

CLERK: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Glos GL54 5UG
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You are summoned to attend the next meeting of Naunton Parish Council to be held on Monday 28th July 2025, starting at 7.00 pm. The meeting will take place in the village hall

M Freeman, Clerk to the Council

23rd July 2025

Members of the public and press are welcome to attend and are invited to address the council at item 2 on the agenda.

AGENDA

Call to order

- 1) **Declarations of Interest** on items on the agenda (Localism Act 2011) from Councillors
- 2) **To hear representations from the public regarding items on the agenda**
- 3) **Approval and signing of the previous meeting's minutes** (May 2025)
- 4) **Matters Arising**
- 5) **Clerk's Report.** Councillors to note contents, including information regarding the 5 year housing land supply in CDC/Naunton, changes to the NPPF, GDPR & DPA, GAPTC, devolution.
- 6) **Planning applications**

To comment:

[25/02145/FUL](#) Lavender Hill Farm. Erection of agricultural building to form cover over existing solid manure heap. Deadline 14th August.

[25/01732/FUL](#) The Stables, Brockhill Quarry. Erection of a permanent equestrian manager's dwelling, incorporating office/entertainment space, and the relocation of the existing timber lodge building, all in association with the existing equestrian enterprise. Deadline 29th July.
Note: Growth but not in number of stables.

[25/02056/TCO NR](#) The Old Rectory. Works to trees in conservation areas for Ash - Remove lower limb x3 Yew - Reduce in height by 3m in branch length and prune all side laterals to match. Liquid amber - Fell to ground level. Tree surgeon confirms that the liquidambar is not diseased.

To confirm comments made between meetings:

No comment – 1 councillor reply: [25/02152/TCO NR](#) to lop 4 Norwegian Spruce at the end of the garden of Elm Cottage.

No comment – 1 councillor reply: [25/02060/LBC](#) Church House. Glass fire door at ground floor.

[25/01509/FUL](#) Land and building east of 3 Littleworth. Erection of self-build two-storey dwelling and detached garage, demolition of dilapidated barn. The following comments were posted: 'Naunton Parish Council has no objections to this application. There is a slight concern that the garage is very close to the road which may make entering and leaving more difficult than it might be if the garage was further from the road, with better visibility.' Note: Plans since amended.

To note changes since the last meeting:

[24/01956/CLEUD](#) 1 Aylworth Cottages The applicant has taken this to appeal. Still no date available.

[25/00502/FUL](#) Roundhill Farm, Lower Harford GL54 3AQ. Change of use from agricultural outbuilding to holiday let, extension and associated works. Naunton PC had no objections but drew the planning officer's attention to the context of the development and the resulting

light pollution. Biodiversity officer not satisfied with bat mitigation strategy. Awaiting decision.

- 7) **Dog waste disposal signs.** Cllr Gibberson to report on progress on designing and installing signs as per previous meeting. Councillors to decide on any action.
- 8) **20's plenty signage.** Cllr Gibberson to report on progress on designing and installing signs as per previous meeting. Councillors to decide on any action.
- 9) **Neighbourhood Plan.** Cllr Gibberson to report on progress in setting out draft list of steps. Clerk confirm that Sport England would be able to protect facilities in the village. PC can also apply for 'Fields in trust' protection. Councillor to decide on any action.
- 10) **Neighbourhood Plan funding.** A petition to reinstate Neighbourhood Plan Development Funding has been started. Details are available here: [Continuing support funding for community-led Neighbourhood Plans | 38 Degrees](#) Councillors to decide whether to sign the petition.
- 11) **Assets and risk assessment.** To receive reports on council assets and decide on any action.

Recreation field & benches	Cllr Hanks to report on any works required.
Play area	Cllr Hanks to report.
Flood Monitoring	Cllr Russell to report.
Village Hall	Cllr Russell to report on Village Hall Committee meetings

12) Defibrillator battery.

Cllr Gibberson to update councillors of condition of defibrillator battery and manufacturer's response.

13) Grant for the Dovecote Renovation Trust. See Clerk's report for further details of the project. The PC is permitted to provide grants under the Local Government Act:

- a) To charities in furtherance of their work in the UK (LGA 1972 s.137). Limited to £11.10 per elector. There are 258 electors in Naunton. Max s.137 expenditure is £2,863.80 p.a.
- b) To non-profit making voluntary organisations (LG(MP)A 1976 s. 19(3))

Naunton's Financial Regulations also include a grants policy:

Grants for organisations which provide a service to local residents or which improve local facilities, can be considered at a Council Meeting. Grants will only be awarded after approval of the proposed grant at an ordinary meeting of the Council.

Councillors to decide whether to award a grant to the Trust and, if so, how much.

14) New website and emails

Councillors to decide on the domain name, primary colour, headshots, and header image for the new website. See Clerk's report for further information.

- a. **GDPR.** In the AGAR for 2025/26, all PCs must prove that they comply with the latest GDPR regulations. This will require an audit of all data held by the PC – including councillors - and the reasons for keeping that data (which must comply with the 7 legal reasons). Councillors to decide whether to allocate appx. 2 extra clerk hours for the PC to be able to make a positive AGAR statement next year by carrying out an audit. Training for all councillors and the clerk will be needed but is not yet available.
- b. **Community Governance Review (CGR).** All Parish Councils/meetings are being asked to submit any changes they would like to propose. A CGR can consider:
 - Creating, merging, altering, or abolishing parishes;
 - Changing the name of a parish;
 - Reviewing electoral arrangements (e.g. number of councillors, warding);

- Grouping or de-grouping parishes under a common council;
- Changing the status of a parish (e.g. from council to meeting) to reflect local needs.

The deadline is 30th September. At the same time the idea of 'PC Area Networks' is being considered as part of local government reorganisation (aka English Devolution) and the creation of unitary authorities. Councillors to consider whether they would like to propose any changes.

14) Finances

a) To receive current accounts and bank reconciliation

Current account balance A/c 00462740: £29,917.12 (21st July 2025)

Deposit account balance A/c 01612290: £492.36 (21st July 2015)

Naunton Parish Council Reconciliation

Period 1 April 2025 to 22 July 2025

Current account 00462740

Online

Balance @ 22 July 2025	£29,917.12
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Deposit account 01612290

Online

Balance @ 22 July 2025	£492.36
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Total	£30,409.48
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Less outstanding cheques

Reconciled balance	£30,409.48
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Cash book summary

Opening balance 1.4.25	£18,746.20
Add receipts to date	£14,193.35
Less payments to date	£2,530.07

Cash book balance	£30,409.48
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Signed:

Clerk & RFO

Chairman

Date: 28th July 2025

b) To approve payments and note receipts

The following payments to be approved:				
Epay	M Freeman	Clerk's salary June/July @ £230.07 p.m.	LGA 1972 s.112 (2)	£406.14
Epay	HMRC	Tax @£24.60 p.m.	LGA 1972 s.112 (2)	£49.20
Epay	Naunton Dovecote Trust	Grant towards renovations		t.b.a.

The following credits have been received:				
	Deposit a/c	Interest June, July 2025		£0.61
Payments between meetings:				
PAY	Lloyds	Account fees x 2 accounts @ £4.25 each p mth		£8.50
	Doug Hindley	May Strimming		£57.00

15) Items for the next meeting:

NOTE: No decisions can be made on items raised in this section. Discussions can lead to items being included on the agenda for the next meeting only.

The next meeting will take place on Monday 15th September 2025.