

MEETING MINUTES

FOR A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE WHITEWRIGHT ECONOMIC DEVELOPMENT CORPORATION HELD AT THE WEDC/CHAMBER OFFICE – 113 W. GRAND, ON MONDAY, NOVEMBER 18, 2019 COMMENCING AT 5:00 P.M.

1. ATTENDANCE NOTICE OF MEETING:
 - 1.1 Members: Kelly Selman, Mark Kline, Amy Shaw, Justin Minzenmayer
 - 1.2 Absent: Gwyn Jordan
 - 1.3 Guests: Sarah Simon
 - 1.4 Notice of Meeting: To be received and accepted as posted and distributed.
 - 1.5 Called to order: At 5:04p.m. President Kelly Selman called the meeting to order.

2. Citizens Input: Sarah Simon noted that since Cathy Pierce's departure that no meeting minutes had been updated to the city website.

3. Action Items:
 - 3.1 Approve The Minutes From October 21, 2019: Moved: Justin Minzenmayer, Seconded: Mark Kline, "to approve minutes from the October 21, 2019 meeting." Motion carried, 4-0.
 - 3.2 Approve The September and October 2019 Financial Reports: As Gwyn was not present and only an incomplete financial report was available, it was Moved: Justin Minzenmayer, Seconded: Mark Kline, "to table the approval of the September and October Financial Reports until complete reports are provided." Motion carried, 4-0.

4. Action Items:
 - 4.1 Discuss and Take Action on Awning Repair Quotes: No quotes have been submitted by contractors; one contractor suggested there is a possible leak in the roof that could be contributing to the awning leak. Moved: Amy Shaw, Seconded: Justin Minzenmayer, "to table action on the Awning Repair and have Justin Minzenmayer gather additional info about the leak." Motion carried, 4-0.
 - 4.2 Discuss and Take Action on WEDC Website Updates: Chris Ely was unable to attend the meeting but shared info regarding website. The framework has been put in place on the website. Moved: Amy Shaw, Seconded: Justin Minzenmayer, "to table action and invite the website consultant and Chris Ely to our next meeting to discuss future plans for the website in more detail." Motion carried, 4-0.

6. Informational Reports:
 - 5.1 Board Members Concerns: Need to request duplicate statements for Edward Jones or inquire about online access; the new Welcome Sign is installed and looks great; no meeting in December; next meeting January 20th; status on hiring a new secretary, add to next agenda and invite Mayor to next meeting

7. Adjourn: Moved: Justin Minzenmayer, Seconded: Mark Kline, "to adjourn the meeting at 5:44 p.m." Motion carried, 4-0.

Kelly Selman

Kelly Selman – President

Amy Shaw

Amy Shaw, Board Secretary