HOW TO GET A PERMISSION LETTER

- 1) Log into your account
- 2) Click on skater's name (left side) Note: Skater must have active membership
- 3) Click on "Get a permission form" (blue button middle of screen)
- 4) Letter should open
- 5) If the letter doesn't open you likely have a pop-up blocker preventing it from opening. Check the top of your browser for a pop-up blocker message. Often you can click on the message and allow Entryeeze to display the letter.

Still having problems? Please email <u>wfscmembershipchair@gmail.com</u> and request a permission letter. Include "Permission Letter Request" in the subject and the skater's full name and USFS number in the body of. A letter will be emailed to the address on your account.