

Richwood Village Council Regular Meeting – Agenda 05/12/2025

1. Pledge of Allegiance 7:00 pm

2. Call to order and Roll Call

Reddy Brown _Y_ Pat Morse _Y_ Von Beal _X_ Donald Ridgeway _Y_ Jackie Hamilton _X_ Brad Plotner _Y_

3. Meeting Minutes from regular meeting on 04/28/2025

Motion to approve Minutes:

Motion __PM__ Second __BP__ Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_Y__

4. Warrants and electronic payments

Motion to approve Warrants

Motion __RB__ Second __PM__ Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_AB__ SJ_Y__

5. Introduction of Visitors

6. Legislation:

- **Resolution 25-04282025** approving Comprehensive Village Fee Schedule. Second reading
Motion __RB__ Second __PM__ Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_Y__
- **Ordinance 25-04142025** establishing a permitting process for temporary dumpster and portable storage containers placed on public property in the Village of Richwood. Third/final reading
Motion __RB__ Second __DR__ Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_Y__
- **Resolution 25-04132025** to adopt a dumpster and portable storage unit permit application and fee schedule for the Village of Richwood, Ohio. Third/Final reading
Motion __RB__ Second __PM__ Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_Y__

7. Mayor

8. Administration Report

-Street/Utility
-Police
-Finance
-Zoning

9. Old Business:

10. New Business:

11. Adjourn Motion __PM__ Second __DR__

Vote: RB_Y__ PM_Y__ VB__ DR_Y__ JH__ BP_Y__ Time: __8:07PM__

Next Council meeting **TUESDAY May 27th** at 7pm

April 28, 2025
RICHWOOD VILLAGE COUNCIL

Following the Pledge of Allegiance, the regular meeting of Richwood Village Council was called to order by Mayor Scott Jerew on April 28, 2025 at 7:00 pm.

Mayor Scott Jerew called for attendance. Council members present were, Donald Ridgeway, Brad Plotner, Pat Morse, Jackie Hamilton and Reddy Brown. Sarah Sellers Fiscal Officer, Julie Spain Solicitor (virtual), Village Administrator. Police Chief Jim Hill, Zoning Officer Marion Bump and council member Von Beal were absent.

Pat Morse moved and Donald Ridgeway seconded the motion to approve meeting minutes for the regular meeting on 04/14/2025. Motion passed unanimously.

Reddy Brown moved and Pat Morse seconded a motion to approve the warrants and electronic payments. Motion passed unanimously.

Visitors:

- Jerry Morse addressed council about the Opera House. Reddy Brown stated the Opera House will be listed for sale for another 5 weeks. Ours solicitor will review it first.

Legislation:

- Reddy Brown moved and Brad Plotner seconded **Ordinance 25-03112025** Establishing a Village-Wide fee schedule for Zoning and Non-Zoning fees and providing for its publication and update procedures. Motion passed unanimously. Third/Final reading
- Reddy Brown moved and Donald Ridgeway seconded the motion to accept **Resolution 25-04282025** approving Comprehensive Village Fee Schedule. Motion passed unanimously. First Reading
- Reddy Brown moved Pat Morse seconded the motion for **Ordinance 25-04142025** establishing a permitting process for temporary dumpster and portable storage containers placed on public property in the Village of Richwood. Motion passed unanimously. Second reading
- Reddy Brown moved and Pat Morse seconded the motion for Resolution **25-04132025** to adopt a dumpster and portable storage unit permit application and fee schedule for the Village of Richwood, Ohio. Second Reading
- Reddy Brown moved and Donald Ridgeway seconded the motion for **Resolution 25-04292025** to amend 2025 Budget; increasing Park Fund by \$44,444 in Revenue and Expenditures for grant funds being received. Motion passed Unanimously.

Mayor's report:

- NU Tri-Rivers students installed the tent pads on Friday. They did place one in the wrong area and that will be getting fixed. Tri-Rivers is not allowing us to pay for it and will not share who donated the supplies.
- The official title for the event at the park is Summerfest 2025 to be held on August 9th. So far there has been a huge amount of participation with already 3 bands hired, dunking machine, face painting,

pancake breakfast (Robotics Team), scavenger hunt and park tour, 5-K (track team), Pickleball tournament, food vendors, and stage from fair-board. There has been a lot of positive feedback.

- The certified letters went out to all the downtown business owners. We have received 19 confirmations back. Have not heard of any issues so far.
- Thank you to Donnie and Reddy for help with the nests at the lake.

Street / Utility report: Administrator, Monte Asher - report attached

- Ask Eric to become backflow certified to do inspections

Police report: Police Chief, Jim Hill – no report attached

Finance report: Fiscal Officer, Sarah Sellers. Report attached

Zoning report: Zoning Officer, Marion Bump. No report attached

Old Business:

- Brad Plotner stated the estimate for repairing the fireplace chimney on the shelter-house is \$1,250.00 Reddy Brown moved to approve repair, Pat Morse seconded the motion. All approved.

