

VILLAGE OF INTERLAKEN
REORGANIZATIONAL MEETING

Monday April 1, 2021

The meeting was called to order at 6:30 PM by Mayor Richard Richardson
Members present: Mayor Richardson; Trustees: Kemp, Barr, & Del Plato Absent: Pepper
Others present: Nancy Swartwood, Clerk-Treasurer; Jim Wyckoff, IFD

1. Mayor: Richard Richardson
2. Deputy Mayor: Christopher Kempf
3. Streets Commissioner: Christopher Kempf
4. Fire Commissioner: Kevin Barr
5. Police Commissioner: Richard Richardson
6. Water Commissioner: Anthony Del Plato
7. Sewer Commissioner: Joseph Pepper
8. Designation of official newspaper: Finger Lakes Times
9. Designation of official depository: Community Bank, Ovid
10. Village Attorney: Guy Krogh
11. Village Clerk: Nancy Swartwood
12. Village Treasurer: Nancy Swartwood
13. Deputy Clerk: Diane Bassette-Nelson
14. Deputy Treasurer: Diane Bassette-Nelson
15. Records Clerk: Cynthia Lysiak
16. \$500.00 maximum to spend without prior authorization
17. Elections Inspectors \$100.00 each
18. Holiday Pay Time and One Half
19. Mileage \$0.56 per mile
20. Clothing Allowance \$300.00 per full-time DPW \$100.00 M. Welsh (PT)
Crossing Guard \$300.00
21. All hourly employees will utilize the time clock.

Monthly meeting date: 2nd Thursday of each month at 6:30 pm
The Budget Hearing will be Thursday, May 13, 2021 at 6:30 pm
Motion by Del Plato to adjourn Reorganizational meeting at 6:52 pm, second Richardson,
carried

Respectfully submitted
Nancy Swartwood
Village Clerk-Treasurer

(file:2020-2021 agenda minutes)

Advance Approval of Claims

WHEREAS the board of trustees has determined to authorize payment in advance of audit of claims for public utility services, postage, freight and express charges; and

WHEREAS all such claims must be presented at the next regular meeting for audit; and

WHEREAS the claimant and the officer incurring or approving the claim are jointly and severally liable for any amount the board of trustees disallows.

NOW THEREFORE BE IT RESOLVED;

Section 1. That the board of trustees authorizes payment in advance of audit of claims for public utility services, postage, freight and express charges. All such claims must be presented at the next regular meeting for audit and the claimant and the officer incurring or approving the claims are jointly and severally liable for any amount the board of trustees disallows.

Section 2. That this resolution is effective immediately

Motion Barr to adopt advance approval of claims, Second Del Plato, carried

Date April 1, 2021

(file Organizational Meeting Resolutions) Advance Approval of Claims)

Attendance at Schools and Conferences

WHEREAS there is to be held during the coming official year A) NYCOM's Winter Legislative Meeting; B) NYCOM's Annual Meeting and Training School, C) NYCOM's Fall Training School, D) NYCOM's Public Works Training School, and E) the following association meetings: 1. Finger Lakes Water Works Conferences 2. New York Rural Water Classes 3. Any other pertinent and necessary training sessions; and

WHEREAS attendance by certain municipal officials and employees at one or more of these meetings, conferences or schools benefits the municipality;

NOW THEREFORE BE IT RESOLVED:

Section 1. That the following officers and employees are authorized to attend meetings, conferences and schools – Village Clerk/Treasurer; part-time Clerks; DPW employees and Village Board Members

Section 2. That this resolution is effective immediately.

Motion Barr to adopt Attendance at Schools and Conferences, Second Del Plato carried

Date April 1, 2021

Approving Fire Department Training and Fund Raising

WHEREAS there is to be held during the coming official year Off-site education and training sessions, on-site fundraisers, and

WHEREAS attendance by Interlaken Volunteer Firefighters at these sessions benefits the Interlaken Volunteer Fire Department,

NOW THEREFORE BE IT RESOLVED: All active-duty volunteer firefighters are authorized to attend training as required, and hold fundraisers to bolster their finances. This resolution is effective immediately.

Motion Barr, Second Del Plato, carried

Dated: April 1, 2021

Activity and Locations;

B-B-Q's Village & other locations

Car Show & other activities Fireman's Field/Village and other locations

Raffles & other TBD

Fund raising activities (including mail) TBD

Musters & Parades TBD

Christmas Tree Sales Village and other locations

Off-site Education Sessions TBD (example Fire Academy, etc)

Other activities as passed and approved by the Interlaken Fire Department."

Mileage Allowance

WHEREAS the board of trustees had determined to pay a fixed rate for mileage as reimbursement to village officers and employees who use their personal automobiles while performing their official village duties;

NOW THEREFORE BE IT RESOLVED

Section 1. That the board of trustees will approve reimbursement to such officers and employees at the rate of \$0.56 per mile.

Section 2. That this resolution is effective immediately.

Motion Barr to adopt Mileage Allowance, Second Del Plato carried

Date April 1, 2021