



Monroe Fire Protection District



MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:02 p.m. EST Tuesday, December 10, 2019 at Station 23 located at 8019 S. Rockport Road, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman
C. Ed Brown, Fiscal Officer (arrived at 6:03pm)
Vicky Sorenson, Vice-Chairman

Those absent were as follows:

Others present were as follows: Tammy Bovenschen, Administrative Assistant MFD
David Ferguson, Attorney, Ferguson Law
Bryan Hazel, FF MFD

Those absent were as follows:

Dustin Dillard, Chief, MFD
George Cornwell, Deputy Chief, MFD

CHANGE OR AMENDMENTS TO THE AGENDA

Chairman Bomgardner asked if there were any amendments or changes to the agenda. There were no amendments.

PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda. There was no public comment.

MINUTES OF PREVIOUS MEETING

Minutes from the November 12, 2019 regular board meeting were presented to the board for approval. Mr. Brown made a motion to approve the minutes of the regular meeting on November 12, 2019.

HEADQUARTERS
STATION 11
3953 S KENNEDY DRIVE
BLOOMINGTON IN
812-331-1906
812-336-1166 (FAX)

LAKEVIEW
STATION 21
9094 S STRAIN RIDGE RD
BLOOMINGTON IN
812-824-6077

KIRKSVILLE
STATION 23
8019 S ROCKPORT RD
BLOOMINGTON IN
812-824-6202

Mrs. Sorenson 2nd
Motion passed 3-0

Minutes for the Executive Sessions on January 15, March 12, April 9, June 11, and August 13, 2019 were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes.

Mrs. Sorenson made a motion to approve the executive meeting minutes for January 15, March 12, April 9, June 11 and August 13, 2019 as presented.

Mr. Brown 2nd
Motion passed 3-0

OLD BUSINESS

a. District 8 Fiscal Agent

Mrs. Bovenschen stated there were no updates this month

b. Legal Updates

1. Annexation

Mr. Ferguson noted that the State did appeal to the Supreme Court concerning the City of Bloomington annexation with a date set for January 9th at 9am to hear arguments. Mr. Ferguson stated that it might be online for us to watch.

Mr. Bomgardner asked if the City should win the case for annexation, would the entities that have joined the district and have the paperwork from the county commissioners, are they still covered under SB603. Mr. Ferguson stated that he believes that the annexation will have to start over completely dealing with the new statutes.

c. Rescue 11 Replacement

Mrs. Bovenschen stated that tonight we need to decide who will be signing the documents for the loan with Peoples State Bank for the rescue replacement. Mr. Bomgardner asked if everyone should sign the document or if the fiscal officer is the only one that needs to sign. Mrs. Sorenson asked if the individual is then responsible for the loan if something would happen. Mr. Ferguson stated that no, Mr. Brown is not legally responsible for the loan.

Mr. Bomgardner made a motion for loan documents to be signed by the fiscal officer, Clinton Ed Brown.

Mrs. Sorenson 2nd
Motion passed 3-0

d. Monroe Fire Protection District Future

1. Chief's Retreat

Mrs. Bovenschen reminded the board about an upcoming retreat event Chief Dillard has planned at Fourwinds Inn and Marina for January 13-17. Mr. Bomgardner stated that he has several organizations (INPRS, SBOA, Aflac). More information will follow concerning the agenda items for the retreat.

f. Public Safety Income Tax

Mrs. Bovenschen stated that the ampkus tools have arrived, however we are still waiting the invoice. No other information concerning PSLIT.

New Business

a. Department Updates

Mrs. Bovenschen stated that she cannot complete the statistics the exact way that Chief Dillard does, so some information on the spreadsheet is not completed.

1. Statistics	<u>November 2019</u>
Fire	8
EMS	97
MVA	18
Haz Cond	1
Service	8
Good Intent	2
False Alarm	11
Special Weather/Natural Disaster	0
Special Incident	2
Total Runs	147

Mutual Aid	
Given	6
Received	1

2. Fuel Costs	<u>November</u>	<u>Year to date</u>
Station 11	\$1,042.00	\$15,849.26
Station 21	\$ 759.77	\$11,201.44
Station 23	\$ 65.00	\$ 2,745.49
Command	\$ 275.21	\$ 5,961.87
Total Fuel Costs		\$36,080.34

b. Events

1. Breakfast with Santa

Mrs. Bovenschen reminded the board that our annual Breakfast with Santa will be December 14 beginning at 10am. This event will be held at Station 21.

2. Christmas Dinner and Party

Mrs. Bovenschen reminded the board that our annual Christmas Dinner and Party will be December 14 beginning at 6pm. The event will be held at Station 21.

3. Volunteer Boot Drive

Mrs. Bovenschen reported to the board that the volunteer boot drive was held on Saturday November 23 at the Walnut Street/Rhorer Road intersection. During the 6 hour event, approximately \$4300 was raised for the Clothe-a-Child program.

FF Hazel mentioned that we had a bald eagle that flew over the crew while we were there. Mr. Bomgardner asked when the shop with a firefighter was happening. Mrs. Bovenschen informed the board that the shopping had been done, there were 17 children this year that we helped with. Each child received \$250 worth of clothing/shoes. With the Kohls cash earned, volunteers purchase each child a toy.

c. Interlocal Agreement for Fuel – Van Buren

Mrs. Bovenschen explained to the board that just prior to Thanksgiving, Van Buren Township Fire Department had contacted MFD concerning how we purchase fuel. VBTFD has always used the county garage to fuel their fire trucks. VBTFD had an account with the county and paid their fuel bill to the county directly. However, the county made changes during the month of November to their fuel process, leaving VBTFD without the ability to get fuel when the county garage was closed.

