L.B.J.&C. Head Start

A limited Purpose Agency Serving
Clay, Cumberland, Dekalb, Fentress, Jackson, Macon, Overton,
Pickett, Putnam, Smith, Warren and White Counties

1150 Chocolate Drive•Cookeville, Tennessee 38501•Telephone (931) 528-3361•Fax: (931) 528-2409•www.lbjc.org

Outside Job Advertisement

November 23, 2020

Penny Meadows, Head Start Director, is advertising to a position vacancy.

Position:	**Teacher**
Location:	**Smith County Head Start** **Carthage, Tennessee**
Fringe Benefits:	**Health, Dental, Vision, and Life Insurance, Retirement Program, Paid Holidays, Sick and Annual Leave.**
The salary is:	**$15.59 per hour, 8 hours per day**

Job Qualifications:

- Proof of Bachelor's Degree in Early Childhood Education or Child Development.
- Bilingual (English/Spanish) preferred.
- Two years' experience with preschool children preferred.
- Must be able to implement L.B.J. & C. Head Start's Early Childhood program.
- Ability to be a team leader/team player in a large service-oriented government program.
- Excellent interpersonal and communication skills are required to work with public agencies, Head Start parents, staff, and the community.
- Record-keeping experience and skills for managing a large volume of child services information is required.
- Must be 18 years of age and maintain a current valid driver's license.
- Must be able to lift 40 pounds.
- Must furnish own transportation to travel service area.
- Must be able to pass a Pre-Employment Physical Examination, TB Test, Drug Test, and a Criminal History Record Check.
- Resume required.

All applications must be on the Corporation's current employment form. The applicant must also submit three references, which will be check in accordance with State licensing requirements.

The application must be submitted no later than **November 30, 2020** to the L.B.J. & C. Development Corporation, 1150 Chocolate Drive, Cookeville, Tennessee 38501-2206. Applications received by mail must be postmarked no later than **November 30, 2020.**

For information contact Gale Stone at (931) 528-3361, ext. 228. Application forms are available at L.B.J. & C. Central Office, Head Start Center, Career Centers, Indeed.com, or www.lbjc.org.

PM/gs

AN EQUAL OPPORTUNITY AGENCY

Funded by the U.S. Department of Health and Human Services, Administration for Children, Youth, and Families
L.B.J.&C. Development Corporation is an Equal Opportunity Agency. The agency does not discriminate on any non-merit reasons Such as race, color, religion, sex, national origin, age, marital status, political affiliation, sexual preference, or qualified individuals With mental and physical handicaps. The 504/ADA/Title VI Contact Person: Barbara Pendergrass (931) 528-3361