

PUBLIC WATER SUPPLY DISTRICT #6

Regular Meeting Minutes

Tuesday April 19th, 2022

The regularly scheduled meeting of Public Water Supply District #6 was held on Tuesday, April 19th, 2022 in the conference room of the district office, 6000 Kingsway Drive, House Springs, MO. 63051

Vice President Jim Lehnhoff called the meeting to order at 7:00 pm.

Roll Call showed Vice President James Lehnhoff, Secretary Gary Goede, Director Angela Berga, and Director Del Pagel present.

Others present included were District Manager Kevin Ritz, and David Van Leer representing Cochran Engineering. Also present were

Approval of Agenda: Director Pagel motioned and Director Berga seconded a motion to approve the agenda as presented. Motion passed unanimously.

Approval of Minutes: March 15th, 2022; Director Pagel motioned and Director Berga seconded a motion to approve the minutes as presented. Motion passed unanimously. Director Goede Motioned to approve the minutes of the Special Meeting held March 22nd, 2022. Director Lehnhoff seconded and the motion passed.

Citizens to be heard: (See sign in sheet) none

Update on Capital Improvements: David VanLeer gave an update on the Carol Park Road improvement advising the project was slightly over ½ complete. The contractor was progressing at an acceptable pace. He then updated the Upper Byrnes Mill improvement project and presented a new scope and direction of the install. Movements were made to the original route at MoDot's request. After discussion and questions being answered, Director Goede motioned to proceed with the new routing. The motion was seconded by Director Berga. The motion passed unanimously.

Certification of election results: Kevin announced that the election had been certified and Director Goede who ran unopposed was duly elected. Director Goede resides in

Sub district 4. At this time, Director Goede motioned that Director Pagel be appointed to represent Sub district 5 as that is the district he resides in and Director Lehnhoff be appointed to represent Sub district 1. This motion was seconded by Director Pagel. Motion passed unanimously.

Election of Officers: Director Lehnhoff nominated Director Goede for President. Director Pagel seconded the nomination. No other nominations were presented. Director Goede was elected unanimously. Director Goede nominated Director Lehnhoff for the position of Vice President. Director Berga seconded the nomination. No other nominations were made. Director Lehnhoff was elected unanimously. Director Lehnhoff then nominated Director Berga for the position of Board Secretary. Director Pagel seconded the nomination. No other nominations were made. Director Berga was elected unanimously.

Managers Report: Kevin gave his managers report as attached. Notable events during the month included two repairs and a meter base replacement. He also gave an update on Bear Ridge subdivision and stated the main extension for this development had been cleared by Bloomsdale Excavating and Berra Construction would be starting on the main soon.

Approval of Bills by Ordinance: Director Goede motioned to approve ordinance #2721 in the amount of \$374,987.09. Seconded by Director Pagel. Motion passed unanimously.

Approval of Treasurers Report: Director Goede motioned to accept the treasurer's report as presented. Director Pagel seconded. Motion passed unanimously.

Old Business: Resolution #130 establishing the new water rates previously approved was presented. Director Goede motioned to enact and Director Berga seconded. Resolution passed unanimously. The By-Law updating was discussed and the board will begin updating them soon. The Lien Release that was voted on last month had to be slightly revised as per the lawyers (the wording). Director Berga motioned and Director Goede seconded approving the revised release. Unanimously passed. Customer Robert Krieg petitioned the board to have service removed from a parcel of property he recently acquired and had surveyed into his existing parcel. This would eliminate his minimum usage fee for having the meter available for use. After a short discussion, Director Goede motioned to grant the customer the relief requested and

established a fee of \$200.00 to be added to the fee schedule of the District for this service. Director Berga seconded the motion. Motion passed unanimous

New Business: Kevin presented the annual health insurance package for approval. The recommended plan was a 7% increase from last year however, with the reduced HSA contributions to the employees; it was a net savings to the District. Director Pagel motioned to accept the policy. Director Goede seconded the motion. Motion passed unanimously. The new equipment such as a mini excavator and trailer to haul same was discussed. It was agreed that a meeting would be set up to discuss what the district needed and what should be requested from potential suppliers. It was also discussed that the District should investigate and begin planning for a new office. Kevin will gather information for presentation at a future meeting. OSHA 10 training for all field employees was discussed and will be set up. Kevin presented a bid for asphaltting a portion of the new well property. After discussion, three bids would be needed and Cochran would provide basic information as to needs and requirements for the bidding. Finally, a procedural change was made to the way debt service payments will be presented and paid. Director Goede made a motion stating that debt service payments will be made when due in a timely manner and payments will be noted on the next monthly Ordinance. This eliminates the confusion of voting to pay the debts two months in a row. Director Lehnhoff seconded this motion. Motion passed unanimously.

Closed Session: None

Motion to Adjourn: No other business appearing, Director Pagel motioned to adjourn. Seconded by Director Lehnhoff. Motion passed. Meeting adjourned at 7:24p.m.

Gary Goede, Board Secretary

Tom Lammert, Board President