

HIGHVIEW FIRE PROTECTION DISTRICT

7308 Fegenbush Lane

Louisville, KY 40228

February 8, 2021

The GoToMeeting/Live meeting was called to order at 19:01 p.m. with the following members present:

Kenny Craigmyle, Bud Harbsmeier, Paul Weber, Denise Drexler, Nate Ingersoll, Cheryl Justice, and Junior Craig. Guests were Chief Dave Goldsmith, Deputy Chief Rob Dwyer, Major Roger Cecil, Attorney Richard Head, and Joyce Shelton.

Nate Ingersoll made a motion to approve the January minutes. Motion seconded by Paul Weber. Motion carried.

Junior Craig made a motion to accept the January Financial Reports. Motion seconded by Nate Ingersoll. Motion carried.

**OLD BUSINESS:**

The Employee Handbook Committee reported that it has met. Administrative Assistant was also in attendance. Deputy Chief Dwyer will be contacting HR Affiliates to determine what their process is for the project and to schedule a meeting on February 19, 2021.

The rescue tools that were purchased have been received and installed.

The stair chair should be delivered soon.

The BMS Contract for COBRA Administration was signed and sent to BMS. Health insurance census data is being collected and formatted for BMS to upload into their system.

Some work has been done for the new phone installation and the major portion of the install will happen next week.

Toughbooks for ambulances have been purchased and are in use.

Chief's Report was given.

Discussion held regarding improvements to Station #3 for the addition of dorms.

Nate Ingersoll made a motion to move forward with hiring Architect Charlie Keyes to draw up plans for the project with Chairman Craigmyle being given approval to sign the contract. Motion seconded by Bud Harbsmeier. Motion carried.

It is noted that Kentucky Fire Commission grants were open and available. Major Carta applied for the PPE Grant, Major Cecil applied for the LUCAS Device Grant, and Major Renninger applied for the Fire Prevention Grant.

Personnel Report was given.

EMS Report was given.

Cheryl Justice made a motion to approve the purchase of equipment for the third ambulance with budgeted funds in the amount of approximately \$91,000. Motion seconded by Paul Weber. Motion carried.

**NEW BUSINESS:**

Junior Craig made a motion to approve the resignations of Volunteer Firefighters Andrew Crossan and Matthew Cooper and of the resignation of Intermittent FF/Paramedic Christian Smith. Motion seconded by Cheryl Justice. Motion carried.

It is noted that Recruit Dylan Giardina has resigned from the class.

A 2021-22 Budget was formed. The Committee Members are Junior Craig, Kenny Craigmyle and Paul Weber.

Chief Goldsmith Presented ASOP 100.20 Emergency Expenses Between Board Meetings as discussed in January.

Bud Harbsmeier made a motion to approve ASOP 100.20. Motion seconded by Nate Ingersoll. Motion carried.

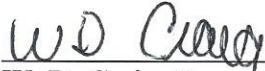
Nate Ingersoll made a motion for Chairman Craigmyle to sign the Engagement Letter for CPA firm Mountjoy Chilton Medley to perform the 2020-21 Financial Audit. Motion seconded by Cheryl Justice. Motion carried.

It is noted that invoices have been reviewed and there have been no unauthorized payments.

Nate Ingersoll made a motion to approve and pay bills. Motion seconded by Denise Drexler. Motion carried.

Bud Harbsmeier made a motion to adjourn. Motion seconded by Junior Craig. Motion carried.

The meeting adjourned at 20:14.



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W. D. Craig, Secretary of the Board of Trustees  
Highview Fire Protection District

Respectfully prepared and submitted by Joyce Shelton, Recording Secretary

*Documents referenced in these minutes are kept at District Headquarters and are available for viewing and copying during regular business hours in accordance with Kentucky laws regarding Open Records and Record Retention.*