



SHERIFF

KIT CARSON COUNTY

Travis Belden • Sheriff

Joseph Marcos, Undersheriff

Kit Carson County Sheriff's Office • 1650 Donelan Ave., Suite #103 Burlington, Colorado 80807 • Office: 719-346-8934 • Fax: 719-346-7282

CIVIL PROCESS FEES

Effective March 1, 2024, and pursuant to 30-1-104 C.R.S., fees for service of process will be as follows:

- We have changed to a Zip Code based mileage fee! The mileage fee would be on top of the base service fee.
- Zip Code mileage fee would be all inclusive mileage from the 1st attempt – 4th attempt, at which we would most likely return as Non-Est (**unable to serve**).

Summons/Complaint	\$35.00 + Mileage + \$2.00 Notary
Garnishment	\$20.00 + Mileage + \$2.00 Notary
Subpoena	\$60.00 + Mileage + \$2.00 Notary
Protection Order (unless waived by court)	\$15.00 + Mileage + \$2.00 Notary
Evictions	\$100.00 + Mileage

❖ **Additional Services At The Same Residence:** \$10.00 + \$2.00 Notary (**Served at the same time in the same action/Case #**) (30-1-105.5 C.R.S.)

❖ **Non-Est Return (**unable to serve**):** \$20.00 + Mileage (30-104 b.5 & d.5 C.R.S.)

		Summons And Complaint (Example)		
Town + Zip Code	Mileage	Service Fee	Notary Fee	Total
Burlington (80807)	\$6.00	\$35.00	\$2.00	\$43.00
Bethune (80805)	\$8.00	“ ”	“ ”	\$45.00
Stratton (80836)	\$12.00	“ ”	“ ”	\$49.00
Vona (80861)	\$16.00	“ ”	“ ”	\$53.00
Seibert (80834)	\$20.00	“ ”	“ ”	\$57.00
Flagler (80815)	\$24.00	“ ”	“ ”	\$61.00

➤ **ATTN:** To cover Ink & Paper costs, we will impose a fee of \$0.25 per page for any civil papers received **electronically** (Fax or Email).

➤ Any papers received via US Mail this fee will not apply.

Please call 719-346-8934 for any other papers not listed for a quote at*