New Business:

- Pat Morse asked council to consider renaming the park after George Showalter (Soapy) after someone had asked him about it. Council agreed that it would not be in the best interest of the village to rename it after one person after so many people have put so much time into the park.
- Jim and Marion will be working on the tiny home on S Clinton Street.
- Pat Morse questioned the new house built on the lot that the village owned. Jerew stated that according to Sam at the engineer's office, the house is to code.
- Reddy Brown reported that the bridge to devil's island will be repaired by the scout that built it. Mayor Jerew stated that he might have someone that has trusses to use. Scout will be involved in the repairs.
- Pat Morse requested grass seed to be planted in the park in the kids swing set areas where it is pretty bare. Asher stated he will get this done.

Pat Morse moved and Donald Ridgeway seconded a motion to adjourn at 7:42 pm. The motion passed unanimously.

Next meeting is Monday, May 12th, 2025 at 7pm.



Mayor

Fiscal Officer

Village Services

- 1) Regular maintenance – change trash, repair alleys, fix pot holes, lift stations, mowing, collecting lawn bags and chipping (seasonal), OUPS, clean catch basins, replacing water meters as needed. **Working on pot holes and alleys**
- 2) Clock tower needs 220 service **Received One Quotes**
- 3) **Putting up other shelter house at splash pad. Done**
- 4) **Cleaned Catch Basins around town after Rain**
- 5) **Street swept around town.**
- 6) **Backflow Compliance- software is about \$550.00 a Year. BSI ONLINE its actually \$995.00 plus \$25. Every time you submit inspection. With 80 inspection totaling \$2,000.**
- 7) **Iworq Backflow software is \$1850.00. it does all letters and send emails when inspection are needed.**
- 8) **Thurs. the 15th water tap on North Franklin Street**
- 9) **EPA meeting on the 13th to test well number 4 this is done every 5 years**
- 10) **On May 23rd Eubanks is installing new breaker Panels at Girls Softball fields.**
- 11) **Working with H & S Paving to get pricing for paving some side streets.**
- 12) **Still needing Contact information for EMA. I have Pats and Von's Thank you guys.**
- 13) **Installed new auto flush in Bathroom. Girls park.**
- 14) **Splashpad opened.**
- 15) **Pickens Jetted sewer line at Geroge & Ottawa**
- 16) **See updated project report attached**

Village of Richwood

Planned Projects for 2025

Date 05-12-2025

- 1) Sewer Plant Up Grade Bidding late 2025
- 2) Uptown parking lot. Access is working with union county
for grant our cost will be \$22,733
- 3) North Franklin Street Phase #4 **support letter needed for
this project.**
- 4) New Water Plant it's on schedule for June **fencing is done.**
- 5) Pickleball court concrete work starting this week.

Village of Richwood

153 N. Franklin Street

Richwood, OH 43344

740-943-3315



Case Activity Report

Date from: APR 14 2025 To: MAY 12 2025

1)	Pending Cases	<u>12</u>
2)	Active Cases	<u>4</u>
3)	Completed Cases	<u>6</u>
4)	Cases on Hold	<u>3</u>
5)	Zoning Applications	<u>1</u>
6)	Zoning Permits	<u>1</u>
6)	Demolition Application	<u>0</u>
7)	Demolition Permits	<u>0</u>
8)	Tree Permit Application	<u>0</u>
9)	Tree Permit	<u>0</u>
10)	Zoning Complaints	<u>4</u>
11)	Record of Complaint	<u>1</u>
12)	Cases Referred to Solicitor	<u>2</u>
13)	Inspections	<u>24</u>
14)	Letters Sent	<u>1</u>
15)	Certified Letters Sent	<u>12</u>
16)	Clean up Due	<u>6</u>
17)	Clean up Completed	<u>0</u>
18)	Clean up Billed	<u>0</u>
19)	Unlicensed Vehicles Removed	<u>1</u>

Marion Bump

Marion Bump Zoning Enforcement Officer

Village of Richwood
Finance Report: 5/12/2025

- Payroll: biweekly 4/11; biweekly and monthly 4/25)
- All withholdings, Taxes - Federal, School and State. Retirement - OPERS and OP&F are paid and current
- Training – Wednesday, May 7th all day – Zanesville Ohio; Fiscal Officer Utility Bootcamp - COMPLETED
- Vacation May 23rd – May 30th

Reports attached:

- April bank reconciliation
- Appropriation status

If you have any questions after review; please let me know!

Star Ohio: April interest: \$7,880.85 YTD interest: \$31,456.46 Rate: 4.47%
Bulk Water: YTD revenue: \$820.00