

**Meeting Coordinator:** Molly

**Secretary :** Laurie

**1. Attending:** Molly - NC, Kelly - MN, Jenny C - MD, Barb -VA, Lance - FL, Marlana - CA, Jim - MA, Judy - WA, Betty M - MD, Haley-UK, Sera- VA, Holly - AZ, Chris - MA, Rochellchayah - MD, Amy - AK, Laurie - FL

**2. November minutes** were approved.

**3. Service Positions filled:**

Newcomer Greeter: Kelly - MN

Meeting Leader Coordinator: Judy - WA

Meeting Speaker Coordinator: Jim - MA

VSB Rep: Jenny C - MD

**4. Old Business**

**Meeting Format:** Barb is **drafting** revisions to address concerns that have been raised including...

\* The need to protect one's sponsor's identity/anonymity by reference

\* Reminding sponsors for brevity to share only what is specified in the leader's script for the sponsor line

\* Adapting for phone meeting context the service reading reference to "making coffee..."

\* Again for time-saving...Asking announcements to be limited to those that concern this meeting or OA as a whole.

It was agreed that we do have autonomy to change our script from what was originally used in face-to-face meetings to suit our needs.

**Anyone who wants to review and comment should email Barb at: [bjnordin16@gmail.com](mailto:bjnordin16@gmail.com) to be on her distribution list.** Her draft will reflect substantive changes in “Track Changes” mode. (She will also clean up editorial/typographical errors in the script.)

**5. Meeting adjourned at 5:30.**