

Town of Parsonsfield
Selectmen Minutes
September 20, 2016

1. Approval of September 20, 2016 agenda /Selectmen reviewed and approved
2. Approval of September 13, 2016 Minutes /Selectmen reviewed and approved
3. Review and approve bills to be paid September 20, 2016 #7 /Selectmen reviewed and approved/signed
Review and approve bills to be paid September 27, 2016 #7A /Selectmen reviewed and approved/signed
-Top of the Hill needs to present Equipment invoice for approval. /Has been done in for 9/27/2016 payment
4. Review ads-
5. Town Clerk's Office, CEO, Sheriff, ACO
 - (1) Town Clerk Report – Ad has been placed for Deputy Clerk, will wait to end of year to place ad for CEO. Town Clerks office is open to talk on office hours. Ed Bower will do write-up for officials that have left office. Joline Ezzell will take the 2 year MSAD #55 School Board opening.
 - (2) CEO Report-. Reported the 3 Pods for the Septic System was approved with estimated price of \$60k to \$70K –need to get the Mill Committee to meet.
 - (3) York County Sheriff Report-3rd Tuesday of each month
 - (4) Animal Control Officer – None
6. Selectmen's review and signatures of approval. Closed Selectmen Meeting at 5pm. **5pm General Assistance Public Hearing** /went into Public Hearing at 5PM. 3 residents present with many questions, closed Public Hearing at 5:34. Opened Selectmen's meeting at 5:35pm, Selectmen voted 3 to 0 to approve the General Assistance Ordinance Oct. 1, 2016 –September 30. 2017.
 - (1) Financials – sign 2016 Assessor's Certificate of Assessment, and Certificate of Assessment, and York County Assessors Return/Selectmen reviewed and approved/signed
(A) S. Tiffany Brendt resignation letter from the Panning Board /Selectmen reviewed and approved
 - (2) Planning Board appointment of Todd Crooker, Rick Sullivan, and/or Marion Wright. Discussion of appointments-please see #6/3 /Selectmen reviewed and approved Todd Crooker and Rick Sullivan to Planning Board.
 - (3) Marion Wright's request for Planning Board alternate position. (15 Mins) /See 6/2
 - (4) FYI -Red Cross draft shelter survey-to be workshopped September 27 at 2pm
 - (5) FYI- Email from ReVision Energy, work will be done Jan/Feb 2017
 - (6) FYI -Email from York County Budget Committee member John Sylvester for Important Special Meeting Sept. 21, 2016 at 6:30pm.16.
 - (7) FYI- Email from Shawn/All State Paving on LRAP information and offer to assist.
 - (8) Todd Crooker-report of paving damage at the Old Town Office by the State-(5 mins)/Will have Road Commissioner take a look at it.
7. Road Commissioner— 4:30pm –. **2015 LRAP form needs to be resubmitted.**
NEW ITEMS-(1) New Elected Road Commissioner, Lay Maya, September 11, 2016 to 2019
Selectmen approved RC work plan, RC still waiting on estimate from Top of the Hill, and Selectmen are waiting for completed LRAP report that needs to be sent to the State.
8. Selectmen update:
Don Murphy- Helped get the tax bills out.
Ed Bower Jr – Selectmen met with Greg Zinger to review contract terms. Helped get the tax bills out
Sondra-Tiffany Brendt- Came and helped get the tax bills out. Gearing up to start Salary Study, and Personnel Policy review.
8. Meeting Calendar
9. Workshop items:
 - (1) CMP Street light bulb replacement
 - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form has been sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Workshop Red Cross Sept. 13, 2016 meeting on September 20, 2016 2PM/To be
 - (4) Workshop York Sheriff Budget with County Commissioner Zinser Sept. 20, 2016, at 2pm

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- (5) Lorraine Lapanne @ 4:30pm re: Bubar/Pendexter Rd-from Sept. 13 meeting-schedule workshop in October.
- (6) A Freedom of Access Officer needs to be appointed to replace Gloria Hermance/ suggested Town Clerk and Selectmen's Assistant-will depend on request.

Respectively Submitted

Approved:

Debra Taber, Selectmen's Assistant

Edward I. Bower Jr., Selectman Chairman

Donald C. Murphy, Selectman

Sondra-Tiffany Brendt, Selectman

