

Minutes, Garnett Public Library Board of Trustees, Monday, August 29, 2016 5:30 p.m.
Nancy Horn, president, presiding; Betts Abraham, Linda Huettenmueller, Steve Markham, Sandra Moffatt and Cleon Rickel. Also attending Andrea Sobba, library director.

I- Motion by Huettenmueller to accept the secretary's report, second by Moffatt. Board approved.

II-Treasurer's Report.

Librarian Sobba presented treasurer's report. Trustees examined memorial checkbook and disbursements.

III-Approval of Bills

Motion by Rickel to pay bills, second by Markham. Board approved.

IV-Librarian's Report

Librarian Sobba reported on library circulation, financial and other data for the month.

V- Trustees reviewed Walker Art Committee minutes.

VI-Friends of the Library

A. Librarian Sobba discussed the 30th anniversary party for Friends, which will be Nov. 4 at Knights of Columbus Hall. Ken Church, a Mark Twain re-enactor, is scheduled to perform.

VII-Old business.

A. Librarian Sobba reported the city commission made some cuts to the suggested library budget before approving it. Sobba said the library will be able to handle the cuts.

B. Librarian Sobba reported the library continues to experience problems with the air-conditioning system. She has talked to Adamson's Brothers, who advised her that they would try to jury-rig a repair on the control panel for the oldest unit.

C. Trustees relayed information they learned from library training workshops they attended, including the need for a formal library trustee manual (which the Garnett library has) and new-trustee orientation, establishing capital outlay funds, procedures for dealing with challenges to books (which the Garnett library has), ideas for getting people and communities more involved in the library, wireless hot spots (which the Garnett library has), marketing on social media, and advocating for libraries with elected officials.

D. Librarian Sobba reviewed library policies regarding overdue items, lost and damaged items.

VIII-New Business

A. Librarian Sobba was to be on vacation during the first week of September and library would be closed Sept. 9 so library staff can go to SEKLS training in Girard Sept. 9.

B. Next meeting to 5:30 p.m. Monday, Oct. 3.

Adjourned by President Horn.

Respectfully submitted by Cleon Rickel, secretary