

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Joseph S. Sawicki, *Chairman*
William S. Clark, *Secretary*
Kent D. Nation, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Francesca J. Crane, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – July 8, 2021

Call to Order (time: _____)

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Engineer _____, Operator _____, Solicitor _____ and Administrator _____

Public Notification:

Action on Minutes of Previous Meeting(s)

- June 10, 2021 regular meeting

Public Comment:

Reports:

1. Operator
 - a. Monthly Report.
 - i. Block heater at CRPS
2. Engineer
 - a. Grinders/motor – quotes for installation
 - b. 3-way valves at RRPS and CRPS
 - c. Ashberry PS project status – operations and reconstruction
 - d. Pump Station operations – louvers
 - e. TOA 2 East Reeceville (Baldwin) – status
 - f. Grant Funding for control system replacement – updated cost figures
3. Solicitor
 - a. Policies – Recording of minutes, record retention and collection of delinquencies.
4. Administrator
 - a. Payments for Revenue Note and Grant Loan – need to ratify, due/made June 15, 2021.
 - b. Monthly informational report.

New Business:

Finances:

As of June ____, 2021:

1. Mid Penn DSRF - \$569,171.34
2. Mid Penn Operating - \$169,592.10
3. Mid Penn Debt Service - \$129,689.01
4. Mid Penn Capital Reserve - \$771,355.84
5. Mid Penn Grant Funding - \$177,843.88

6. Bills paid and to be ratified - \$ _____
7. Payroll for regular meeting for June 2021- \$ _____

Dates of Upcoming Meetings

1. Board of Supervisors on July 15, 2021 and August 5, 2021 at 7:30 p.m.
2. Municipal Authority, on Thursday, August 12, 2021 at 7:00 p.m.

Adjournment (time: _____)