



**There is more to me  
than my disability.**  
Community Connections

[www.CommunityConnectionsCO.org](http://www.CommunityConnectionsCO.org)  
281 Sawyer Dr., Ste. 200, Durango, CO 81303  
Main office phone: 970.259.2464  
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**Community Connections, Inc.**  
**Board of Directors Meeting**  
July 28<sup>th</sup>, 2021  
2:30-4:30pm  
Microsoft Teams Virtual Meeting

**Present:** Sarah Kahn, Chairperson; Cynthia Sadler, Secretary; Janice Moen, Treasurer; Richard Siegele, Board Member; George Glass, Vice-Chair; Kicki Searfus, Board Member; Jim Denier, Board Member

**Absent:** Bob Conrad, Board Member; Alexandra Rodriguez, Board Member; Cathy Sykes, Board Member

**Present from CCI:** Tara Kiene, President/CEO; Laura Alsum, Executive Assistant to the CEO/President; Lisa Branner, VP of Marketing & Development; Shannon Kreuser, Chief Financial Officer; Jeff Newman, Director of Community Integration

**Guests:**

**1. Call to order**

- Sarah Kahn, Chairperson, called the meeting to order at 2:35pm and presided. Laura Alsum, Executive Assistant to the CEO/President recorded the minutes. A quorum of directors being present, the meeting proceeded with business

**2. Introduction of guests and public comment**

- None

**3. Action Item: Approval of Minutes**

- George Glass, Member, and Cynthia Sadler, Secretary, recommended a couple changes that they found
- **Sarah Kahn, Chairperson, asked if anyone opposed approving June 23<sup>rd</sup>, 2021 minutes with the changes. No opposition raised. Minutes approved.**

**4. Finance Committee**

- Monthly Financials
  - Janice Moen, Treasurer, stated that there are no financials for this meeting. This is typical this time of year due to closing of prior Fiscal year.
- Budget
  - Janice Moen, Treasurer, provided an update on the FY 21/22 Budget. The Finance Committee reviewed a tentative budget, and they feel it is conservative. The Committee gave CCI management the go ahead to finalize and put together a presentation for the August Board meeting.

**5. CEO Report**

- Tara Kiene, CEO/President, did not have any updates to the CEO report.
- Jim Denier, Member, asked if any updates on finding a new CFO.
  - Tara did not want to jinx anything, but they did have a viable candidate come through. Tara is in process of setting up a preliminary interview.



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- Nicole James has been contracted to help the Finance department for the last month. Their hours and training have been increased to help if needed
  - Tara is also talking to another CCB about possibly contracting with them for the CFO components.
  - Cynthia Sadler, Secretary, wanted to check on a fellow BOD Member and asked for an update from Tara. The BOD discussed United Way volunteering opportunities and obligations.
- 6. Fund Development Committee (FDC) Report**
- Sarah Kahn, Chair, and Cynthia Sadler, Secretary, gave an update to the BOD concerning Festival of Trees & Wreaths (FOTW). The FOTW is reaching out to businesses and people to sponsor a tree or wreath. If any BOD member has a contact with a business, to please reach out to the Committee.
- 7. Strategic Plan tasks for FY 2022**
- Tara provided a short update and overview
    - The leadership team met last week and they looked over all the things they have assigned themselves for the next year and it is a lot. They looked into prioritizing the tasks and putting their energy to the most meaningful tasks they could be focusing on.
    - The team would love any suggestions or help the BOD might have to offer.
- 8. Action item: FSSP council**
- Tara provided background on the Family Services & Support Program (FSSP) council. The council advises & gives input to management team on around the Program
  - Tara provided information on 3 prospective council members, Liz Mora, Ann Marie Beresford, and Kristy Connor. They have been approved by the council and now need approval by the BOD
    - **A motion was made by George Glass, Vice-Chair, to approve the 3 FSSP council candidates. The motion was 2<sup>nd</sup> by Richard Siegele, Member, and passed by all.**
- 9. Board education: Ableism**
- Jeff Newman, Director of Community Integration, provided a training, information, and History on Ableism.
- 10. Other**
- Thank you cards to CCI Administration staff
    - Sarah Kahn, Chair, reminded the BOD to make sure that they are filling out and sending the thank you cards
    - George Glass, Vice Chair, recommended that the BOD stagger the thank you cards so staff are not receiving a bunch of cards all at once. He appreciated that the BOD members have jumped on board and wrote thank you cards.



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Regular session adjourned at 4:31 pm

Respectfully submitted,  
Laura Alsum, CEO/President Executive Assistant

Board of Directors Secretary Approval:

  
Cynthia W Sadler (Aug 25, 2021 20:03 MDT)

Cynthia Sadler






# 2021-7-28 BOD Meeting Minutes

Final Audit Report

2021-08-26

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