

**SUMMERSET CITY COMMISSION REGULAR MEETING  
SUMMERSET MUNICIPAL BUILDING  
7055 LEISURE LANE  
THURSDAY, MAY 18th, 2023 6:00 P.M.**

Mayor Torno called the Regular Meeting to order at 6:00 p.m. Commissioners Hirsch, Reade and Butler were present. Absent: Kitzmiller. The City Attorney, City Administrator and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Commissioner Butler gave the invocation.

**Motion** by Hirsch, second by Butler to approve the agenda for the Regular Meeting of the Summerset City Commission for May 18th, 2023. Motion carried.

**CONSENT CALENDAR**

**Motion** by Butler, second by Reade to approve the minutes. Discussion ensued of making amendments to the minutes. Motion by Butler, second by Reade to amend the original motion to state making amendments to the May 4<sup>th</sup> 2023 Commission minutes as follows:

COMMISSION REPORTS – delete the name “Nasser” and replace with” Reade”.

CONDITIONAL USE PERMIT – delete “on behalf of Hunt Brothers Pizza” and replace with “on behalf of Pizza Wholesale of Lexington, Inc.”

Motion carried.

**APPROVAL OF CLAIMS**

**Motion** by Hirsch, second by Reade, to approve the claims and hand checks in the amount of \$97,666.17 from May 5th, 2023 through May 17th, 2023 as presented or amended. Motion carried.

DELTA DENTAL	Employee Dental Ins Apr	\$856.70
AT&T MOBILITY	PD FirstNet	\$526.56
BLACK HAWK WATER USERS DIST.	7055 Leisure Ln Monthly usage	\$38.75
BLACK HILLS ENERGY	Utilities	\$5,399.14
CBH CO-OP	Gov't Fuel April	\$3,481.11
CITY OF RAPID CITY	Solid Waste Disposal April	\$4,297.23
CMS SERVICES	replace heater elements	\$1,364.86
DEMERSSEMAN JENSEN	Legal Services	\$2,297.50
GOLDEN WEST TECHNOLOGIES	Microsoft Office 365 Sub. Lice	\$3,808.50
HAVEMAN BUSINESS SERVICES LLC	YTD billing	\$2,287.50
HERMANSON EGGE ENGINEERING	2023-07-05A Basement Inspection	\$110.00
IBM	MaaS360 Essential Suite	\$26.84
IRON OUTFITTER WASTE SERVICES	shredding	\$31.95
MDU	Utilities	\$957.85
MID-AMERICAN RESEARCH CHEMICAL	WWTP supplies	\$796.66
MIDCONTINENT COMMUNICATIONS	WWTP Telephone	\$176.50
MIDCONTINENT TESTING LABS	WWTP Testing	\$175.50
NBS CALIBRATIONS	Calibrate Lab Equipment	\$488.00

NEW LEAF LLC	Variance sign refund	\$75.00
NORTHERN TRUCK EQUIPMENT CO	H-Bean and Pins	\$6,026.95
ON-SITE FIRST AID & SAFETY	First Aid Supplies	\$58.70
PRINT MARKET	Business Cards Reade & Birgen	\$662.65
RAPID CITY JOURNAL	resolution 2023-06	\$1,363.79
SD ONE CALL	29 Notifications April 2023	\$30.45
TYLER TECHNOLOGIES, INC	configuration with Doug	\$3,832.50
USA BLUEBOOK	manhole cover lifter & caps	\$761.05
AFLAC REMITTANCE PROCESSING	Employee Ins Premium	\$135.46
CARDMEMBER SERVICES	PD Vehicle cc statement	\$6,493.14
FIRST NATIONAL TRUST AND	ACH payment P&I	\$49,951.54
SOUTH DAKOTA STATE TREASURER	April 2023 Sales Tax Collected	\$1,153.79

**DEPARTMENT HEAD REPORTS**

Jeff Smith on behalf of Anthony Kayl, Jon Ambrose, Rich Nasser, Lisa Schieffer, and Stephany Baumeister gave monthly reports.

**NEW HIRE – ASSISTANT FINANCE OFFICER**

Nicholin Birgen @ \$19.00 per/hr.

**Motion** by Reade, second by Butler to approve. Motion carried.

**VARIANCE – NEW LEAF LLC**

**Motion** by Hirsch, second by Reade to approve the variance for New Leaf LLC. Motion carried,

**SET FIRST READING OF ORDINANCE 2023-03 GOVERNING BODY (3 PERSON to 5 PERSON)**

**Motion** by Butler, second by Hirsch to approve setting the first reading for June 15<sup>th</sup>, 2023. Motion carried.

**APRIL 2023 REVENUE & EXPENDITURE REPORTS \*INFORMATION ONLY**

**CITIZENS INPUT**

None.

**UPCOMING EVENTS:**

Coffee with the Commission (Finance & Police Departments) May 20<sup>th</sup> at 9:00 a.m. @ the Summerset City Police Department.

City Offices will be closed Monday, May 29<sup>th</sup> for Memorial Day.

**ITEMS FROM CITY ATTORNEY**

No executive session.

**ADJOURNMENT**

**Motion** by Hirsch, second by Butler, to adjourn at 6:21 p.m. Motion carried.

(SEAL)

ATTEST:

\_\_\_\_\_  
Stephany Baumeister  
Finance Officer

\_\_\_\_\_  
Melanie Torno  
Mayor

Published once \_\_\_\_\_, 2023 at a cost of \$ \_\_\_\_\_