring all bait stations for rodent activity and replacing bait and making necessary recommendations for control.

2.0 Franklin 3 Radio Tower site at Jump Off Joe., Kennewick, WA.

- a. Bareground Weed Control**- Applying a pre-emergent to all of the gravel areas and fence line at the tower. Include touch ups throughout the year. Locked compound will need a Franklin County Fire District 3 rep as an escort.

3.0 Station 33 - 8271 Selph Landing Rd., Pasco, WA.

- a. Bareground Weed Control**- Applying a pre-emergent to all of the gravel parking lot, driveway areas and the pump area next to the drive way by the station. Include touch ups throughout the year.
- b. Lawn Care**- This includes applying a fertilizer, crabgrass pre-emergent and broadleaf herbicide to all of the turf areas.
- c. Exterior Spider Barrier**- Spraying an insecticide around the foundation, windows, doors and under the eaves of fire station and attached building and the interior.
- d. Rodent Control**- Monitoring all bait stations for rodent activity and replacing bait and making necessary recommendations for control.

4.0 Station 34 - 2108 Rd.84, Pasco, WA.

- a. Interior/Exterior Spider Barrier**- Spraying an insecticide around the foundation, windows, doors and under the eaves of fire station and attached building and the interior.

5.0 Station 36 - 7809 Rd. 36N., Pasco, WA.

- a. Residential Bareground Weed Control Program**- Applying a pre-emergent to all of the gravel areas between the Rd. 36 and the existing lawn and the gravel shrub beds. There are (2) applications, approximately (6) months apart. Include touch ups throughout the year.
- b. Lawn Care Program**- This includes applying a fertilizer, crabgrass pre-emergent and broadleaf herbicide to all of the turf areas.
- c. Interior/Exterior Spider Barrier**- Spraying an insecticide around the foundation, windows, and doors and under the eaves of the fire station and the interior.
- d. Rodent Control**- Monitoring all bait stations for rodent activity and replacing bait and making necessary recommendations for control.

1. Station 31 - 5640 Pasco-Kahlotus Hwy.

Building: 4500 square feet

Grass: 5000 square feet

Pre-emergent and touch up bare ground as needed



2. Jump Off Joe Tower Site

Pre-emergent bare ground and touch up as needed*Minus Building



3. Station 33 - 8271 Selph Landing Rd.

Building: 5746 square feet

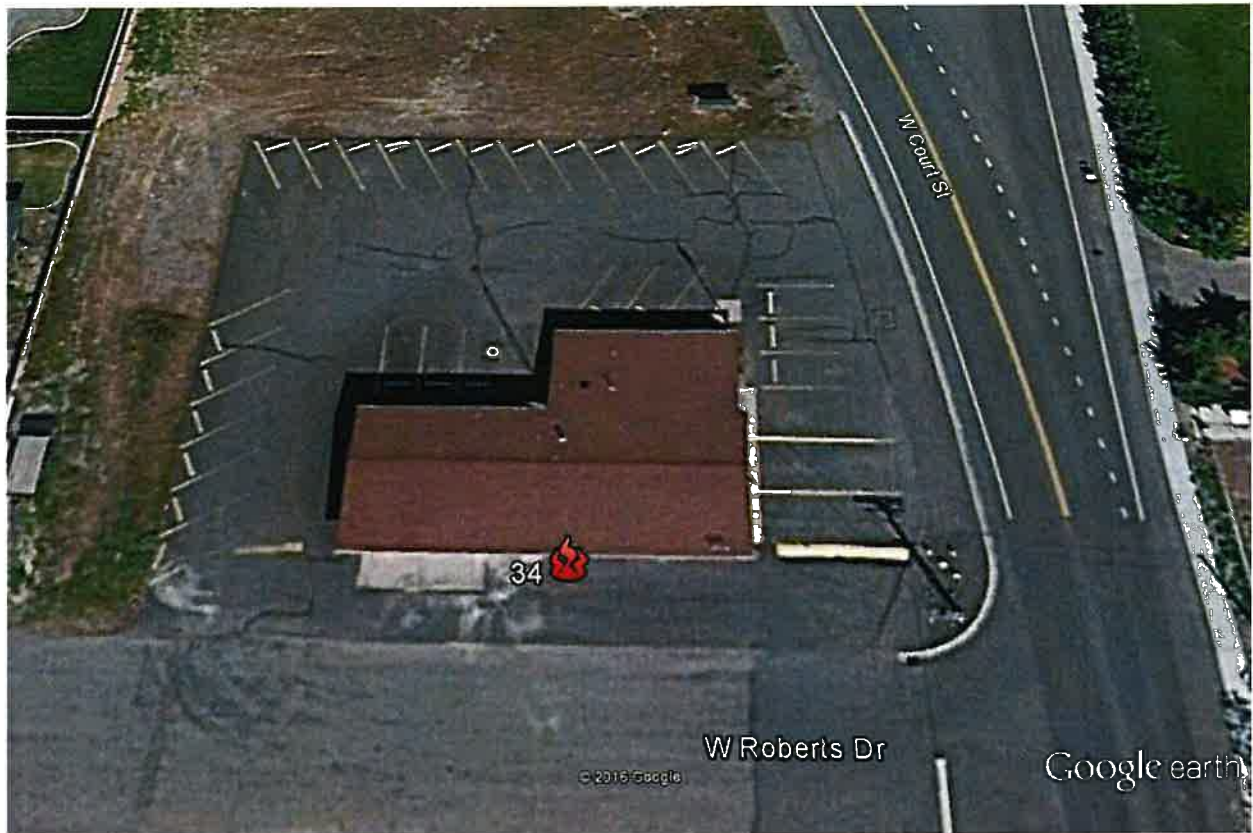
Grass: 1.5 acres

Pre-emergent and touch up bare ground as needed



4. Station 34 - 2108 Rd. 84

Building: 3242 square feet



5. Station 36 - 7809 Rd. 36 N

Building: 6550 square feet

Grass Area: 23,000 square feet

Pre-emergent and touch up bare ground as needed



REQUEST FOR PROPOSALS

NOTICE IS HEREBY GIVEN that Request for Proposals will be received for Professional Services; Lawn Care, Pest Control and Vegetation Management.

Proposals received after the time fixed for opening cannot be considered. Proposals will be received until 5:00 P.M., March 30, 2021, at which time said proposals shall be opened at 8:00 am the following business day at the office of Franklin County Fire Protection District No. 3 at 7809 Road 36 North, Pasco, Washington.

Specifications and Instructions are available at Fire Station 36 at the address above stated, or can be obtained by calling the District at 509-547-9306.

The District reserves the right to reject any and all proposals or waive all claims or any informalities or irregularities in the proposals.

FRANKLIN COUNTY FIRE PROTECTION
DISTRICT NO. 3

By: 

Glen Clifford,

Chairman of the Board