

Amending Local PTA Bylaws

At a Glance

Obtain current copy of your PTA's bylaws (a current officer can request a copy from Texas PTA)

Appoint Bylaws Review Committee (*optional*)

Draft Bylaws Amendments

Provide Notice to Members of Proposed Bylaw Amendments (30 days prior to the meeting or presented at a regular meeting and voted on at the next regular meeting)

Membership Votes on Amendments

Complete Bylaws Made Easy Checklist

Submit Bylaws Made Easy Checklist and Bylaws Submission Form to Texas PTA for review and approval

Texas PTA returns approved, stamped copy of amended Bylaws to PTA.

Amendments then go into effect.