

Clarion County Career Center
447 Career Lane • Shippenville PA 16254 • 814-226-4391

Joint Operating Committee:

JIM BEARY
Keystone
Vice-Chairperson

RICK BEST
North Clarion

CHRIS BOOZER
Clarion-Limestone

HEIDI BYERS
Redbank Valley

DAVE ESTADT
Clarion Area

BRADY FEICHT
Allegheny-Clarion
Valley

JILL FOYS
North Clarion
Chairperson

TODD
MACBETH
Clarion Area

DONALD NAIR
Redbank Valley

LISA NORBERT
Union

JEFF SHIREY
Union

GARY SPROUL
Clarion-
Limestone

JAMEEN STUMP
Allegheny-
Clarion Valley
Treasurer

DWAYNE
VANTASSEL
Keystone

Administration:

TRACI WILDESON
Director

DR. DAVID MCDEAVITT
Superintendent of Record

LINDA MAZE
Board Secretary

JOINT OPERATING COMMITTEE
MONDAY, AUGUST 28, 2023 • 7:00 P.M. • ROOM 108

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the June 26, 2023 regular meeting and July 12, 2023 special meeting minutes
- VIII. Financial Reports
 - A. General fund bills for July & August, 2023
 - B. Activity report for July & August, 2023
 - C. Treasurer's report for June & July, 2023
- IX. Executive Session
 - A. Personnel
 - B. School Safety
- X. Personnel
 - A. Approve hiring _____ as the part-time evening custodian, at an hourly rate of \$13.50/hour, with a \$.20/hour shift differential after 1pm and a \$.25/hour increase after successful completion of a 90-day probation period, pending receipt of all required clearances. This position does not include benefits.
 - B. Approve Bridget O'Brien as the mentor for Heather Leadbetter, Allied Health Instructor long-term substitute, at a rate of \$400/yr.

- C. Approve Bridget O'Brien as the mentor for Ashlee Black, Allied Health Instructor long-term substitute, at a rate of \$400/yr.

XI. Other/New Business

XII. Travel

XIII. Policy

- A. First reading of Policy 216.1 – Supplemental Discipline Records
- B. Second reading of Policy 800 - Records Management
- C. Second reading of Policy 830 – Security of Computerized Personal Information/Breach Notification
- D. Second reading of Policy 830.1 – Data Governance

XIV. Considerations

- A. Approve the Student handbook and Staff Operational guide for 23/24 school year.
- B. Approve to pay for the locker room construction permit in the amount of \$934.50.
- C. Approve the revised Teacher Induction Plan.
- D. Approve _____ to provide annual preventative maintenance in the amount of \$_____ per the proposal submitted.
- E. Approve retroactively, the purchase of a 2016 Ford F-250 Super Duty XL truck from Union School District in the amount of \$25,200 plus \$2,268 buyers bid fee to Municibid.
- F. Approve the updated/revised Emergency Operations manual.
- G. Approve Cyber Security Insurance with Beazley Insurance Company in the amount of \$_____.
- H. Approve payment to Monitronics for the replacement of the fire panel at the Practical Nursing building, in the amount of \$2,635.98.
- I. Approve the IU6 Guest Teacher list for 23/24 school year.
- J. Approve substitute list for 23/24 school year.
- K. Approve 22/23 school year budget transfers.
- L. Approve disposal of eighteen (18) Computerized Medical Office Procedures workbooks (2nd Edition). ISBN is 978-1-4160-4834-3.
- M. Approve the payment of \$812.50 to King Communications, for service repair to the telephone system.
- N. Approve depositing \$1,000 from the sale of a vehicle lift from the Auto Technology program, \$55.02 from equipment restitution case, and \$50 from the sale of a manicure table into the Equipment Fund Balance.
- O. Approve depositing \$154.11 from an IRS refund and \$1,276.71 from recycling into the Building & Grounds Fund Balance.
- P. Approve the payment of \$605.35 and \$544.10 to Stallion Mechanical, for service repairs to the walk-in freezer.

- XV. Old Business
- XVI. Director Report – Traci Wildeson
- XVII. Superintendent of Record Report – Dr. David McDeavitt
- XVIII. Announcements
 - A. Committee: Personnel (if necessary), 9/25/23, 6pm
 - B. Regular JOC meeting for September, 2023: 9/25/23, 7pm
- XIX. Adjournment