

# Clarion County Career Center

447 Career Lane • Shippenville PA 16254 • 814-226-4391

## Joint Operating Committee:

JIM BEARY Keystone Vice-Chairperson	MITCHELL BLOSE Redbank Valley	CHRIS BOOZER Clarion-Limestone	HEIDI BYERS Redbank Valley	JOHN CREESE Union	JILL FOYS North Clarion Chairperson	TODD MACBETH Clarion Area
LISA NORBERT Union	JAMES SHAFTIC North Clarion	COREY SHERMAN Allegheny-Clarion Valley	GARY SPROUL Clarion-Limestone	JAMEEN STUMP Allegheny-Clarion Valley Treasurer	DWAYNE VANTASSEL Keystone	BRAXTON WHITE Clarion Area
Administration:	TRACI WILDESON Director		DR. JOSEPH CARRICO Superintendent of Record			LINDA SKELLEY Board Secretary

## JOINT OPERATING COMMITTEE

MONDAY, AUGUST 22, 2022 • 7:00 P.M. • ROOM 108

*Face masks are optional while in the school. The CDC and Dept. of Health continue to recommend wearing face masks in counties with a high COVID-19 community transmission level.*

- I. Call Meeting to Order
- II. Pledge of Allegiance
- III. Roll Call
- IV. Public Comment Period
- V. Committee Reports
- VI. Approval of Agenda
- VII. Consideration of the July 25, 2022 regular meeting minutes and the August 10, 2022 special meeting minutes
- VIII. Financial Reports
  - A. General fund bills for August, 2022
  - B. Activity report for August, 2022
  - C. Treasurer's report for July, 2022
- IX. Executive Session
  - A. Personnel
- X. Other Business
  - A. Discussion related to requests for use of school mental health and safety & security grant funds.
- XI. Personnel
  - A. Approve hiring Bridget O'Brien as the mentor for Kathy Burkhardt, the newly hired Cosmetology Styling Academy Instructor, at a rate of \$400/year.

- XII. Travel
  
- XIII. Policy
  - A. Second reading of Policy #101 – Mission Statement
  - B. First reading of Policy #204 - Attendance
  
- XIV. Considerations
  - A. Approve substitute list for 22/23 school year.
  - B. Approve Student handbook and Staff Operational guide for 22/23 school year.
  - C. Approve 21/22 school year budget transfers.
  - D. Approve (retroactively) of a change order request from Meadville Plate Glass Co. in the amount of (\$600.00) credit for changes to door hardware.
  - E. Approve (retroactively) of a change order request from Meadville Plate Glass Co. in the amount of \$1,500.00 for the removal of glass tint from existing entrance glass.
  - F. Approve quote from \_\_\_\_\_ for \$\_\_\_\_\_ to repair five (5) unit ventilators and re-insulate the walk-in freezer pipes.
  - G. Approve quote from \_\_\_\_\_ for \$\_\_\_\_\_ for semi-annual preventative maintenance contract.
  - H. Approve to surplus three (3) cosmetology manicure tables to the highest bidder.
  - I. Approve to surplus a two-chair section and two (2) individual chairs to the highest bidder.
  - J. Approve to dispose of two (2) cosmetology hair dryers.
  - K. Approve to dispose of one (1) wooden desk.
  - L. Approve an RFP for security camera/system upgrade.
  
- XV. Old Business
  - A. Discussion – merit compensation for a maintenance/custodian employee
  
- XVI. Director Report – Traci Wildeson, Director
  
- XVII. Superintendent of Record Report – Dr. Joseph Carrico
  
- XVIII. Announcements
  - A. Committee: Personnel, 9/26/22, 6pm
  - B. Regular JOC meeting for September, 2022: 9/26/22, 7pm
  
- XIX. Adjournment