Mrs. Bovenschen explained the emergency fuel agreement signed November 26, 2019 by Chief Dillard and Chief Tussig. This emergency agreement was signed prior to the Thanksgiving holiday weekend due to the changes the county made. VBTFD would have no way to purchase fuel of the holiday weekend.

Mrs. Bovenschen tried to get VBTFD set up with Wex Fuel on their own account, however the process was going to take too long. We have set up Van Buren as a separate department on our Wex Account. Van Buren has their own cards and individual log in access at the pump.

Mr. Brown asked if we are going to be responsible if Van Buren didn't pay for their portion of the bill. Mr. Bomgardner asked the attorney if we had to pay the entire bill how would we deposit funds from Van Buren if they had to pay us directly. Mr. Ferguson stated that you would deposit back into the General Fund if that is where we pay for fuel from.

Mr. Brown made a motion to ratify the emergency fuel agreement signed by MFD and VBTF.

Mrs. Sorenson 2nd
Motion passed 3-0

Mrs. Bovenschen stated that the Interlocal Agreement between MFPD and VBTFD for fuel purchases, will be valid beginning January 1, 2020 until VBTFD has joined the district. Mrs. Sorenson questioned the section D, which is the termination of the agreement.

Mr. Brown made a motion to approve the Interlocal Agreement for fuel between Monroe Fire Protection District and Van Buren Township Fire Department for the year of 2020.

Mrs. Sorenson 2nd
Motion passed 3-0

d. 2020 Contract with Polk Township

Mrs. Bovenschen stated that the contract was approved several months ago, at this time it is just needing signed by our board. The Polk Township board has signed and returned to us for our signatures. No motion needed.

e. 2020 Salary Ordinance

Mrs. Bovenschen stated that Mrs. Sorenson had found an error in the copies that were emailed to the board. Under section 11, it should read for calendar year 2020. Mrs. Bovenschen noted that the copy for the board to sign has the correct information.

Mrs. Sorenson asked about the volunteer lieutenant position that was on the prior ordinance. Mrs. Bovenschen stated that position is no longer active. The former volunteer lieutenant let some of their certifications expire, and they were no longer eligible for the position.

Mr. Bomgardner called for a motion to approve the 2020 Salary Ordinance.
Mr. Brown made a motion to approve Ordinance 02-2019 Salary Ordinance for 2020.

Mrs. Sorenson 2nd

Mr. Brown asked if the Salary Ordinance includes office staff. Mr. Bomgardner asked if it was last year. Mrs. Bovenschen stated that her position has never been on the Salary Ordinance. There was discussion as to adjusting the Salary Ordinance to include the administrative assistant position.

Mr. Bomgardner called for a motion to include in the Salary Ordinance Administrative Assistant pay for Salary, Longevity and Uniform Allowance.

Mr. Bomgardner tabled the 2020 Salary Ordinance until the January 2020 meeting.

f. CUMM Fund Purchase Request for Rescue 22 Air Bags

Mrs. Bovenschen informed the board that while the Purchasing committee is working on the final inspection at E-One, they have determined the proper size of air bags that will fit into the compartments on the new rescue. The estimate is for \$14,285.36.

Mr. Brown made a motion to approve the purchase of Air Bags from Fire Service in the amount of \$14,285.36

Mrs. Sorenson 2nd

Motion passed 3-0

Claims and Financial Report

Claims:

a. Monroe Fire Protection District Claims:

Monroe Fire Protection District Claims dated November 25 and December 10,

2019 were presented for approval.

Mr. Brown motioned to approve MFD claims dated November 25 and December 10, 2019.

Mrs. Sorenson 2nd

Motion passed 3-0

b. District 8 Claims:

District 8 Claims dated November 26, 2019 were presented for approval.

Mr. Brown motioned to approve District 8 claims dated November 26, 2019

Mrs. Sorenson 2nd

Motion passed 3-0

c. Financial Report:

Mrs. Bovenschen went over the November 2019 financial report.

Payroll: Included the semi-monthly payrolls for November 2019.

Mr. Brown made a motion to approve the Financial Statements dated November 30, 2019, and payrolls for November 2019.

Mrs. Sorenson 2nd

Motion passed 3-0

ADDITIONAL COMMENTS

NEXT MONTHLY BUSINESS MEETING

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be held at 6:00pm at 3953 S. Kennedy Drive, Station 11 on January 14, 2020.

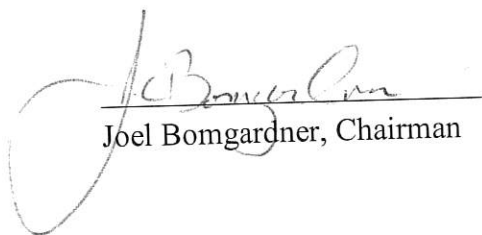
ADJOURNMENT

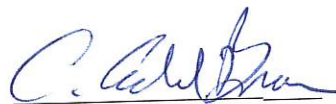

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 7:06pm on Tuesday December 10, 2019.

Mrs. Sorenson 2nd

Motion passed 3-0.


Joel Bomgardner, Chairman

 
Ed Brown, Fiscal Officer Vicky Sorenson, Vice-Chairman

Copy furnished:

Mr. Bomgardner, Chairman

Mrs. Sorenson, Vice-Chairman

Mr. Brown, Fiscal Officer

Mr. Dillard, Fire Chief

Mr. Cornwell, Deputy Chief
Mr. Ferguson, Legal Counsel
Station No.11, Bulletin Board

Station No. 23, Bulletin Board
Station No. 21, Bulletin Board