**MCCPTA Committee Annual Report (2020-2021)**

**Committee: Bylaws**

**Chair: Kellie Schoolar-Reynolds**

**Email:** **kschoolar@gmail.com****;** **bylaws@mccpta.org**

**Phone: 240-476-1276**

Committee members- Laura Mitchell, Yeages Cowan, Jennifer Young, Adam Lee

**Status of goals from the workplan-**

1. Update MCCPTA bylaws (due in January)

*Result- Bylaws were amended (approved on January 26, 2021) and submitted to MD PTA. MD PTA did not act on the bylaws prior to the pulling of MD PTA’s charter. MCCPTA will use the bylaws approved on January 26, 2021 until a new template is approved and MCCPTA receives further instructions from National PTA.*

1. Draft and present MCCPTA standing rules or handbooks that address processes not covered in bylaws.

*Result- The committee identified topics for the standing rules and will work on the draft over the summer. The executive committee is updating previous guidebooks. Bylaws committee chair will assist.*

1. Draft bylaws handbook for local PTAs.

*Result- Training slides and bylaws review checklist were ready to be adapted as a handbook. However, we are currently waiting for updated template that will be developed with input from National PTA.*

1. Support local PTAs when they update bylaws

*Result- responded to individual PTAs with training materials and 1:1 consultation.*

1. Ensure local PTAs understand how to use bylaws and standing rules to support their organization

*Result- Participated in MCCPTA Training. Provided 1:1 consultation, as needed.*

**Additional activity-**

The bylaws committee, with input from the MCCPTA President, sent 18 amendments for MD PTA bylaws. The topics will be shared with National PTA as they draft new bylaws templates.

**Next year-** MCCPTA should be closely involved with drafting of local, council, and MD state PTA bylaws templates. After the templates are available, training materials and a handbook will be needed.

No budget request.