



Summer Village of South View

Administrative Policy

Number	Title			
A-TRA-PARK-1	Municipal & Park Reserve Use			
Approval	Approved		Last Revised	
(CAO initials)	Resolution No:	124-19	Resolution No:	
	Date:	July 17-2019	Date:	

Policy Statement

The purpose of this policy is to provide direction for the ongoing management of Summer Village municipal and park reserve lands and how to deal with existing encroachments, storage and discretionary use on these lands.

Reason for Policy

The Summer Village of South View has deemed it necessary to put a policy in place with respect to the use of municipal and park reserves in order to provide consistent park maintenance, to address liability and safety concerns, and to allow all residents in the Summer Village free and unencumbered access to these reserve areas.

Encroachments and Storage of Chattels and Structures on Reserve Lands

Private chattels and structures, including but not limited to sheds, fences, gardens, boats, boat hoists, piers, pier-stands and buildings are occasionally found to be located on reserve lands. In order to address these unauthorized items on these reserve lands, the following will apply:

- Chattels and structures must be removed from all municipal reserve areas between November 1st and April 30th of each year. This policy will be reviewed prior to April 30th of each year to determine if additional summer restrictions will be imposed.
- Property owner(s), if known, will be asked to remove unauthorized chattels and structures. If the owner of any chattel or structure is unknown, and not clearly visibly marked on the chattel or structure itself, this chattel or structure will be removed as soon as possible.
- In unusual or extenuating circumstances, the Summer Village may consider allowing a structure to remain on reserve lands, with an approved Discretionary Use Agreement.



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Responsibilities

The Summer Village will remove all chattels and/or structures within 30 days of non-compliance. Structure(s) that have an approved and current Discretionary Use Agreement will be allowed as per the terms of the Discretionary Use Agreement.

Disposition of Seized Equipment

- Seized chattel(s) will be removed and stored at a municipal location for a maximum of 30 days.
- To reclaim seized chattel(s) within the 30 days, a fee of \$100.00 plus the cost of removal and storage is owed and payable to the Summer Village, prior to the release of the seized chattel(s).
- After 30 days the seized chattel(s) will be sold or destroyed, at the sole discretion of the municipality.
- If the seized item(s) is sold and the owner is unknown, the municipality will be paid their costs and retain all surplus funds.
- If the seized item(s) is sold and the owner is known, the municipality will be paid their costs and the remaining funds will be paid to the owner.

Revisions:

Resolution Number	MM/DD/YY